

# October 9th, 2023 **AGENDA** Thornapple Township

**Our Vision:** Your vibrant and natural community, with a small-town heart.

**Our Mission:** To maintain effective government contributing to sustainable growth through sound investment while preserving the small-town heritage, recreational spaces, active agriculture, and the rural feel of our township.

**1. Invocation**

**2. Pledge of Allegiance**

**3. Roll Call:**

[ ] Schaefer [ ] Bouchard [ ] Campbell [ ] DeMaagd [ ] Selleck [ ] Rairigh [ ] Ordway

**4. Approval of Printed Agenda:**

[ ] approve as presented [ ] approve as amended

**5. Approval of Consent Agenda:** [ ] approve as presented [ ] approve as amended

- a. Minutes of the Regular Meeting of [September 11th 2023](#)
- b. [Minutes of DLSA Meeting of May 15th 2023](#)
- c. [Revenue and Expenditure Report](#)
- d. Invoice GL Distribution Report and Approval List Total: \$92,967.10  
[Vendor Check Run](#) [Fund Register](#) [AP Invoice Approval](#)
- e. [Financial Activities and Investments Report](#)
- f. [Planning and Zoning Report](#)
- g. [Emergency Services Committee Minutes of October 2nd 2023](#)
- h. [Chief's TTES Run Report](#)
- i. [Code Enforcement Report](#)
- j. Correspondence:

**6. First Public Comment:** (Please limit comments to 3 minutes)

**7. County Report:** Barry County Commissioner

**8. Reserved Time:** Robert Hinklin, [Cemetery Repairs](#)

Chief Richardson and Patrick Jansens, Black Helmet Presentation

**9. Emergency Services Report:**

- a. Chiefs Run Report Summary
- b. Summary

**10. Planning and zoning Report**

**11. Unfinished Business:**

a.

**12. New Business:**

- a. [Agenda Request Back up Lagoon Operator](#)
- b. [Agenda Request Tuition Agreement](#)
- c. [Agenda Request Snowplowing](#)
- d. [Agenda Request Ordinance 21.37 Revision](#)
- e. [Agenda Request New Hires](#)
- f. [Agenda Request Bay Door Lock](#)
- g. [Agenda Request Badges](#)
- h. [Agenda Request Shredding](#)
- i. [Agenda Request Trees](#)

**13. Committee Reports:**

- a. Administration (Schaefer, Bouchard, Ordway)
- b. Cemetery (Ordway, DeMaagd, Rairigh)
- c. Middleville DDA Report (Schaefer)
- d. Elections (Ordway, Bouchard, Schaefer)
- e. Emergency Services (DeMaagd, Schaefer, Rairigh)
- f. Finance (Bouchard, Ordway, Rairigh)
- g. Parks and Recreation Report (Getty)
- h. Personnel – Compensation (Ordway, Campbell, Schaefer)
- i. Property and Public Utilities (Selleck, DeMaagd, Campbell)
- j. Roads and Highways (Campbell, DeMaagd, Selleck)
- k. Duncan Lake Sewer (Campbell, Selleck, Schaefer)

**14. Second Public Comment Period (Please limit comments to 5 minutes)**

**15. Poll of Members:**

Kim Selleck (Trustee)  
Sandy Rairigh (Trustee)  
Ross DeMaagd (Trustee)  
Curt Campbell (Trustee)  
Laura Bouchard (Treasurer)  
Cindy Ordway (Clerk)  
Eric Schaefer (Supervisor)

Adjournment time: \_\_\_\_\_ pm

Next regular monthly meeting scheduled for November 13th, 2023 @ 7:00 p.m.

# TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*  
Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

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PO Box 459 - 200 E Main St. - Middleville, MI 49333



## REGULAR MEETING September 11, 2023

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

<b>ROLL CALL:</b>	Bouchard: Campbell: DeMaagd: Ordway:	Present Present Present Present	Rairigh: Schaefer: Selleck:	Present Present Present
<b>OTHERS PRESENT:</b>	Chief Bill Richardson, Phil Gensterblum, Commissioner Jon Smelker, Aly Piotrowski, Gretchen James, Jason Presler.			

### 4. APPROVAL OF PRINTED AGENDA:

<b>MOTION STATED:</b>	Campbell – Motion to approve the Printed Agenda as presented.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

### 5. APPROVAL OF CONSENT AGENDA:

<b>MOTION STATED:</b>	Ordway – Motion to approve the Consent Agenda as presented.
<b>MOTION SUPPORTED:</b>	Campbell
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

### 6. FIRST PUBLIC COMMENT: None

### 7. COUNTY REPORT:

<b>County Commissioner Jon Smelker:</b>	Smelker reported the Steering Committee will be meeting on Wednesday, September 27 at 10:00am to discuss the new COA building. Interviews are ongoing for the new transit director, who will be replacing Bill Voigt as he is retiring.
<b>Board Response:</b>	Schaefer thanked Smelker for his report.

### 8. RESERVED TIME:

**A. Middleville DDA – Gretchen James:** Introduced herself and stated that the Farmers Market has doubled in size over the course of the summer. With the help from her fellow committee members, she has just completed hosting Heritage Days.

**9. EMERGENCY SERVICES REPORT:** Chief Richardson recognized the sacrifice made 22 years ago on September 11. He reported that the State of Michigan has currently awarded \$180,000 in grants to Thornapple Township Emergency Services. The turkey sales during Heritage Days were increased by \$1,000 from last year.

**10. PLANNING AND ZONING REPORT:** Gensterblum reported September started out slow with 1 accessory build. Code Enforcement has had zero complaints since July.

**11. UNFINISHED BUSINESS:** None

**12. NEW BUSINESS:**

**A. Insurance recommendation:**

<b>MOTION STATED:</b>	Rairigh – Motion to approve the renewal of the existing medical plan with a premium share of 20% and to retain a monthly stipend of \$500 for those not taking insurance coverage starting with renewal date 12/01/2023
<b>MOTION SUPPORTED:</b>	Bouchard
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**B. 12-lead class:** Chief Richardson explained this is a continuing education class for paramedics on how to identify underlying myocardial infarctions. The class will cost \$350.00 for however many attendees can fit within the classroom. The class will be open to Kent and Barry County medical controls. Selleck asked what 12-lead means. Chief Richardson explained 12 -Lead Electrocardiogram checks the electrical signals/ health of your heart by seeing if you have irregular heartbeats and where the problem is located.

<b>MOTION STATED:</b>	Campbell – Motion to approve hosting a 12-lead class for our department and any member of MCA wanting to attend at a cost of \$350.00.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**C. EMT School:** Chief Richardson explained the benefit of sending a current paid-on-call firefighter who is also a community member to EMT school. Rairigh asked if there is going to be a required length of employment that the student must be retained after completing the training. Chief Richardson confirmed there will be a set period required to stay employed at Thornapple Township Emergency Services.

<b>MOTION STATED:</b>	Campbell – Motion to approve sending one paid-on-call firefighter to EMT school at a cost of \$1,950.00.
<b>MOTION SUPPORTED:</b>	Rairigh
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**D. Fire School:** Chief Richardson would like to amend the agenda request to add an additional member to attend fire school. There is a local pastor who would potentially like to attend the fire academy and become the Station Chaplain. Fire school runs every Saturday, October 8<sup>th</sup> thru June.

<b>MOTION STATED:</b>	Campbell – Motion to approve sending 5 people to fire academy for a total cost of \$2,000.
<b>MOTION SUPPORTED:</b>	Selleck
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

<b>ROLL CALL VOTE:</b>	Bouchard:	Yes	Rairigh:	Yes
	Campbell:	Yes	Schaefer:	Yes
	DeMaagd:	Yes	Selleck:	Yes
	Ordway:	Yes		

**13. COMMITTEE REPORTS:**

- A. Administration (Schaefer, Bouchard, Ordway)** Nothing new.
- B. Cemetery (Ordway, DeMaagd, Rairigh)** Ordway discussed bids to clean up dead trees and finding new trash barrels. Rairigh reported the Columbarium will be delivered on Wednesday, September 13.
- C. Middleville DDA Report (Schaefer)** Heritage Days went very well, and all seemed to have a great time.
- D. Elections (Ordway, Bouchard, Schaefer)** Ordway reported daily changes of process within elections.
- E. Emergency Services (DeMaagd, Schaefer, Rairigh)** Nothing new.
- F. Finance (Bouchard, Ordway, Rairigh)** Nothing new.
- G. Parks and Recreation Representative (Schaefer)** Plunge for Parks dunk tank at Heritage Days went very well.
- H. Personnel – Compensation (Ordway, Campbell, Schaefer)** Schaefer reported on the search for a new Office Coordinator to replace Aly Piotrowski. Second interviews will be held on Tuesday, September 12.
- I. Property and Public Utilities (Selleck, DeMaagd, Campbell)** Selleck reported there is currently no plan in place for the burn of the oak openings within the cemetery as Barry County Conservation has hired a new Executive Director. Campbell asked what issues Chief Richardson has been seeing at the Fire Station. Chief explained there is a crack within the foundation and some grading issues that need to be mitigated.
- J. Roads and Highways (Campbell, DeMaagd, Selleck)** Campbell reported Noffke Dr looks very nice.
- K. Duncan Lake Sewer (Campbell, Selleck, Schaefer)** Schaefer reported the millings have been delivered to the sewer pond. Schaefer reported a meeting will be held on Monday, September 18 at 6pm.

**16. SECOND PUBLIC COMMENT PERIOD:** None

**17. POLL OF MEMBERS:**

**Kim Selleck (Trustee)** – Thank you Chief for reminding us of the sacrifice made on September 11.

**Sandy Rairigh (Trustee)** – Nothing further.

**Ross DeMaagd (Trustee)** – Nothing further.

**Curt Campbell (Trustee)** – Covered everything.

**Laura Bouchard (Treasurer)** – Tax season has been busy. 3 more days until the deadline.

**Cindy Ordway (Clerk)** – Nothing that has not already been covered.

**Eric Schaefer (Supervisor)** – September 11 was a very scary time, and some people gave up a lot more than just being scared.

**18. ADJOURNMENT:**

**TIME: 7:39 P.M.**

<b>MOTION STATED:</b>	Campbell
<b>MOTION SUPPORTED:</b>	DeMaagd
<b>MOTION STATUS:</b>	Approved by voice vote. 7 ayes and 0 nos.

\_\_\_\_\_  
Aly Piotrowski, Recording Secretary

Approved \_\_\_\_/2023\_\_

**DUNCAN LAKE SEWER AUTHORITY**  
**Minutes of Meeting on Wednesday, May 17, 2023 at Duncan Lake Sewer Lagoons**

Prior to the meeting, operator Bryan Finkbeiner gave a tour with detailed explanation of the outside facilities.

Meeting was called to order at 6:20 PM

**Item #1 – Roll Call:** Eric Schaefer, Kim Selleck, Larry Schaidt, Todd Hulst and Bryan Finkbeiner were present. Curt Campbell and John Curtis (both excused) were absent. Guests, John Corner and Rob Ranes joined us.

**Item #2 – Secretary’s Minutes:** Approval of minutes of 8/29/2022 meeting. Schaidt motioned to approve as submitted, with support from Schaefer. Unanimously approved.

**Item #3 – Reserved Time:** None

**Item #4 – Public Comment:** None

**Item #5 – Lyons Report:** None

**Item #6 – Finkbeiner Report:** Bryan gave a tour and explanation of the inside equipment. All present were impressed by the knowledge and presentation. Kudo’s to Bryan!

**Item #7 – Unfinished Business:**

- a) This meeting was essentially to review the results and operation of the recent upgrades to the sewer facility completed in Fall 2022.

**Item #8 – New Business:**

- a) Presentation of Non-Potable Well for Equipment Cleaning: Buer Well Drilling, Inc. had submitted a detailed quote for a 5” PVC Cased Well and Pumping System for equipment cleaning. Motion by Schaidt to approve, with support from Hulst to accept the Buer Quote not to exceed \$5400.00. Unanimously approved.

**Item #9 – Closing Comments:** Everyone was pleased with the quality of the work and operation of the upgraded system.

**Item #10 – Next Meeting:** TBD

**Item #11 – Adjournment:** 6:55 PM

Respectfully Submitted,

Larry Schaidt, acting Secretary (with thanks from Curt!)



GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 09/30/2023	AVAILABLE		% BGDG USED
		2023-24 AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)		BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	CURRENT TAX COLLECTION	350,000.00	9,042.92	0.00	340,957.08	2.58	
101-000-434.000	MOBILE HOME FEES	1,500.00	766.50	766.50	733.50	51.10	
101-000-447.000	PROP TAX ADMINISTRATION FEES	157,000.00	47,503.12	33,897.15	109,496.88	30.26	
101-000-451.000	HILLTOP LITE	2,900.00	0.00	0.00	2,900.00	0.00	
101-000-540.000	METRO ACT	6,700.00	5,579.81	0.00	1,120.19	83.28	
101-000-543.000	GRANTS-STATE	0.00	10,608.00	2,070.00	(10,608.00)	100.00	
101-000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00	2,673.26	0.00	(2,673.26)	100.00	
101-000-574.000	STATE SHARED REVENUE	500,000.00	253,982.00	0.00	246,018.00	50.80	
101-000-626.100	CHG FOR SERV/SUMMER SCHOOL TAX	8,700.00	8,602.50	0.00	97.50	98.88	
101-000-626.200	CHRG FOR SERV/ZONING	9,000.00	5,430.00	320.00	3,570.00	60.33	
101-000-643.000	SALE OF CEMETERY LOTS	10,000.00	13,625.00	125.00	(3,625.00)	136.25	
101-000-643.100	CEM OPEN/CLOSING FEES	10,000.00	8,300.00	0.00	1,700.00	83.00	
101-000-643.200	CEM FOUNDATION FEES	10,000.00	5,718.24	522.72	4,281.76	57.18	
101-000-665.000	EARNED INTEREST	1,000.00	6,756.45	1,157.33	(5,756.45)	675.65	
101-000-675.000	MISC REVENUE	500.00	607.87	0.00	(107.87)	121.57	
101-000-677.000	GRANTS-FEDERAL	0.00	1,812.00	0.00	(1,812.00)	100.00	
Total Dept 000		1,067,300.00	381,007.67	38,858.70	686,292.33	35.70	
TOTAL REVENUES		1,067,300.00	381,007.67	38,858.70	686,292.33	35.70	
Expenditures							
Dept 103 - TOWNSHIP BOARD							
101-103-702.000	SALARIES/TRUSTEES	27,793.00	9,518.52	1,340.40	18,274.48	34.25	
101-103-702.100	OTHER WAGES/RECORDING SECRETARY	1,120.00	502.68	83.78	617.32	44.88	
101-103-715.000	FICA/MEDICARE CONTRIBUTION	2,130.00	773.98	108.94	1,356.02	36.34	
101-103-719.000	PENSION PLAN	400.00	96.33	0.00	303.67	24.08	
101-103-861.000	MILEAGE REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00	
101-103-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00	
101-103-960.000	EDUCATION AND TRAINING	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 103 - TOWNSHIP BOARD		33,243.00	10,891.51	1,533.12	22,351.49	32.76	
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES	38,633.00	18,031.77	2,971.76	20,601.23	46.67	
101-171-702.001	NON-STATUTORY DUTY SALARY	14,597.00	6,813.05	1,122.84	7,783.95	46.67	
101-171-715.000	FICA/MEDICARE CONTRIBUTION	4,200.00	1,755.22	289.29	2,444.78	41.79	
101-171-718.000	HEALTH INSURANCE PREMIUM	27,700.00	16,627.86	2,333.88	11,072.14	60.03	
101-171-719.000	PENSION PLAN	1,000.00	0.00	0.00	1,000.00	0.00	
101-171-956.000	MISCELLANEOUS	250.00	440.16	0.00	(190.16)	176.06	
101-171-960.000	EDUCATION AND TRAINING	2,000.00	1,523.21	674.44	476.79	76.16	
Total Dept 171 - SUPERVISOR		88,380.00	45,191.27	7,392.21	43,188.73	51.13	
Dept 215 - CLERK							
101-215-702.000	SALARIES	37,612.00	18,167.36	2,893.24	19,444.64	48.30	
101-215-702.001	NON-STATUTORY DUTY SALARY	16,120.00	7,239.61	1,170.88	8,880.39	44.91	
101-215-702.100	OTHER WAGES/DEPUTY CLERK	32,900.00	15,502.39	2,487.38	17,397.61	47.12	
101-215-715.000	FICA/MEDICARE CONTRIBUTION	6,400.00	3,339.23	545.15	3,060.77	52.18	
101-215-718.100	PYMT IN LIEU OF INSURANCE	6,000.00	1,500.00	500.00	4,500.00	25.00	
101-215-719.000	PENSION PLAN	4,000.00	534.50	74.63	3,465.50	13.36	
101-215-956.000	MISCELLANEOUS	200.00	432.30	0.00	(232.30)	216.15	

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-215-960.000	EDUCATION AND TRAINING	4,000.00	1,914.88	143.04	2,085.12	47.87
Total Dept 215 - CLERK		107,232.00	48,630.27	7,814.32	58,601.73	45.35
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	2,400.00	178.72	0.00	2,221.28	7.45
101-247-715.000	FICA/MEDICARE CONTRIBUTION	200.00	13.68	0.00	186.32	6.84
101-247-956.000	MISCELLANEOUS	100.00	16.80	0.00	83.20	16.80
101-247-960.000	EDUCATION AND TRAINING	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		3,200.00	209.20	0.00	2,990.80	6.54
Dept 253 - TREASURER						
101-253-702.000	SALARIES	47,082.00	18,534.73	2,897.35	28,547.27	39.37
101-253-702.001	NON-STATUTORY DUTY SALARY	11,774.00	10,065.39	1,629.63	1,708.61	85.49
101-253-702.100	OTHER WAGES	34,114.00	15,589.30	2,638.09	18,524.70	45.70
101-253-715.000	FICA/MEDICARE CONTRIBUTION	7,350.00	3,600.33	605.60	3,749.67	48.98
101-253-718.000	HEALTH INSURANCE PREMIUM	27,700.00	2,081.21	0.00	25,618.79	7.51
101-253-718.100	PYMT IN LIEU OF INSURANCE	0.00	2,000.00	500.00	(2,000.00)	100.00
101-253-719.000	PENSION PLAN	4,200.00	1,522.08	251.34	2,677.92	36.24
101-253-956.000	MISCELLANEOUS	300.00	271.17	0.00	28.83	90.39
101-253-960.000	EDUCATION AND TRAINING	3,000.00	1,379.78	176.32	1,620.22	45.99
Total Dept 253 - TREASURER		135,520.00	55,043.99	8,698.33	80,476.01	40.62
Dept 257 - ASSESSOR						
101-257-730.000	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-257-808.000	PROF SERVICES - CONTRACTOR	60,718.00	30,394.00	5,060.00	30,324.00	50.06
101-257-808.100	PROF SERV - OTHER	300.00	260.00	0.00	40.00	86.67
101-257-826.000	LEGAL FEES	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 257 - ASSESSOR		70,518.00	30,654.00	5,060.00	39,864.00	43.47
Dept 262 - ELECTIONS						
101-262-702.000	SALARIES	10,000.00	0.00	0.00	10,000.00	0.00
101-262-715.000	FICA/MEDICARE CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-262-719.000	PENSION PLAN	50.00	0.00	0.00	50.00	0.00
101-262-730.000	POSTAGE	3,000.00	(100.14)	0.00	3,100.14	(3.34)
101-262-740.000	OFFICE/OPERATING SUPPLIES	6,000.00	316.17	0.00	5,683.83	5.27
101-262-808.000	PROFESSIONAL SERVICES-MISC	500.00	74.97	0.00	425.03	14.99
101-262-861.000	MILEAGE REIMBURSEMENT	0.00	126.42	126.42	(126.42)	100.00
101-262-905.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-262-956.000	MISCELLANEOUS	500.00	1.00	0.00	499.00	0.20
Total Dept 262 - ELECTIONS		20,600.00	418.42	126.42	20,181.58	2.03
Dept 265 - TOWNSHIP HALL						
101-265-808.000	PROFESSIONAL SERVICES	5,500.00	2,540.00	500.00	2,960.00	46.18
101-265-920.000	UTILITIES	6,000.00	1,371.54	264.70	4,628.46	22.86
101-265-930.000	REPAIR & MAINT/ BLDG & GRNDS	4,000.00	8,457.93	2,175.90	(4,457.93)	211.45
101-265-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00

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Fund 101 - GENERAL FUND						
Expenditures						
101-265-970.000	CAPITAL OUTLAY	16,000.00	(250.00)	19,110.21	16,250.00	(1.56)
Total Dept 265 - TOWNSHIP HALL		31,600.00	12,119.47	22,050.81	19,480.53	38.35
Dept 271 - ADMINISTRATION						
101-271-702.000	SALARIES	27,500.00	13,016.71	1,775.67	14,483.29	47.33
101-271-715.000	FICA/MEDICARE CONTRIBUTION	2,000.00	995.76	135.84	1,004.24	49.79
101-271-719.000	PENSION PLAN	500.00	0.00	0.00	500.00	0.00
101-271-719.100	PENSION ADMIN EXPENSE	800.00	0.00	0.00	800.00	0.00
101-271-730.000	POSTAGE	6,000.00	3,597.00	0.00	2,403.00	59.95
101-271-740.000	OFFICE/OPERATING SUPPLIES	10,000.00	2,673.96	494.15	7,326.04	26.74
101-271-803.000	AUDIT EXPENSE	4,500.00	4,500.00	500.00	0.00	100.00
101-271-808.000	PROFESSIONAL SERVICES-MISC	30,000.00	23,429.41	1,434.40	6,570.59	78.10
101-271-826.000	LEGAL FEES	6,000.00	(1,570.00)	(1,570.00)	7,570.00	(26.17)
101-271-850.000	TELEPHONE EXPENSE	6,000.00	2,929.87	462.81	3,070.13	48.83
101-271-880.000	COMMUNITY PROMOTIONS	14,000.00	10,935.03	0.00	3,064.97	78.11
101-271-905.000	PUBLISHING	800.00	211.20	32.00	588.80	26.40
101-271-908.000	TOWNSHIP NEWSLETTER	900.00	0.00	0.00	900.00	0.00
101-271-910.000	INSURANCE AND BONDS	12,000.00	11,215.80	0.00	784.20	93.47
101-271-930.000	REPAIR & MAINT-GENERAL	500.00	0.00	0.00	500.00	0.00
101-271-956.000	MISCELLANEOUS	300.00	158.49	10.00	141.51	52.83
101-271-956.200	PRIOR YEAR TAX	500.00	(161.50)	(350.39)	661.50	(32.30)
101-271-956.300	PRIOR YEAR TAX ADMIN FEES	200.00	(34.08)	(114.14)	234.08	(17.04)
101-271-958.000	MEMBERSHIP AND DUES	7,100.00	7,518.00	200.00	(418.00)	105.89
101-271-960.000	EDUCATION AND TRAINING	500.00	(1,542.00)	(257.00)	2,042.00	(308.40)
101-271-970.000	CAPITAL OUTLAY	3,000.00	0.00	0.00	3,000.00	0.00
101-271-979.000	EQUIPMENT - LEASED	10,600.00	4,866.79	1,904.16	5,733.21	45.91
Total Dept 271 - ADMINISTRATION		143,700.00	82,740.44	4,657.50	60,959.56	57.58
Dept 445 - DRAINS						
101-445-808.000	PROFESSIONAL SERVICES-DRAINS	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 445 - DRAINS		30,000.00	0.00	0.00	30,000.00	0.00
Dept 448 - STREETLIGHTING						
101-448-920.200	OTHER STREET LIGHTING	4,500.00	1,530.29	294.55	2,969.71	34.01
101-448-920.300	UTILITIES / HILLTOP	2,200.00	1,171.65	234.33	1,028.35	53.26
Total Dept 448 - STREETLIGHTING		6,700.00	2,701.94	528.88	3,998.06	40.33
Dept 523 - HIGHWAYS						
101-523-930.100	ROADS / DUST CONTROL	18,000.00	9,000.00	0.00	9,000.00	50.00
101-523-930.300	ROADS / GRAVEL	25,000.00	25,000.00	0.00	0.00	100.00
101-523-930.600	PAVED ROADS	100,000.00	100,000.00	0.00	0.00	100.00
Total Dept 523 - HIGHWAYS		143,000.00	134,000.00	0.00	9,000.00	93.71
Dept 567 - CEMETERY						
101-567-740.000	OFFICE/OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-567-808.000	PROFESSIONAL SERVICES-MISC	26,800.00	11,166.65	2,233.33	15,633.35	41.67

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-567-808.100	OPEN/CLOSING FEES	10,000.00	5,700.00	1,900.00	4,300.00	57.00
101-567-808.200	FOUNDATION FEES	10,000.00	6,679.68	1,840.96	3,320.32	66.80
101-567-808.300	PLANNING & ENGINEERING	1,000.00	0.00	0.00	1,000.00	0.00
101-567-930.000	REPAIR & MAINT	26,000.00	6,086.32	160.00	19,913.68	23.41
101-567-931.000	BLDG & GROUNDS IMPROVEMENTS	26,000.00	22,750.40	19,000.40	3,249.60	87.50
101-567-956.000	MISCELLANEOUS	500.00	764.77	0.00	(264.77)	152.95
101-567-960.000	EDUCATION AND TRAINING	500.00	149.00	0.00	351.00	29.80
Total Dept 567 - CEMETERY		100,900.00	53,296.82	25,134.69	47,603.18	52.82
Dept 701 - PLANNING & ZONING						
101-701-702.000	SALARIES/PLANNING COMMISSION & CHAIR	5,000.00	2,399.50	832.18	2,600.50	47.99
101-701-702.100	OTHER WAGES / RECORDING SECRETARY	1,000.00	279.51	89.36	720.49	27.95
101-701-702.200	ZONING ADMIN/ENF OFFICER	38,000.00	19,019.28	3,307.70	18,980.72	50.05
101-701-702.300	ZONING BOARD OF APPEALS	1,000.00	0.00	0.00	1,000.00	0.00
101-701-702.600	ORDINANCE ENFORCEMENT OFFICER	8,700.00	561.77	0.00	8,138.23	6.46
101-701-715.000	FICA/MEDICARE CONTRIBUTION	4,200.00	1,703.38	323.77	2,496.62	40.56
101-701-719.000	PENSION PLAN	2,000.00	5.70	2.68	1,994.30	0.29
101-701-808.000	PROFESSIONAL SERVICES-MISC	10,000.00	7,957.92	(2,365.55)	2,042.08	79.58
101-701-826.000	LEGAL FEES	3,000.00	4,921.50	444.00	(1,921.50)	164.05
101-701-905.000	PUBLISHING	700.00	330.40	165.20	369.60	47.20
101-701-956.000	MISCELLANEOUS	1,500.00	49.78	0.00	1,450.22	3.32
101-701-958.000	MEMBERSHIP AND DUES	70.00	65.00	0.00	5.00	92.86
101-701-960.000	EDUCATION AND TRAINING	2,000.00	541.32	541.32	1,458.68	27.07
Total Dept 701 - PLANNING & ZONING		77,170.00	37,835.06	3,340.66	39,334.94	49.03
Dept 900 - LAND ACQUISITION						
101-900-974.000	LAND IMPROVEMENTS	20,000.00	1,139.29	0.00	18,860.71	5.70
Total Dept 900 - LAND ACQUISITION		20,000.00	1,139.29	0.00	18,860.71	5.70
Dept 906 - HIGHWAYS						
101-906-991.000	DEBT SERVICE PRINCIPAL	16,000.00	0.00	0.00	16,000.00	0.00
101-906-993.000	INTEREST PAID	700.00	0.00	0.00	700.00	0.00
Total Dept 906 - HIGHWAYS		16,700.00	0.00	0.00	16,700.00	0.00
TOTAL EXPENDITURES		1,028,463.00	514,871.68	86,336.94	513,591.32	50.06
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,067,300.00	381,007.67	38,858.70	686,292.33	35.70
TOTAL EXPENDITURES		1,028,463.00	514,871.68	86,336.94	513,591.32	50.06
NET OF REVENUES & EXPENDITURES		38,837.00	(133,864.01)	(47,478.24)	172,701.01	344.68

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 204 - NOFFKE DR SPECIAL ASSESSMENT						
Expenditures						
Dept 446 - ROAD IMPROVEMENT						
204-446-826.000	LEGAL FEES	0.00	(4,700.00)	(5,396.00)	4,700.00	100.00
204-446-905.000	PUBLISHING	0.00	(2,966.40)	(2,966.40)	2,966.40	100.00
204-446-956.000	MISCELLANEOUS	0.00	(228.69)	(228.69)	228.69	100.00
Total Dept 446 - ROAD IMPROVEMENT		0.00	(7,895.09)	(8,591.09)	7,895.09	100.00
TOTAL EXPENDITURES		0.00	(7,895.09)	(8,591.09)	7,895.09	100.00
Fund 204 - NOFFKE DR SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(7,895.09)	(8,591.09)	7,895.09	100.00
NET OF REVENUES & EXPENDITURES		0.00	7,895.09	8,591.09	(7,895.09)	100.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
			09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 205 - EMERGENCY SERVICES MILLAGE							
Revenues							
Dept 000							
205-000-402.000	CURRENT TAX COLLECTION	900,000.00	22,597.59	0.00		877,402.41	2.51
205-000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	27,000.00	0.00	0.00		27,000.00	0.00
205-000-665.000	EARNED INTEREST	200.00	98.43	8.16		101.57	49.22
Total Dept 000		927,200.00	22,696.02	8.16		904,503.98	2.45
TOTAL REVENUES		927,200.00	22,696.02	8.16		904,503.98	2.45
Expenditures							
Dept 000							
205-000-956.200	PRIOR YEAR TAX	50.00	(427.89)	(875.60)		477.89	(855.78)
Total Dept 000		50.00	(427.89)	(875.60)		477.89	(855.78)
TOTAL EXPENDITURES		50.00	(427.89)	(875.60)		477.89	(855.78)
Fund 205 - EMERGENCY SERVICES MILLAGE:							
TOTAL REVENUES		927,200.00	22,696.02	8.16		904,503.98	2.45
TOTAL EXPENDITURES		50.00	(427.89)	(875.60)		477.89	855.78
NET OF REVENUES & EXPENDITURES		927,150.00	23,123.91	883.76		904,026.09	2.49

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 09/30/2023	AVAILABLE		% BDGT USED
		2023-24 AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 206 - FIRE DEPT							
Revenues							
Dept 000							
206-000-528.000	GRANTS-FEDERAL	0.00	978.00	0.00	(978.00)	100.00	
206-000-543.000	GRANTS-STATE	0.00	6,815.50	1,563.00	(6,815.50)	100.00	
206-000-626.000	CHARGE FOR SERVICES	14,000.00	1,785.00	0.00	12,215.00	12.75	
206-000-632.200	CONTRACT PYMT-IRVING	70,626.00	35,313.00	23,542.00	35,313.00	50.00	
206-000-657.000	FINES AND FEES	0.00	20.00	20.00	(20.00)	100.00	
206-000-665.000	EARNED INTEREST	100.00	468.95	43.83	(368.95)	468.95	
206-000-675.000	MISC REVENUE	0.00	321.30	0.00	(321.30)	100.00	
206-000-675.200	TRAINING	3,000.00	1,400.00	0.00	1,600.00	46.67	
206-000-692.400	FIT TESTING	500.00	692.50	0.00	(192.50)	138.50	
206-000-699.000	APPROPRIATION TRANSFER IN	360,000.00	0.00	0.00	360,000.00	0.00	
Total Dept 000		448,226.00	47,794.25	25,168.83	400,431.75	10.66	
TOTAL REVENUES		448,226.00	47,794.25	25,168.83	400,431.75	10.66	
Expenditures							
Dept 336 - FIRE DEPARTMENT							
206-336-702.000	SALARIES	43,500.00	20,893.16	3,538.50	22,606.84	48.03	
206-336-702.100	FIRE ON-CALL	60,000.00	23,119.99	2,830.87	36,880.01	38.53	
206-336-702.400	FIRE/AMB OVERTIME FULL TIME	15,000.00	9,497.01	1,057.59	5,502.99	63.31	
206-336-702.500	FIRE/AMB-FULL TIME MEDICS	0.00	88,422.36	15,117.64	(88,422.36)	100.00	
206-336-715.000	FICA/MEDICARE CONTRIBUTION	18,000.00	11,085.23	1,768.14	6,914.77	61.58	
206-336-718.000	HEALTH INSURANCE PREMIUM	53,000.00	31,249.73	4,384.97	21,750.27	58.96	
206-336-718.100	PYMT IN LIEU OF INSURANCE	9,000.00	3,857.01	749.97	5,142.99	42.86	
206-336-719.000	PENSION PLAN	12,500.00	2,866.44	470.41	9,633.56	22.93	
206-336-719.100	PENSION ADMIN EXPENSE	150.00	0.00	0.00	150.00	0.00	
206-336-730.000	POSTAGE	75.00	0.00	0.00	75.00	0.00	
206-336-740.000	OFFICE/OPERATING SUPPLIES	7,000.00	4,224.30	325.68	2,775.70	60.35	
206-336-751.000	GASOLINE AND OIL	5,000.00	2,152.66	651.02	2,847.34	43.05	
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	44,000.00	29,974.71	294.00	14,025.29	68.12	
206-336-803.000	AUDIT EXPENSE	4,200.00	3,500.00	0.00	700.00	83.33	
206-336-804.000	PHYSICALS EXAMINATIONS	10,000.00	10,036.95	564.20	(36.95)	100.37	
206-336-806.000	LICENSES	300.00	0.00	0.00	300.00	0.00	
206-336-808.000	PROFESSIONAL SERVICES-MISC	15,000.00	5,468.41	928.42	9,531.59	36.46	
206-336-826.000	LEGAL FEES	1,000.00	1,512.00	705.00	(512.00)	151.20	
206-336-850.000	TELEPHONE EXPENSE	1,700.00	579.36	102.84	1,120.64	34.08	
206-336-880.000	COMMUNITY PROMOTIONS	1,000.00	318.72	0.00	681.28	31.87	
206-336-905.000	PRINTING AND PUBLISHING	150.00	14.00	0.00	136.00	9.33	
206-336-910.000	INSURANCE AND BONDS	18,000.00	16,993.25	0.00	1,006.75	94.41	
206-336-910.100	WORKERS' COMP	12,000.00	14,655.66	0.00	(2,655.66)	122.13	
206-336-910.200	DISABILITY/LIFE	1,000.00	0.00	0.00	1,000.00	0.00	
206-336-920.000	UTILITIES	12,000.00	4,465.29	702.90	7,534.71	37.21	
206-336-930.000	REPAIR & MAINT-GENERAL	16,000.00	19,868.71	1,746.26	(3,868.71)	124.18	
206-336-931.000	REPAIR & MAIN-BLDG/GROUNDS	15,000.00	7,568.75	1,680.02	7,431.25	50.46	
206-336-939.000	REPAIR & MAINT-VEHICLES	15,000.00	15,254.10	48.16	(254.10)	101.69	
206-336-956.000	MISCELLANEOUS	7,500.00	4,452.14	0.00	3,047.86	59.36	
206-336-958.000	MEMBERSHIP AND DUES	1,300.00	0.00	0.00	1,300.00	0.00	
206-336-960.000	EDUCATION AND TRAINING	11,000.00	1,662.13	35.00	9,337.87	15.11	
206-336-961.000	EDUCATION & TRAINING-OTHERS	3,000.00	0.00	0.00	3,000.00	0.00	
206-336-970.000	CAPITAL OUTLAY	30,000.00	(22,357.11)	0.00	52,357.11	(74.52)	
Total Dept 336 - FIRE DEPARTMENT		442,375.00	311,334.96	37,701.59	131,040.04	70.38	

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP

PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	09/30/2023	MONTH 09/30/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE DEPT						
Expenditures						
TOTAL EXPENDITURES		442,375.00	311,334.96	37,701.59	131,040.04	70.38
Fund 206 - FIRE DEPT:						
TOTAL REVENUES		448,226.00	47,794.25	25,168.83	400,431.75	10.66
TOTAL EXPENDITURES		442,375.00	311,334.96	37,701.59	131,040.04	70.38
NET OF REVENUES & EXPENDITURES		5,851.00	(263,540.71)	(12,532.76)	269,391.71	4,504.20



REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY-SHAW						
Revenues						
Dept 000						
209-000-665.000	EARNED INTEREST	90.00	109.84	18.91	(19.84)	122.04
Total Dept 000		<u>90.00</u>	<u>109.84</u>	<u>18.91</u>	<u>(19.84)</u>	<u>122.04</u>
TOTAL REVENUES		<u>90.00</u>	<u>109.84</u>	<u>18.91</u>	<u>(19.84)</u>	<u>122.04</u>
Fund 209 - CEMETERY-SHAW:						
TOTAL REVENUES		90.00	109.84	18.91	(19.84)	122.04
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>90.00</u>	<u>109.84</u>	<u>18.91</u>	<u>(19.84)</u>	<u>122.04</u>

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 09/30/2023	AVAILABLE		% BDGT USED
		2023-24 AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 220 - WEED CONTROL ASSESSMENTS							
Revenues							
Dept 000							
220-000-454.000	LAKE IMPROV/ASSESSMT	13,000.00	394.10	0.00	12,605.90	3.03	
220-000-665.000	EARNED INTEREST	40.00	52.22	6.96	(12.22)	130.55	
Total Dept 000		<u>13,040.00</u>	<u>446.32</u>	<u>6.96</u>	<u>12,593.68</u>	<u>3.42</u>	
TOTAL REVENUES		<u>13,040.00</u>	<u>446.32</u>	<u>6.96</u>	<u>12,593.68</u>	<u>3.42</u>	
Expenditures							
Dept 571							
220-571-801.000	WEED CONTROL	12,000.00	13,029.95	1,464.50	(1,029.95)	108.58	
220-571-803.000	AUDIT EXPENSE	275.00	0.00	0.00	275.00	0.00	
Total Dept 571		<u>12,275.00</u>	<u>13,029.95</u>	<u>1,464.50</u>	<u>(754.95)</u>	<u>106.15</u>	
TOTAL EXPENDITURES		<u>12,275.00</u>	<u>13,029.95</u>	<u>1,464.50</u>	<u>(754.95)</u>	<u>106.15</u>	
Fund 220 - WEED CONTROL ASSESSMENTS:							
TOTAL REVENUES		<u>13,040.00</u>	<u>446.32</u>	<u>6.96</u>	<u>12,593.68</u>	<u>3.42</u>	
TOTAL EXPENDITURES		<u>12,275.00</u>	<u>13,029.95</u>	<u>1,464.50</u>	<u>(754.95)</u>	<u>106.15</u>	
NET OF REVENUES & EXPENDITURES		<u>765.00</u>	<u>(12,583.63)</u>	<u>(1,457.54)</u>	<u>13,348.63</u>	<u>1,644.92</u>	

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 305 - NOFFKE ROAD PAVING - BOND FUND						
Revenues						
Dept 000						
305-000-451.000	REVENUE - SP. ASSESSMENT COLLECTION	0.00	132,662.08	0.00	(132,662.08)	100.00
305-000-665.000	EARNED INTEREST	0.00	111.60	39.31	(111.60)	100.00
Total Dept 000		0.00	132,773.68	39.31	(132,773.68)	100.00
TOTAL REVENUES		0.00	132,773.68	39.31	(132,773.68)	100.00
Expenditures						
Dept 446 - ROAD IMPROVEMENT						
305-446-808.000	PROFESSIONAL SERVICES-MISC	0.00	3,940.00	1,110.00	(3,940.00)	100.00
305-446-826.000	LEGAL FEES	0.00	13,900.00	7,704.00	(13,900.00)	100.00
305-446-905.000	PUBLISHING	0.00	2,966.40	2,966.40	(2,966.40)	100.00
305-446-956.000	MISCELLANEOUS	0.00	257.69	257.69	(257.69)	100.00
Total Dept 446 - ROAD IMPROVEMENT		0.00	21,064.09	12,038.09	(21,064.09)	100.00
TOTAL EXPENDITURES		0.00	21,064.09	12,038.09	(21,064.09)	100.00
Fund 305 - NOFFKE ROAD PAVING - BOND FUND:						
TOTAL REVENUES		0.00	132,773.68	39.31	(132,773.68)	100.00
TOTAL EXPENDITURES		0.00	21,064.09	12,038.09	(21,064.09)	100.00
NET OF REVENUES & EXPENDITURES		0.00	111,709.59	(11,998.78)	(111,709.59)	100.00

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS						
Revenues						
Dept 000						
403-000-665.000	EARNED INTEREST	100.00	630.88	112.70	(530.88)	630.88
403-000-675.000	MISC REVENUE	2,500.00	34,023.81	2,658.81	(31,523.81)	1,360.95
Total Dept 000		2,600.00	34,654.69	2,771.51	(32,054.69)	1,332.87
Dept 205 - ES MILLAGE						
403-205-675.300	APPROPRIATION TRANSFER IN	180,000.00	0.00	0.00	180,000.00	0.00
Total Dept 205 - ES MILLAGE		180,000.00	0.00	0.00	180,000.00	0.00
TOTAL REVENUES		182,600.00	34,654.69	2,771.51	147,945.31	18.98
Expenditures						
Dept 000						
403-000-956.000	MISCELLANEOUS	0.00	2,526.05	0.00	(2,526.05)	100.00
Total Dept 000		0.00	2,526.05	0.00	(2,526.05)	100.00
Dept 336 - FIRE DEPARTMENT						
403-336-970.000	CAPITAL OUTLAY-FIRE	0.00	22,941.95	0.00	(22,941.95)	100.00
Total Dept 336 - FIRE DEPARTMENT		0.00	22,941.95	0.00	(22,941.95)	100.00
Dept 651 - AMBULANCE						
403-651-970.000	CAPITAL OUTLAY-AMBULANCE	45,000.00	55,447.19	0.00	(10,447.19)	123.22
Total Dept 651 - AMBULANCE		45,000.00	55,447.19	0.00	(10,447.19)	123.22
TOTAL EXPENDITURES		45,000.00	80,915.19	0.00	(35,915.19)	179.81
Fund 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS:						
TOTAL REVENUES		182,600.00	34,654.69	2,771.51	147,945.31	18.98
TOTAL EXPENDITURES		45,000.00	80,915.19	0.00	(35,915.19)	179.81
NET OF REVENUES & EXPENDITURES		137,600.00	(46,260.50)	2,771.51	183,860.50	33.62

PERIOD ENDING 09/30/2023  
% Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 09/30/2023	AVAILABLE		% BDGT USED
		2023-24 AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 505 - AMBULANCE FUND							
Revenues							
Dept 000							
505-000-501.000	GRANTS-FEDERAL	0.00	978.00	0.00	(978.00)	100.00	
505-000-543.000	GRANTS-STATE	0.00	6,815.50	1,563.00	(6,815.50)	100.00	
505-000-626.000	CHARGE FOR SERVICES	900,000.00	447,057.67	0.00	452,942.33	49.67	
505-000-626.100	INSURANCE/CONTRACT ADJ	(234,000.00)	(249,018.18)	0.00	15,018.18	106.42	
505-000-628.000	MISC CHARGE FOR SERVICES-AMB XFER	0.00	10,268.00	2,301.25	(10,268.00)	100.00	
505-000-632.200	CONTRACT PYMT-IRVING	4,500.00	0.00	0.00	4,500.00	0.00	
505-000-665.000	EARNED INTEREST	25.00	919.67	159.34	(894.67)	3,678.68	
505-000-675.000	MISC REVENUE	500.00	2,224.30	675.00	(1,724.30)	444.86	
505-000-675.300	APPROPRIATION TRANSFER IN	360,000.00	0.00	0.00	360,000.00	0.00	
505-000-692.400	FIT TESTING	400.00	0.00	0.00	400.00	0.00	
Total Dept 000		1,031,425.00	219,244.96	4,698.59	812,180.04	21.26	
TOTAL REVENUES		1,031,425.00	219,244.96	4,698.59	812,180.04	21.26	
Expenditures							
Dept 651 - AMBULANCE							
505-651-702.000	SALARIES	43,500.00	20,892.67	3,538.42	22,607.33	48.03	
505-651-702.100	OTHER WAGES	202,600.00	171,330.23	31,249.68	31,269.77	84.57	
505-651-702.400	FIRE/AMB OVERTIME FULL TIME	12,000.00	9,496.35	1,057.51	2,503.65	79.14	
505-651-702.500	FIRE/AMB OTHER-FULL TIME MEDICS	405,200.00	88,418.54	15,116.88	316,781.46	21.82	
505-651-715.000	FICA/MEDICARE CONTRIBUTION	32,000.00	22,420.90	3,941.69	9,579.10	70.07	
505-651-718.000	HEALTH INSURANCE PREMIUM	53,000.00	31,235.19	4,382.51	21,764.81	58.93	
505-651-718.100	PYMT IN LIEU OF INSURANCE	9,000.00	3,857.30	750.03	5,142.70	42.86	
505-651-719.000	PENSION PLAN	12,500.00	2,866.16	470.38	9,633.84	22.93	
505-651-730.000	POSTAGE	75.00	0.00	0.00	75.00	0.00	
505-651-740.000	OFFICE/OPERATING SUPPLIES	7,000.00	4,451.81	304.43	2,548.19	63.60	
505-651-741.000	AMB OPERATING	25,000.00	10,409.92	1,524.64	14,590.08	41.64	
505-651-751.000	GASOLINE AND OIL	25,000.00	23,921.63	8,262.05	1,078.37	95.69	
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	12,000.00	1,657.33	294.00	10,342.67	13.81	
505-651-803.000	AUDIT EXPENSE	4,200.00	3,500.00	0.00	700.00	83.33	
505-651-804.000	PHYSICALS EXAMINATIONS	1,600.00	1,352.52	564.20	247.48	84.53	
505-651-806.000	LICENSES	300.00	100.00	0.00	200.00	33.33	
505-651-808.000	PROFESSIONAL SERVICES-MISC	23,000.00	10,603.53	1,382.41	12,396.47	46.10	
505-651-808.100	ACCUMED BILLING FEES	0.00	625.73	0.00	(625.73)	100.00	
505-651-808.600	MEDICAL MANAGEMENT BILLING FEES	29,000.00	26,460.46	5,300.54	2,539.54	91.24	
505-651-826.000	LEGAL FEES	1,800.00	807.00	0.00	993.00	44.83	
505-651-850.000	TELEPHONE EXPENSE	2,600.00	1,187.16	204.27	1,412.84	45.66	
505-651-880.000	COMMUNITY PROMOTIONS	750.00	28.98	0.00	721.02	3.86	
505-651-905.000	PUBLISHING	200.00	14.00	0.00	186.00	7.00	
505-651-910.000	INSURANCE AND BONDS	17,000.00	11,502.93	0.00	5,497.07	67.66	
505-651-910.100	WORKERS' COMP	6,000.00	4,874.10	0.00	1,125.90	81.24	
505-651-910.200	DISABILITY/LIFE	1,000.00	0.00	0.00	1,000.00	0.00	
505-651-920.000	UTILITIES	12,000.00	4,465.25	702.89	7,534.75	37.21	
505-651-930.000	REPAIR & MAINT-GENERAL	10,000.00	3,081.16	576.12	6,918.84	30.81	
505-651-931.000	REPAIR & MAIN-BLDG/GROUNDS	15,000.00	7,745.79	1,965.14	7,254.21	51.64	
505-651-939.000	REPAIR & MAINT-VEHICLES	10,000.00	14,059.34	678.41	(4,059.34)	140.59	
505-651-955.000	BAD DEBTS	30,500.00	0.00	0.00	30,500.00	0.00	
505-651-956.000	MISCELLANEOUS	800.00	37.75	14.75	762.25	4.72	
505-651-958.000	MEMBERSHIP AND DUES	1,200.00	0.00	0.00	1,200.00	0.00	
505-651-960.000	EDUCATION AND TRAINING	6,000.00	3,246.41	1,950.00	2,753.59	54.11	
505-651-961.000	EDUCATION & TRAINING-OTHERS	0.00	444.24	0.00	(444.24)	100.00	
505-651-970.000	CAPITAL OUTLAY	0.00	(41,373.11)	0.00	41,373.11	100.00	

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - AMBULANCE FUND						
Expenditures						
Total Dept 651 - AMBULANCE		1,011,825.00	443,721.27	84,230.95	568,103.73	43.85
TOTAL EXPENDITURES		1,011,825.00	443,721.27	84,230.95	568,103.73	43.85
Fund 505 - AMBULANCE FUND:						
TOTAL REVENUES		1,031,425.00	219,244.96	4,698.59	812,180.04	21.26
TOTAL EXPENDITURES		1,011,825.00	443,721.27	84,230.95	568,103.73	43.85
NET OF REVENUES & EXPENDITURES		19,600.00	(224,476.31)	(79,532.36)	244,076.31	1,145.29

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 09/30/2023	AVAILABLE		% BDGT USED
		2023-24 AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-626.000	CHARGE FOR SERVICES	143,000.00	108,750.00	36,250.00	34,250.00	76.05	
590-000-626.300	MISC EQUIP/INSTALL FEES-SEWER	15,000.00	0.00	0.00	15,000.00	0.00	
590-000-626.500	SEWER BOND FEES	62,273.00	63,075.00	21,025.00	(802.00)	101.29	
590-000-665.000	EARNED INTEREST	350.00	528.76	91.96	(178.76)	151.07	
590-000-665.400	DLSS BOND INTEREST	400.00	0.00	0.00	400.00	0.00	
590-000-668.000	PENALTY/INTEREST ON LATE PYMTS	500.00	380.00	0.00	120.00	76.00	
590-000-675.000	MISC REVENUE	0.00	155.00	0.00	(155.00)	100.00	
Total Dept 000		221,523.00	172,888.76	57,366.96	48,634.24	78.05	
TOTAL REVENUES		221,523.00	172,888.76	57,366.96	48,634.24	78.05	
Expenditures							
Dept 536							
590-536-702.000	SAL / OPER CONTRACT	15,900.00	7,950.00	2,650.00	7,950.00	50.00	
590-536-702.100	OTHER WAGES	400.00	111.70	0.00	288.30	27.93	
590-536-715.000	FICA/MEDICARE CONTRIBUTION	25.00	8.54	0.00	16.46	34.16	
590-536-719.000	PENSION PLAN	25.00	0.00	0.00	25.00	0.00	
590-536-740.000	OFFICE/OPERATING SUPPLIES	200.00	202.16	0.00	(2.16)	101.08	
590-536-740.100	OPERATING SUPPLIES-PUMPS/EQUIPMT	10,000.00	0.00	0.00	10,000.00	0.00	
590-536-740.200	OPERATING SUPPLIES-SEPTIC COMPNT	1,000.00	0.00	0.00	1,000.00	0.00	
590-536-743.000	LAB EXPENSE	6,500.00	3,237.17	0.00	3,262.83	49.80	
590-536-803.000	AUDIT EXPENSE	1,000.00	1,500.00	0.00	(500.00)	150.00	
590-536-808.000	PROFESSIONAL SERVICES-ALUM/PHOSPHATE	16,000.00	2,845.00	0.00	13,155.00	17.78	
590-536-808.100	PROF SERVICES/COLLECTION SYSTEM MAINT	30,000.00	12,350.00	3,150.00	17,650.00	41.17	
590-536-808.200	COLLECTION SYSTEM-PUMPING TANKS	35,000.00	10,725.00	2,475.00	24,275.00	30.64	
590-536-808.300	COLLECTION SYSTEM-ELECTRICAL	3,000.00	0.00	0.00	3,000.00	0.00	
590-536-808.400	PROF SERV LAGOON ENGINEERING	500.00	0.00	0.00	500.00	0.00	
590-536-826.000	LEGAL FEES	2,000.00	0.00	0.00	2,000.00	0.00	
590-536-910.000	INSURANCE AND BONDS	2,000.00	1,203.30	0.00	796.70	60.17	
590-536-920.000	UTILITIES	16,500.00	4,498.93	40.01	12,001.07	27.27	
590-536-930.000	REPAIR & MAINT-GENERAL	10,000.00	14,801.14	1,711.08	(4,801.14)	148.01	
590-536-930.100	REPAIR & MAINT-WC/DUCK WEED/PLM	2,500.00	1,412.40	908.15	1,087.60	56.50	
590-536-931.000	REPAIR & MAIN-BLDG/GROUNDS/MOWING	3,000.00	1,895.00	210.00	1,105.00	63.17	
590-536-956.000	ANNUAL FEES MISC	500.00	0.00	0.00	500.00	0.00	
590-536-991.000	DEBT SERVICE PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00	
590-536-993.000	INTEREST PAID	27,272.00	13,383.86	0.00	13,888.14	49.08	
Total Dept 536		218,322.00	76,124.20	11,144.24	142,197.80	34.87	
TOTAL EXPENDITURES		218,322.00	76,124.20	11,144.24	142,197.80	34.87	
Fund 590 - SEWER FUND:							
TOTAL REVENUES		221,523.00	172,888.76	57,366.96	48,634.24	78.05	
TOTAL EXPENDITURES		218,322.00	76,124.20	11,144.24	142,197.80	34.87	
NET OF REVENUES & EXPENDITURES		3,201.00	96,764.56	46,222.72	(93,563.56)	3,022.95	

REVENUE AND EXPENDITURE REPORT FOR THORNAPPLE TOWNSHIP  
 PERIOD ENDING 09/30/2023  
 % Fiscal Year Completed: 50.00

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 701 - TRUST & AGENCY FUND						
Revenues						
Dept 000						
701-000-665.000	EARNED INTEREST	50.00	(4.16)	10.91	54.16	(8.32)
Total Dept 000		50.00	(4.16)	10.91	54.16	(8.32)
TOTAL REVENUES		50.00	(4.16)	10.91	54.16	(8.32)
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		50.00	(4.16)	10.91	54.16	8.32
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	(4.16)	10.91	54.16	8.32
TOTAL REVENUES - ALL FUNDS						
		3,891,454.00	1,011,612.03	128,948.84	2,879,841.97	26.00
TOTAL EXPENDITURES - ALL FUNDS						
		2,758,310.00	1,452,738.36	223,449.62	1,305,571.64	52.67
NET OF REVENUES & EXPENDITURES		1,133,144.00	(441,126.33)	(94,500.78)	1,574,270.33	38.93



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 171 SUPERVISOR					
101-171-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	10/1-10/31/2023 COVERAGE	224.42	25121
101-171-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	10/1-10/31/2023 COVERAGE	2,422.52	25137
Total For Dept 171 SUPERVI				2,646.94	
Dept 257 ASSESSOR					
101-257-808.000	PROFESSIONAL SERVICES-MISC	DANIEL R. SCHEUERMAN, ASSE	SEPTEMBER 2023	5,060.00	25151
Total For Dept 257 ASSESSC				5,060.00	
Dept 262 ELECTIONS					
101-262-861.000	MILEAGE REIMBURSEMENT	CINDY ORDWAY	MILEAGE REIM TO TRAININGS	126.42	25117
Total For Dept 262 ELECTIC				126.42	
Dept 265 TOWNSHIP HALL					
101-265-920.000	UTILITIES-TWP HALL	CONSUMERS ENERGY	TWP HALL 8/04 - 9/04/23 UT	264.70	25118
101-265-930.000	REPAIR & MAINT/ BLDG & GRNK & A	ELECTRIC LLC.	ELECTRICAL WORK AT TWP HAI	2,175.90	25125
Total For Dept 265 TOWNSHI				2,440.60	
Dept 271 ADMINISTRATION					
101-271-740.000	OFFICE/OPERATING SUPPLIES	PRINTING PRODUCTIONS INK	#10 WINDOW ENVELOPES	317.31	25136
101-271-803.000	AUDIT EXPENSE	SIEGFRIED CRANDALL	PROGRESS BILLING - 3 - AUL	500.00	25139
101-271-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	CK# 25056 (8-16-23) STOP F	(27.00)	25162
101-271-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	CK# 24996 (7-19-23) STOP F	(27.00)	25162
101-271-826.000	LEGAL FEES	BLOOM SLUGGETT, PC	LEGAL MATTERS	738.00	25112
101-271-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	JULY 2023 - MINUTE PLAN	75.00	25123
101-271-850.000	TELEPHONE EXPENSE	AT & T	9/25-10/24/23 - 1G INTERNE	184.97	25146
101-271-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL PHONE SERVICE: 8/20 -	202.84	25159
101-271-956.000	MISCELLANEOUS	GUARDIAN	10/1-10/31/2023 COVERAGE	10.00	25121
101-271-979.000	EQUIPMENT - LEASED	GREAT AMERICA FINANCIAL SEC	COPIER AND PRINTERS 8-10 T	476.07	25120
101-271-979.000	EQUIPMENT - LEASED	PITNEY BOWES BANK INC	PURCSEPT 2023 POSTAGE	1,005.00	25134
Total For Dept 271 ADMINIS				3,455.19	
Dept 448 STREETLIGHTING					
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS 8/01 - 8/31/	199.18	25118
101-448-920.200	OTHER STREET LIGHTING	CONSUMERS ENERGY	LED STREET LIGHTS 7/01 - 7	95.37	25118
101-448-920.300	UTILITIES / HILLTOP	CONSUMERS ENERGY	STREET LIGHTS 8/01 - 8/31/	234.33	25118
Total For Dept 448 STREETI				528.88	
Dept 567 CEMETERY					
101-567-808.200	FOUNDATION FEES	WICKHAM CEMETERY CARE, LLC	FOUNDATIONS	1,840.96	25161
101-567-930.000	REPAIR & MAINT	SANDRA RAIRIGH	REIMBURSEMENT FOR CEMETERY	160.00	25156
101-567-931.000	BLDG & GROUNDS IMPROVEMENT	JIM'S PICKUP SERVICE	MT HOPE CEMETERY & TTES -	50.00	25124
101-567-931.000	BLDG & GROUNDS IMPROVEMENT	NELSON GRANITE LIMITED	48 NICHE COLUMBARIUM	18,950.40	25131
Total For Dept 567 CEMETEF				21,001.36	
Dept 701 PLANNING & ZONING					
101-701-808.000	PROFESSIONAL SERVICES-MISC	VRIESMAN & KORHORN	0202 MIDDLEVILLE SAND MINE	166.48	25144
101-701-808.000	PROFESSIONAL SERVICES-MISC	VRIESMAN & KORHORN	1239 PEACE CHURCH EXP	156.00	25144
101-701-826.000	LEGAL FEES	BLOOM SLUGGETT, PC	LEGAL MATTERS	444.00	25112
Total For Dept 701 PLANNIN				766.48	
Total For Fund 101 GENERAI				36,025.87	
Fund 206 FIRE DEPT					
Dept 336 FIRE DEPARTMENT					
206-336-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	10/1-10/31/2023 COVERAGE	346.67	25121
206-336-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	10/1-10/31/2023 COVERAGE	4,636.20	25137
206-336-740.000	OFFICE/OPERATING SUPPLIES	C-COMM OF KALAMAZOO, INC.	ANTENNA REPAIR	21.21	25149
206-336-751.000	GASOLINE AND OIL	WEX BANK	SEPTEMBER 2023 FUEL CHARGE	210.86	25160
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	MIKE POWELL - SHIRT	23.25	25133
206-336-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	JASON PRESLAR - 2 SHIRTS	67.75	25133
206-336-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	MASLONKA	180.00	25140
206-336-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	SLEET	180.00	25141

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE DEPT					
Dept 336 FIRE DEPARTMENT					
206-336-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	BULL PHYSICAL F/F & PARA	204.20	25142
206-336-808.000	PROFESSIONAL SERVICES-MISC	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	49.09	25116
206-336-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	SEPTEMBER 2023 MAINTENANCE	189.13	25162
206-336-826.000	LEGAL FEES	BLOOM SLUGGETT, PC	LEGAL MATTERS	705.00	25113
206-336-850.000	TELEPHONE EXPENSE	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	39.99	25116
206-336-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	JULY 2023 - MINUTE PLAN	37.50	25123
206-336-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL PHONE SERVICE: 8/20 -	25.35	25159
206-336-920.000	UTILITIES	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	64.99	25116
206-336-920.000	UTILITIES	CONSUMERS ENERGY	128 HIGH ST - NATURAL GAS	40.04	25118
206-336-920.000	UTILITIES	CONSUMERS ENERGY	128 HIGH ST - ELECTRIC 8/C	597.87	25118
206-336-930.000	REPAIR & MAINT-GENERAL	QUALITY AIR	AUGUST 2023 MAINTENANCE AC	189.13	25162
206-336-931.000	REPAIR & MAIN-BLDG/GROUND	JIM'S PICKUP SERVICE	MT HOPE CEMETERY & TTES -	22.50	25124
206-336-931.000	REPAIR & MAIN-BLDG/GROUND	NTA PROPERTY MANAGEMENT,	IDK BRWN MULCH -TTES	202.40	25132
206-336-931.000	REPAIR & MAIN-BLDG/GROUND	ZYLSTRA DOOR	GARAGE DOOR ON FIRE STATIC	60.00	25145
206-336-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE LI	GENERATOR REPAIR	1,125.13	25150
206-336-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE LI	GENERATOR REPAIR - BLOCK F	269.99	25150
206-336-939.000	REPAIR & MAINT-VEHICLES	KODIAK EMERGENCY VEHICLES	T54 BACK UP ALARM	48.16	25127
206-336-960.000	EDUCATION AND TRAINING	KALAMAZOO CO. FIRE CHIEFS	FIRE OFFICER COURSE - JASC	35.00	25126
Total For Dept 336 FIRE DE				9,571.41	
Total For Fund 206 FIRE DE				9,571.41	
Fund 209 CEMETERY-SHAW					
Dept 567 CEMETERY					
209-567-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE LI	GENERATOR REPAIR	285.13	25119
Total For Dept 567 CEMETE				285.13	
Total For Fund 209 CEMETE				285.13	
Fund 305 NOFFKE ROAD PAVING - BOND FUND					
Dept 446 ROAD IMPROVEMENT					
305-446-808.000	PROFESSIONAL SERVICES-MISC	CS&A SOFTWARE	SPECIAL ASSESSMENT PROGRAM	1,110.00	25115
Total For Dept 446 ROAD IM				1,110.00	
Total For Fund 305 NOFFKE				1,110.00	
Fund 505 AMBULANCE FUND					
Dept 000					
505-000-040.000	ACCOUNTS RECEIVABLE	LOUIS PADNOS IRON AND MET	REFUND INS PYMNT: CLAIM #	244.78	25153
505-000-040.200	COLLECTIONS RECEIVABLE-ARE	ARBOR PROFESSIONAL SOLUTIO	8/31/23 BILLING FEES	15.00	25111
Total For Dept 000				259.78	
Dept 651 AMBULANCE					
505-651-718.000	HEALTH INSURANCE PREMIUM	GUARDIAN	10/1-10/31/2023 COVERAGE	346.67	25121
505-651-718.000	HEALTH INSURANCE PREMIUM	PRIORITY HEALTH	10/1-10/31/2023 COVERAGE	4,636.20	25137
505-651-741.000	AMB OPERATING	BOUND TREE MEDICAL LLC	AMB SUPPLIES	509.88	25114
505-651-741.000	AMB OPERATING	BOUND TREE MEDICAL LLC	AMB SUPPLIES	760.76	25114
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	32.50	25138
505-651-741.000	AMB OPERATING	BOUND TREE MEDICAL LLC	AMB SUPPLIES	189.00	25147
505-651-741.000	AMB OPERATING	PURITY CYLINDER GASES INC	OXYGEN	32.50	25154
505-651-751.000	GASOLINE AND OIL	WEX BANK	SEPTEMBER 2023 FUEL CHARGE	3,584.53	25160
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	MIKE POWELL - SHIRT	23.25	25133
505-651-768.000	UNIFORMS/PROTECTIVE GEARS	NYE UNIFORM	JASON PRESLAR - 2 SHIRTS	67.75	25133
505-651-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	MASLONKA	180.00	25140
505-651-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	SLEET	180.00	25141
505-651-804.000	PHYSICALS EXAMINATIONS	SPECTRUM HEALTH OCCUPATION	BULL PHYSICAL F/F & PARA	204.20	25142
505-651-808.000	PROFESSIONAL SERVICES-MISC	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	49.09	25116
505-651-808.000	PROFESSIONAL SERVICES-MISC	STATE OF MICHIGAN - DEPT/C	QUALITY ASSURANCE ASSESSME	454.00	25143
505-651-808.000	PROFESSIONAL SERVICES-MISC	QUALITY AIR	SEPTEMBER 2023 MAINTENANCE	189.12	25162
505-651-808.600	MEDICAL MANAGEMENT BILLIN	C MEDICAL MANAGEMENT SYSTEMS	AUGUST 2023 AMB BILLING FE	5,300.54	25129
505-651-850.000	TELEPHONE EXPENSE	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	39.99	25116

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 505 AMBULANCE FUND					
Dept 651 AMBULANCE					
505-651-850.000	TELEPHONE EXPENSE	IVSCOMM INC.	JULY 2023 - MINUTE PLAN	37.50	25123
505-651-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	CELL PHONE SERVICE: 8/20 -	126.78	25159
505-651-920.000	UTILITIES	CHARTER COMMUNICATIONS	128 HIGH ST-TV, INTERNET &	64.99	25116
505-651-920.000	UTILITIES	CONSUMERS ENERGY	128 HIGH ST - NATURAL GAS	40.04	25118
505-651-920.000	UTILITIES	CONSUMERS ENERGY	128 HIGH ST - ELECTRIC 8/C	597.86	25118
505-651-930.000	REPAIR & MAINT-GENERAL	QUALITY AIR	AUGUST 2023 MAINTENANCE AC	189.12	25162
505-651-930.000	REPAIR & MAINT-GENERAL	STRYKER SALES, LLC.	REPAIR TO POWER COT SERIAL	414.00	25157
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE	LIGENERATOR REPAIR	285.12	25119
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	JIM'S PICKUP SERVICE	MT HOPE CEMETERY & TTES -	22.50	25124
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	NTA PROPERTY MANAGEMENT,	IDK BRWN MULCH -TTES	202.40	25132
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	ZYLSTRA DOOR	GARAGE DOOR ON FIRE STATIC	60.00	25145
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE	LIGENERATOR REPAIR	1,125.12	25150
505-651-931.000	REPAIR & MAIN-BLDG/GROUND	CUMMINS SALES & SERVICE	LIGENERATOR REPAIR - BLOCK F	270.00	25150
505-651-939.000	REPAIR & MAINT-VEHICLES	MEEKHOF TIRE SALES & SERVIM	51 REPLACE RF VALVE STEM	582.38	25130
505-651-939.000	REPAIR & MAINT-VEHICLES	TIRES 2000	MEDIC 51 - OIL CHANGE	96.03	25158
505-651-960.000	EDUCATION AND TRAINING	LIFE EMS, INC.	HANNA HOLIS EMT BASIC	1,950.00	25128
Total For Dept 651 AMBULAN				22,843.82	
Total For Fund 505 AMBULAN				23,103.60	
Fund 590 SEWER FUND					
Dept 536					
590-536-702.000	SAL / OPER CONTRACT	BRYAN FINKBEINER	SEPTEMBER 2023 SERVICE	1,325.00	25148
590-536-808.100	PROF SERVICES/COLLECTION	JOE & BARBS SEPTIC SERVICE	AUGUST 2023	3,150.00	25152
590-536-808.200	COLLECTION SYSTEM-PUMPING	JOE & BARBS SEPTIC SERVICE	AUGUST 2023	2,475.00	25152
590-536-920.000	UTILITIES	VERIZON WIRELESS	CELL PHONE SERVICE: 8/20 -	40.01	25159
590-536-930.100	REPAIR & MAINT-WC/DUCK WEE	PLM LAKE & LAND MANAGEMENT	TWEED TREATMENT OF LAGOON C	908.15	25135
590-536-931.000	REPAIR & MAIN-BLDG/GROUND	NTA PROPERTY MANAGEMENT,	18/14 MAINT AT LAGOON PT 2	210.00	25132
590-536-993.000	INTEREST PAID	HIGHPOINT COMMUNITY BANK	DUNCAN LAKE SEWER PYMNT #2	13,383.86	25122
Total For Dept 536				21,492.02	
Total For Fund 590 SEWER F				21,492.02	
Fund 701 TRUST & AGENCY FUND					
Dept 000					
701-000-249.200	MISC SMALL ACCTS-PROFESSIC	VRIESMAN & KORHORN	0107 GENERAL ENGINEERING &	156.00	25144
701-000-249.200	MISC SMALL ACCTS-PROFESSIC	VRIESMAN & KORHORN	0491 YERRINTON MINE EXP	483.07	25144
701-000-249.200	MISC SMALL ACCTS-PROFESSIC	VRIESMAN & KORHORN	0922 ADAMS ROAD SAND MINE	327.07	25144
701-000-249.200	MISC SMALL ACCTS-PROFESSIC	VRIESMAN & KORHORN	1133 GIBSON VALLEY FARMS F	412.93	25144
Total For Dept 000				1,379.07	
Total For Fund 701 TRUST &				1,379.07	

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND			36,025.87	
Fund 206	FIRE DEPT			9,571.41	
Fund 209	CEMETERY-SHAW			285.13	
Fund 305	NOFFKE ROAD PAVIN			1,110.00	
Fund 505	AMBULANCE FUND			23,103.60	
Fund 590	SEWER FUND			21,492.02	
Fund 701	TRUST & AGENCY FU			1,379.07	

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92,967.10

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Total for fund 101 GENERAL FUND	36,025.87
Total for fund 206 FIRE DEPT	9,571.41
Total for fund 209 CEMETERY-SHAW	285.13
Total for fund 305 NOFFKE ROAD PAVING - BOND FUND	1,110.00
Total for fund 505 AMBULANCE FUND	23,103.60
Total for fund 590 SEWER FUND	21,492.02
Total for fund 701 TRUST & AGENCY FUND	1,379.07
TOTAL - ALL FUNDS	92,967.10

**INVOICE APPROVAL LIST**  
For Board Meeting October 9, 2023

<b>Account Name and Number</b>	<b>Date</b>		<b>Fund Total</b>
<b>Finance Committee Mtg:</b>	9/20/2023	10/3/2023	
GENERAL FUND - 101	\$28,631.10	\$7,448.77	\$36,079.87
EMERGENCY SERVICES MILLAGE - 205	\$0.00	\$0.00	\$0.00
FIRE FUND - 206	\$7,825.74	\$2,003.80	\$9,829.54
CEMETERY - 209	\$0.00	\$0.00	\$0.00
WEED CONTROL ASSMTS - 220	\$0.00	\$0.00	\$0.00
SPENCER/RITA DRIVE MTC - 221	\$0.00	\$0.00	\$0.00
ES EQUIPMT BOND PMT FUND - 301	\$0.00	\$0.00	\$0.00
SPENCER/RITA DR - 304	\$0.00	\$0.00	\$0.00
NOFFKE RD PAVING-BOND - 305	\$1,110.00	\$0.00	\$1,110.00
EMS - EQUIPMENT BOND - 401	\$0.00	\$0.00	\$0.00
EMS - CAPITAL IMPROVEMENT - 403	\$0.00	\$0.00	\$0.00
AMBULANCE FUND - 505	\$16,642.62	\$6,433.98	\$23,076.60
SEWER FUND - 590	\$14,502.01	\$6,990.01	\$21,492.02
TRUST AND AGENCY - 701	\$1,379.07	\$0.00	\$1,379.07
TOTAL BY DATE:	\$70,090.54	\$22,876.56	\$92,967.10

## Treasurer's Financial Summary/Investment Report

### For Month Ending September 2023

	Beginning Balance	Revenues	Transfer to / from Accounts	Expenditures	Ending Fund Balance
GENERAL	\$ 1,597,777.98	57,389.83	2,308.00	113,639.17	\$ 1,543,836.64
FIRE	\$ 148,363.09	25,168.83		46,400.79	\$ 127,131.13
AMB	\$ 478,951.10	65,418.74		82,165.61	\$ 462,204.23
					<b>\$ 2,133,172.00</b>
<b>RESTRICTED FUNDS</b>					
EMER. SRVS. MILLAGE*	\$ 22,793.89	883.76			\$ 23,677.65
EMS CAPITAL IMPROV.*	\$ 156,223.80	2,713.60			\$ 158,937.40
EMS CAPITAL IMPROV.*	\$ 201,313.26	57.91			\$ 201,371.17
TRUST & AGENCY	\$ 45,844.30	337.98		2,641.48	\$ 43,540.80
SHAW CEMETERY	\$ 54,843.09	18.91			\$ 54,862.00
SEWER O/M	\$ 224,324.57	1,896.01		5,739.43	\$ 220,481.15
SEWER DEBT SERVICE	\$ 58,618.11	1,030.95		13,383.86	\$ 46,265.20
NOFFKE ROAD BOND	\$ 115,117.28	39.31		3,447.00	\$ 111,709.59
DUNCAN LAKE W/C	\$ 21,656.12	6.96		1,464.50	\$ 20,198.58
Total Funds					<b>RESTRICTED FUNDS \$ 881,043.54</b>

\*Self Restricted Funds

## TOWNSHIP FUNDS

Month End Balance	Cash	Invested	Total Fund Balance
GENERAL	\$ 866,457.04	\$ 677,379.60	\$ 1,543,836.64
FIRE	\$ 127,131.13	\$ -	\$ 127,131.13
AMB	\$ 462,204.23	\$ -	\$ 462,204.23
<b>TOTAL</b>	<b>\$ 1,455,792.40</b>	<b>\$ 677,379.60</b>	<b>\$ 2,133,172.00</b>

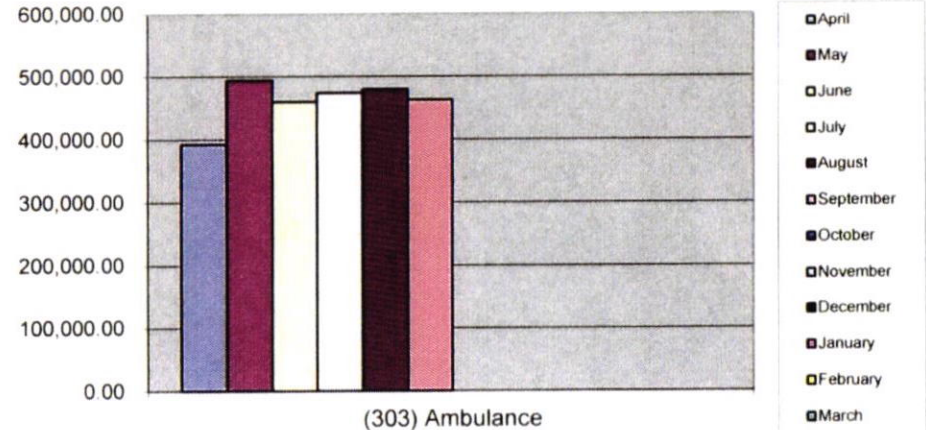
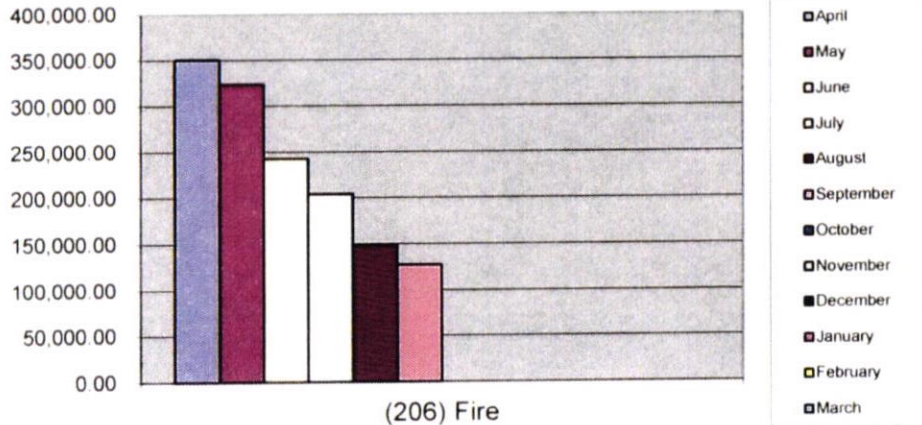
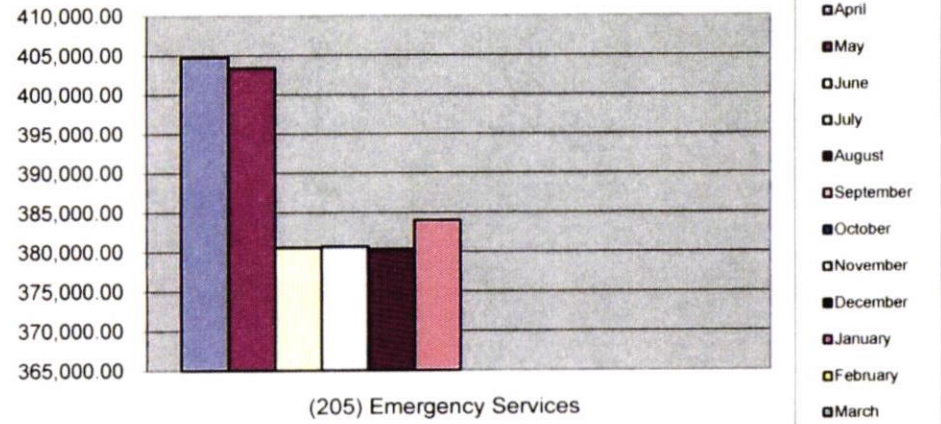
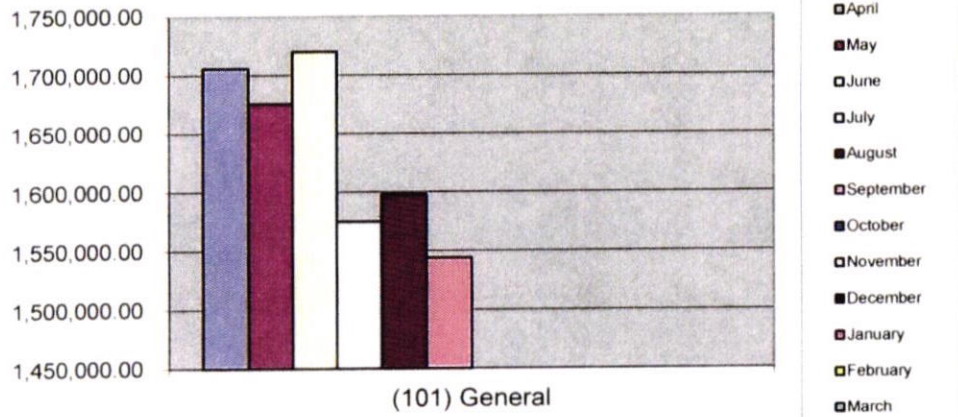
## RESTRICTED USE FUNDS

Month End Balance	Cash	Invested	Total Restricted Use
EMER. SRVS. MILLAGE	\$ 23,677.65		\$ 23,677.65
EMS CAPITAL IMPROVEMENT	\$ 158,937.40	\$ 201,371.17	\$ 360,308.57
TRUST & AGENCY	\$ 43,540.80	\$ -	\$ 43,540.80
SHAW CEMETERY	\$ 54,862.00	\$ -	\$ 54,862.00
SEWER O/M	\$ 220,481.15		\$ 220,481.15
SEWER DEBT SERVICE	\$ 46,265.20		\$ 46,265.20
NOFFKDE ROAD BOND	\$ 111,709.59		\$ 111,709.59
DUNCAN LK W/C	\$ 20,198.58	\$ -	\$ 20,198.58
<b>TOTAL</b>	<b>\$ 679,672.37</b>	<b>\$ 201,371.17</b>	<b>\$ 881,043.54</b>

Please consider this Treasurers Investment Report required by PA20.

# Summary Fund Charts

	April	May	June	July	August	September	October	November	December	January	February	March
101) General	1,705,580.85	1,675,455.93	1,719,740.82	1,574,810.69	1,597,777.98	1,543,836.64						
205) Emer. Srvs	404,733.63	403,366.12	380,546.04	380,665.32	380,330.95	383,986.22						
206) Fire	350,394.94	323,692.91	242,026.46	203,828.82	148,363.09	127,131.13						
303) Ambulance	392,067.93	494,267.79	459,192.81	473,704.10	478,951.10	462,204.23						





### General Fund (101, 203) For Month Ending September 2023

Balance Forward		\$ 1,597,777.98
<b>Revenues</b>		
Tax Administration Fee	33,897.15	
Prior year taxes	464.53	
Cemetery Lot Fees	125.00	
Misc. Cemetery fees	522.72	
Mobile Home Fees	766.50	
Interest	1,157.33	
Misc: Zoning	320.00	
Insurance Claim	13,610.25	
Reimbursement - Engineering Fees	2,688.03	
Reimbursement - Employee Healthcare	1,511.32	
Grant - Paramedic Training	2,327.00	
Transfer From Other Funds	2,308.00	
<b>Total Revenues</b>	<b>\$ 59,697.83</b>	<b>\$ 1,657,475.81</b>
<b>Expenditures</b>		
A/P Expenses	85,007.67	
Payroll & Payroll Taxes	28,577.50	
Bank Fees NSF	54.00	
<b>Total Expenditures</b>	<b>\$ 113,639.17</b>	

<b>TOTAL GENERAL FUND</b>	<b>\$ 1,543,836.64</b>
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### Shaw Cemetery (209) For Month Ending September 2023

Beginning Balance		54,843.09
Interest		18.91
<b>Total</b>		<b>\$ 54,862.00</b>

<b>TOTAL SHAW CEMETERY FUND</b>	<b>\$ 54,862.00</b>
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**Fire Fund (206)**  
**For Month Ending September 2023**

Balance Forward	\$	148,363.09
<b>Revenues</b>		
Grants	1,563.00	
Contract Pay't (Subsidy): Irving	23,542.00	
Interest	43.83	
Misc. Restitution	20.00	
<b>Total Revenues</b>	<u>\$</u>	<u>25,168.83</u>
	\$	173,531.92
<b>Expenditures</b>		
A/P Expenses	20,867.67	
Payroll & Payroll Taxes	25,533.12	
<b>Total Expenditures</b>	<u>\$</u>	<u>46,400.79</u>
<b>TOTAL FIRE FUND</b>	<b>\$</b>	<b>127,131.13</b>

**Emergency Services Millage Fund (205)**  
**For Month Ending September 2023**

Balance Forward	\$	22,793.89
<b>Revenues</b>		
Prior year taxes	875.60	
Interest	8.16	
<b>Total Revenues</b>	<u>\$</u>	<u>883.76</u>
<b>Expenditures</b>		
Refund prior year tax	-	
<b>Total Expenditures</b>	<u>\$</u>	<u>-</u>
	\$	23,677.65
<b>Restricted Capital Improvement Fund (403)</b>		
Balance Forward	\$	156,223.80
<b>Revenues</b>		
Interest	54.79	
Fundraiser Donations	2,658.81	
<b>Total Revenues</b>	<u>\$</u>	<u>2,713.60</u>
<b>Expenditures</b>		
A/P Expenses	-	
<b>Total Expenditures</b>	<u>\$</u>	<u>-</u>
	\$	158,937.40
<b>Restricted Money Market Fund (403)</b>		
Beginning Balance	\$	201,313.26
Interest	\$	57.91
<b>Total</b>	<u>\$</u>	<u>201,371.17</u>
<b>TOTAL EMERGENCY SERVICES FUND</b>	<b>\$</b>	<b>383,986.22</b>

**Ambulance Fund (303, 505)**  
**For Month Ending September 2023**

Balance Forward	\$	478,951.10
<b>Revenues</b>		
Charge for Services #1		1,037.84
Transports		2,301.25
Ach'ed Payments		58,382.35
Direct Deposit/CC Payments		1,022.59
Interest		159.34
Collection Receivable		277.37
Grants		1,563.00
Standby		675.00
<b>Total Revenues</b>	\$	<u>65,418.74</u>
		\$ 544,369.84
<b>Expenditures</b>		
A/P Expenses		26,041.02
Payroll & Payroll Taxes		56,124.59
<b>Total Expenditures</b>	\$	<u>82,165.61</u>
<b>TOTAL AMBULANCE FUND</b>		<b>\$ 462,204.23</b>

**Trust & Agency Fund (701)**  
**For Month Ending September 2023**

Balance Forward	\$	45,844.30
<b>Revenues</b>		
Escrow Holdings		327.07
Interest		10.91
<b>Total Revenues</b>	\$	<u>337.98</u>
		\$ 46,182.28
<b>Expenditures</b>		
A/P Expenses		2,641.48
<b>Total Expenditures</b>	\$	<u>2,641.48</u>
<b>TOTAL TRUST &amp; AGENCY FUND</b>		<b>\$ 43,540.80</b>

**Noffke Road Paving Bond (305)**  
**For Month Ending September 2023**

Balance Forward	\$	115,117.28
<b>Revenues</b>		
After Bonding Payoffs		
Interest		39.31
<b>Total Revenues</b>	\$	<u>39.31</u>
		\$ 115,156.59
<b>Expenditures</b>		
A/P Expenses		1,139.00
Transfer To Other Funds		2,308.00
<b>Total Expenditures</b>	\$	<u>3,447.00</u>
<b>TOTAL NOFFKE ROAD PAVING BOND FUND</b>		<b>\$ 111,709.59</b>

**Duncan Lake Weed Control (220)**  
**For Month Ending September 2023**

	Beginning Balance		21,656.12
<b>Revenues</b>			
	Prior Year Tax Collections		
	Interest	6.96	
<b>Total Revenues</b>		6.96	
<b>Expenditures</b>			
	A/P Expenses	1,464.50	
<b>Total Expenditures</b>		\$ 1,464.50	
<b>TOTAL DUNCAN LAKE WEED CONTROL</b>			<b>\$ 20,198.58</b>

**Sewer O & M Fund (804, 590)**  
**For Month Ending September 2023**

	Balance Forward		\$ 224,324.57
<b>Revenues</b>			
	Charge for Services	1,820.00	
	Interest	76.01	
	Misc Revenue	-	
<b>Total Revenues</b>		\$ 1,896.01	
<b>Expenditures</b>			
	A/P Expenses	5,739.43	
<b>Total Expenditures</b>		\$ 5,739.43	
<b>TOTAL SEWER O &amp; M FUND</b>			<b>\$ 220,481.15</b>

**Sewer Debt Service Fund (590)**  
**For Month Ending September 2023**

	Balance Forward		\$ 58,618.11
<b>Revenues</b>			
	Charge for Debt	1,015.00	
	Interest	15.95	
<b>Total Revenues</b>		\$ 1,030.95	
<b>Expenditures</b>			
	Debt/Interest Payment	13,383.86	
<b>Total Expenditures</b>		\$ 13,383.86	
<b>TOTAL SEWER DEBT SERVICE</b>			<b>\$ 46,265.20</b>

# Depository and Investment Report

Account Balances as Of 9/30/2023

	TOTAL	CASH	Money Market	Investment (MI Class)	DLSS BOND
101 General Fund	1,543,834.91	866,455.31	516,755.49	160,624.11	
203 Moe Road Dust Control	1.73	1.73			
205 Emergency Services	23,677.65	23,677.65			
206 Fire	127,131.13	127,131.13			
209 Shaw Cemetery	54,862.00	54,862.00			
220 Weed Control	20,198.58	20,198.58			
305 N Noffke Drive Road Bond	111,709.59	111,709.59			
403 EMS - Capital Improvement	360,308.57	158,937.40	201,371.17		
505 Ambulance	462,204.23	462,204.23			
590 Sewer O/M	220,481.15	220,481.15			
590 Sewer Debt Service	46,265.20	46,265.20			
P/R	161.62	161.62			
A/P	21,175.65	21,175.65			
<b>Disbursement / Sweep account Total</b>	<b>\$ 2,992,012.01</b>	<b>\$ 2,113,261.24</b>	<b>\$ 718,126.66</b>	<b>\$ 160,624.11</b>	<b>\$ -</b>
701 Trust & Agency	43,540.80	43,540.80			
Tax	7,326.12	7,326.12			
	<b>\$ 50,866.92</b>	<b>\$ 50,866.92</b>			
<b>TOTAL of ALL Accounts</b>	<b>\$ 3,042,878.93</b>				

### Thornapple Twp Zoning Compliance Permits 2023

Permit #	Submit Date	Address	Parcel #	Applicant Name	Type	Date Approved	Notes
2023-01	11/25/2022	11830 Jackson Rd	08-14-029-011-10	MX Builders (Jeff Butts)	Deck	1/25/2023	
2023-02	2/2/2023	2931 Dan Valley Dr	08-14-034-012-01	Chris Rison (Homeowner)	Res Acc Bldg	2/3/2023	No principal building
2023-03	2/8/2023	12102 Olivia Dr	08-14-175-020-00	VK Builders (Eric VanderKam)	New build SFR	2/16/2023	
2023-04A	2/8/2023	10086 Adams Rd	08-14-028-002-02	Martin Wenger	New build SFR	2/22/2023	
2023-04B	2/14/2023	7672 Loop Rd	08-14-036-006-30	Leading Construction	New build SFR	3/23/2023	
2023-05	2/20/2023	7601 Bouman Dr	08-14-040-010-00	Leading Construction	Deck	2/21/2023	
2023-06	2/22/2023	6931 N. Noffke Dr.	08-14-070-005-00	Green Shield Decks	Deck	3/7/2023	
2023-07	3/6/2023	4458 Schad Rd	08-14-019-008-08	Crafted Homes, LLC	New build SFR	3/14/2023	
2023-08	3/7/2023	12099 Olivia Dr	08-14-175-015-00	Jessica Eggers (Homeowner)	Pool & pool house	3/7/2023	
2023-09	3/1/2023	8742 Big Bend Ct	08-14-170-007-00	Scott Rehberg (Homeowner)	Pole barn	5/24/2023	BECHD sending site approval tomorrow 5/31
2023-10	3/14/2023	3145 N. Loop Rd	08-14-026-014-00	National Solar Service	Roof mount solar	3/14/2023	
2023-11	3/15/2023	12041 Olivia Dr.	08-14-175-016-00	Southwood Builders	New build SFR	3/22/2023	
2023-12	3/15/2023	9715 Adams Rd	08-14-034-002-00	H3 Properties	Lean to on att gar	3/15/2023	
2023-13	3/23/2023	4875 Pheasant Run	08-14-020-001-40	Dustin Smith	Lean to on det gar	3/23/2023	
2023-14	3/28/2023	5048 Ravine Rd	08-14-016-017-00	C & T Builders (Cole Gohan)	Pole barn	4/13/2023	
2023-15	3/31/2023	7632 W State Rd	08-14-900-024-00	American Tower	Tower	3/31/2023	
2023-16	4/7/2023	12189 Beauterra Ln	08-14-175-002-00	Nyhoff Homes Inc	New build SFR	4/17/2023	
2023-17	4/7/2023	4206 Schad Rd	08-14-175-007-00	Nyhoff Homes Inc	New build SFR	4/17/2023	
2023-18	4/7/2023	3431 N M-37	08-14-027-002-09	Nick Suwyn	Storage facility	4/7/2023	Thornapple Self Storage
2023-19	4/7/2023	12215 Beauterra Ln	08-14-175-001-00	Tyler Potter	New build SFR	4/7/2023	Straight Arrow Customs
2023-20	4/10/2023	3160 Patterson Rd	08-14-030-003-00	Mike & Andrea Bekius	Solar system	4/10/2023	
2023-21	4/17/2023	3090 Brentwood Ln	08-14-145-011-00	James Brinks	Acc Bldg	4/17/2023	
2023-22	4/20/2023	11712 Davis Rd	08-14-032-029-00	Adam Plummer	New build SFR	4/20/2023	DBC Custom Homes
2023-23	4/10/2023	3450 Eagleview Ct	08-14-025-001-35	Jennifer Carey	Solar system	5/22/2023	SLU granted by PC 5/22/2023 Meeting
2023-24	4/20/2023	10200 Dykstra Dr	08-14-021-016-50	John & Pam Riley	New build SFR	4/24/2023	Self contacting

2023-25	4/24/2023	5670 Crooked Hoof Trl	08-14-165-029-00	Notenbaum Investments	New build SFR	4/24/2023	Graham Carter Homes
2023-26	4/19/2023	3431 N M-37	08-14-027-002-09	Nick Suwyn	Sign	4/19/2023	Sign for 2023-18
2023-27	5/8/2023	5971 Duncan Lake Rd	08-14-018-006-30	CBW Homes for Huisjen's	New build SFR	5/8/2023	
2023-28	5/15/2023	3080 Kenyon Lane	08-14-029-006-30	Karen Nicholson L&J Construction	See notes	5/15/2023	Adding attached garage and front porch
2023-29	5/15/2023	11396 Ridge Point Dr	08-14-032-017-86	Marcusse Const for Attriua's	New build SFR	5/15/2023	
2023-30	5/17/2023	12076 Olivia Dr	08-14-175-019-00	Kuperus Builders for Sydney LaDere	New build SFR	5/17/2023	
2023-31	5/23/2023	5434 Cherry Valley Rd	08-14-016-008-32	Aron Hall	New build SFR	5/24/2023	
2023-32	5/31/2023	5885 Cherry Valley	08-14-017-012-50	Cory & Kelly Schut	Acc Bldg	7/13/2023	Ag usage, waiver obtained
2023-33	6/5/2023	6396 N. Whitneyville Rd	08-14-011-015-10	Jason Preslar	Garage build	6/5/2023	
2023-34	6/5/2023	5447 Ravine Rd	08-14-160-010-00	James Gordon	Solar-Rooftop	6/6/2023	Strawberry Solar
2023-35	5/30/2023	7200 Noffke Dr	08-14-006-001-10	Tim McGillicuddy	Home addition	6/12/2023	
2023-36	6/12/2023	3422 Calming Meadows	08-14-027-002-08	Ross Williams for Jeremy Diller	New build SFR	6/12/2023	
2023-37	6/19/2023	3125 Loop Ct	08-14-026-013-95	George O'Neal for Larry Dawe	Reroof, new deckin	6/19/2023	
2023-38	6/26/2023	9390 108th St	08-14-001-002-10	42 Parallel Const for Mr/Mrs Cuison	Acc Bldg	6/26/2023	
2023-39	6/28/2023	2168 Spencer Dr	08-14-032-002-76	Montell Const for Christian Hutson	Deck	6/28/2023	
2023-40	7/5/2023	11300 Bass Rd	08-14-032-013-00	Mark Leep	Garage build	7/5/2023	
2023-41	7/5/2023	5215 M-37	08-14-015-017-00	Postema Sign for 1st Baptist Chur	Replace sign	7/5/2023	
2023-42	7/5/2023	6830 Duncan Shores Ln	08-14-007-001-54	VanKooten Bldrs for Joel Roodvoets	Addition-Scr porch	7/5/2023	
2023-43	7/12/2023	7527 Bouman Dr	08-14-040-008-00	Geers Bros Bldrs for the Brideau's	New build SFR	7/12/2023	
2023-44	7/24/2023	7456 Bouman Dr	08-14-040-025-00	Dan Nelson	Garage additon	7/24/2023	
2023-45	7/24/2023	9859 Flat Rock Ct	08-14-022-002-31	Jeff Schilthroat	Shed	7/24/2023	
2023-46	7/10/2023	4175 Village Edge Dr	08-14-024-004-00	Ken Johnson using W MI Solar	Solar over 600 sq ft/24/2023	Denied	
2023-47	7/24/2023	8855 W Parmalee Rd	08-14-002-001-00	Justin & Jessica Wigger	Add to shed	7/24/2023	
2023-48	7/24/2023	4214 Schad Rd	08-14-019-008-13	Archstone Homes for Scheerhoorn's	New build SFR	7/24/2023	
2023-49	8/2/2023	11153 Prairie Rdige	08-14-155-004-00	Scott & Kim Klotz	Pole barn	8/2/2023	
2023-50	8/9/2023	4214 Schad Rd	08-14-019-008-13	Jason Scheerhoorn	Outdoor furnace	8/9/2023	
2023-51	8/14/2023	4612 Schad Rd	08-14-019-010-20	42 Parallel Const for Mr/Mrs DeHaa	Acc Bldg	8/14/2023	

2023-52	8/21/2023	7153 W Parmalee Rd	08-14-012-012-10	Mike & Judy Bailey	New build SFR	8/21/2023	
2023-53	8/23/2023	3307 Reflection Pond Dr	08-14-030-208-00	Lucas Binkowski	New build SFR	8/23/2023	
2023-54	8/28/2023	5100 Squier Lane	08-14-015-016-30	Solar On, Inc for Uwe Herold	Solar system	8/28/2023	SLU 163 granted 8/28/2023
2023-55	8/29/2023	7103 W Irving Rd	08-14-025-002-20	Duane & Dawn Weeks	Greenhouse	8/30/2023	
2023-56	8/30/2023	7915 Garbow Rd	08-14-013-003-00	Bryan Finkbeiner	Feed shed (Ag)	8/30/2023	
2023-57	9/6/2023	6316 Arrowhead Trail	08-14-011-043-15	Michael Hembree	Acc Bldg	9/6/2023	
2023-58	9/6/2023	10303 Mulberry	08-14-150-037-10	Jeremy Berens for Brent Penning	Kitchen Add	9/6/2023	
2023-59	9/11/2023	2341 N M37	08-14-035-024-00	Mike & Jami Way	Fence	9/11/2023	
2023-60	9/18/2023	2947 Dan Valley Dr	08-14-034-012-01	Chris Rison (Homeowner)	Remodel existing	9/18/2023	
2023-61	9/18/2023	11840 Davis Rd	08-14-032-028-00	Michael Speet	New build SFR	9/18/2023	
2023-62	9/19/2023	7904 Serenity Dr	08-14-001-006-03	Joyce Warner	Acc Bldg	9/19/2023	
2023-63	9/25/2023	3149 Loop Ct	08-14-026-013-62	Cade Dammen	Deck	9/25/2023	
2023-64	9/25/2023	11224 Davis Rd	08-14-032-006-00	Tobins from Greenshield Decks	Deck	9/25/2023	
2023-65	10/2/2023	3158 Bender Rd	08-14-027-003-10	Hanson's for Heather Reurik	Gar reroof	10/2/2023	
2023-66	10/2/2023	12731 Stags Leap Ct	08-14-165-007-00	Michelle Mogg	Replace expand de	10/2/2023	
2023-67	10/2/2023	5184 Ravine Rd	08-14-160-081-00	John Mancuso	Gar addition	10/2/2023	
2023-68			08-14-				
2023-69			08-14-				
2023-70			08-14-				
2023-71			08-14-				
2023-72			08-14-				
2023-73			08-14-				
2023-74			08-14-				
2023-75			08-14-				
2023-76			08-14-				
2023-77			08-14-				
2023-78			08-14-				



2023-79	08-14-
2023-80	08-14-

Emergency Services Committee meeting  
October 4, 2023

Monthly Reports

- Run report – to be submitted after meeting completion

Turn out gear / uniform inspection results

- Badges- need -22
- New patch- ordered

**Fire Code adoption - International Fire Code (ICF 2021)**

- Burning ordinances – penalties for illegal burning
  - Still trying to find any ordinances for open burning

Apparatus

- Rim off inspection on some units
- Used medic discussion – Units out of service need to have a backup.
  - Both secondary units have over 100,000 miles expected useful life is 200K -250K
  - Averaging \$20k milage charges with transfers
- E-52 (2022) – nothing to report
- Brush 53 (2001) – still waiting for a date to get the striping done
- E-51 (2015) – nothing to report
- E-56 (1998)
- Tanker 54 (2000)
- Bravo 53 (2001)
- Medic 51 (2016) – Wheel trim ring damaged and re-ordered
- Medic 52 (2021)

Command Vehicle / Paramedic first response – Sage Trust

Emergency Services Committee meeting  
October 4, 2023

**Revenue**

- Meeting with Corewell Heath – rotation of transfers to starts 8/13
- Corewell – asked if we would trial another night transfer truck – and possibly subsidize if there were no transfers.
- EMS stand by Billed to county fairground
  - Contract with Unique motor sports – October
- Transfers- see attached January monthly activity
  - Total estimated as of 6/30 \$84,847
  - August \$5268 (\$24,168 LD milage billed)
  - September TBD
  - Total \$94,335

**Equipment**

- **New cardiac-** monitor for third unit to upgrade **(borrowing one currently)**
- **New Cell phone** – Third unit
- **ESO software** – Scheduler and equipment check live training 9/14 @ 0900
  - Interface with payroll – phone conversation with ESO and provided the last information needed to go live- date forth coming
- Stryker products
  - 2025 power cot, power load, Cardiac monitor estimated cost \$125,000
  - 2028 power cot, power load, cardiac monitor estimated cost \$173,436
  - 2029 Cardiac monitor \$77,506
  - 2030 Power load \$48,315
- Hose and ladder testing complete
  - 22 sections of hose failed- still have non-compliant hose in service.

**Grant(s)**

- Received State of Michigan submitted for \$86,000 (amending)
  - Amendment for \$150,000
  - Pays for 3 paramedics and \$15.00 hour for them to attend class
- Barry Community Grant in process
  - Pays for 3 EMT's (except for \$200 each student)
  - Pays \$8,000 for our two current paramedics
- AFG (Assistance to Fire fighters grant)
  - Submitted for 40 dual band pagers (\$40,000)
  - Submitted for brush truck and equipment (\$75,000)
- SAFER – for 6 full-time firefighters for 3 years (\$1,758,000)
- Fire prevention – for 1 fire inspector for 2 years (\$150,000)
- Community Paramedic grant –
- 2024 volunteer grant applied 50/50 match \$10,000 12/15 awards
  - 3 sets of turn out gear
- **MI Fire Equipment Grant Program** – \$30,000
  - 3 sets of turn out gear

Emergency Services Committee meeting  
October 4, 2023

- 2 thermal imaging cameras
- 1 Motorola APX-8000 portable radio
- MIOSHA Grant - \$10,000 match submit 10/1
  
- **Station needs**
  - Wall inspection for deflection – structural engineer
  - New gutters- three quotes – Roofer maybe able to repair?
  - Jet the underground drainage pipes
  - Station master plan – upcoming
  - Door repair – completed
  - Roof – to be completed next month?
  - Dry system down needs repair – waiting on parts
  - Hot water supply lead living quarters- repaired
  
- Community events coming up
  - Fire Hydrant Fridays -
  - Heritage days – Push in ceremony - complete
  - Turkey dinner – delicious
  - 9/11 ceremony – fire department to take over next year
  - Community CPR / First aid – Will be scheduling with Bradford white and the community in September

Agenda Requests

- Pay for paramedic grant recipients for \$15 school and clinicals
- For student contracts

Thornapple Township Fire monthly report

Community Thornapple	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EMS	15	8	14	6	20	13	16	14	21				127
Fire	3	2	5	9	5	6	5	3	5				43
Both	2	1	4	1	6	4	6	5	3				32
Community relations				2	3	4	6	1	3				19

Middleville	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EMS	33	27	30	27	38	30	27	22	20				254
Fire	0	1	5	2	3	6	3	5	8				33
Both	1	1	0	2	1	1	0	1	2				9

Irving	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EMS	8	11	12	10	7	6	7	17	11				89
Fire	0	2	0	3	1	1	1	1	2				11
Both	0	0	0	1	0	0	0	0	0				1

Transfers	61	58	61	63	76	45	49	56	57				526
Fire mutual aid	3	2	3	0	0	10	0	0	2				20

Calls to	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mercy	13	9	9	13	18	6	12	12	5				97
Life	8	6	10	10	10	0	3	5	4				56
Wayland	0	1	0	2	6	5	2	3	3				22

Aid from	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mercy	2	2	0	1	0	0	3	2	2				12
Life	0	0	0	0	0	0	0	0	0				0
Wayland	0	1	1	2	2	0	0	0	0				6

cx enroute									7				7
Monthly total	147	132	154	154	196	137	140	147	155				
2022 total	1558											Annual total	1364

# CODE ENFORCEMENT

## THORNAPPLE TOWNSHIP

### Activity Report

May 2023

Comp #	Date	Address	Complaint/Violation	P	Status
	5/4/2023	5895 Stimson Rd	Concern over fence height and concrete up against bottom of fence.		Closed
	5/9/2023	8692 Crane Rd	Trash/Brush onto neighbor's yard/ Notice sent		Closed
	5/9/2023	7450 N. Noffke Dr	Trash in creek, junk in back yard		Closed
	5/10/2023	E State Rd	Flags/signs, excessive per comp.		Closed
	5/16/2023	4175 Village Edge Dr	Sign issue again, same as above. <b>Notice sent reg 1 sign only, others non-political. 5/30 Sign has been removed</b>		Closed
	5/17/2023	Crane/GR	Dirt bikes racing around property, noise/dust issues. Ref her to PD ref noise comp.		Closed
	5/22/2023	" "	Same complaint only from another neighbor. Same disposition as above offered		Closed
	6/6/2023	E State Rd	Friendly sign lady called AGAIN. See notes		Closed
	6/7/2023	Crane/GR	Abundance of junk beginning to collect in back yard. Looks to be improved		Closed
	7/11/2023	5895 Stimson Rd	Neighbor complaint of nonrunning vehicle		



# CEMETERY REPAIRS 2014-2023

Robert Hinklin

All cemeteries listed were initially entered at the request of a family member for repair of one or more of their markers. In Thornapple I continued with the assent of Supervisor Mike Bremer and Trustee Walt Eavey. All known monuments are upright except Mt. Hope Hill.

## KNOWN MONUMENTS ON MT HOPE HILL

East Side 29, Top 13, West 32 = 74

Estimate additional 15-20 markers buried or thrown off top of hill by vandals based on known plots with no markers.

## THORNAPPLE TOWNSHIP

### Mount Hope Cemetery

**2023 7 Repairs Previous 200 + Total 207- approximately 25 repeats**

### Parmelee

**2023 11 Repairs Previous 37 Total 48 4 were repeats**

### LEIGHTON TOWNSHIP Hooker cemetery

2023 0 REpairs Previous 35 Total 35

### GAINES TOWNSHIP Kalamazoo and 92nd

2023 0 Repairs Previous 13 Total 13

### CALEDONIA TOWNSHIP Alaska Cemetery

2023 0 Repairs 1 Previous Total 1

### LOWEL TOWNSHIP So Lowell

2023 0 Repairs 1 previous Total 1

### IRVING TOWNSHIP

2023 32 Repairs 2 Previous Total 34

### MONTGOMERY TWN, MARION CO. OHIO Dry Lane Cemetery

2023 0 Previous 34 repeat 5 Total 34

**TOTAL REPAIRS 2023 – 50 2014-2023 377**





## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Duncan Lake Sewer Authority

**DATE:** 9/26/2023

**SUBJECT:** Back up lagoon operator

**RECOMMENDATION:** We would like to have Eric Schaefer trained as back up sewer lagoon operator

**BACKGROUND:** Brian Finkbiner from time to time takes vacation and it would be beneficial to have a backup lagoon operator.

**FISCAL IMPACT:** Cost of educational opportunities as they arise (Immediately \$440 for an online training course on October 25-26).

**ALTERNATIVES:** continue status quo

**ATTACHMENTS:** [MRWA Lagoon Operations](#)

# Lagoon Operations



## 1.2 CECs, Wastewater Technical

*You must attend the entire class to earn the CECs*

*Class qualifies for 1.2 SHE Engineering. Must take and pass an additional written exam administered at the end of the class to earn SHE credits.*

AGENDA Day 1	
8am – 8:15am	Class Begins (Introductions / housekeeping)
8:15am – 9am	Introduction
9am – 10am	Basic Math
10am – 10:15am	Break
10:15am – Noon	Math continued
Noon - 12:45pm	Lunch (provided)
12:45pm – 1:45pm	Treatment Process
1:45pm – 2pm	Break
2pm – 3:30pm	Design Criteria
AGENDA Day 2	
8am – 9am	Sampling and Lab Analysis
9am – 10am	Management Practices
10am – 10:15am	Break
10:15am – 11am	Permits, Records and Reports
11am – Noon	Collection Systems
Noon – 12:45pm	Lunch (provided)
12:45pm – 1:45pm	Collection Systems Continued
1:45pm – 2pm	Break
2pm – 3:30pm	Safety

**Payment/Cancellation Policy:** Payment is expected prior to class. Cancellations must be requested at least 3 business days prior to the start of the class, or your registration fee will be forfeited. If you cancel least 3 business days prior to the start of class, the full amount will be refunded. You may send a substitute attendee.



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## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** October 9, 2023

**SUBJECT:**

**RECOMMENDATION:** Paramedic and EMT contract revised

**BACKGROUND:** Initially the township board approved a contract for students going to Paramedic or EMT classes requiring them to pay the township back over a three-year period. With the state of Michigan grant we do not need to get paid back, unless the employee leaves prior to completing three years of service as spelled out on the revised contract. The state grant pays for the student's school and \$15/hour for their time in class. The new contract assures they will maintain active employment with our department.

**FISCAL IMPACT:** 0

**ALTERNATIVES:** Status Quo -

**ATTACHMENTS:** [Contract](#)

# SCHOOL (TUITION) PAYMENT PLAN AGREEMENT

**THE PARTIES.** This School Tuition Plan Agreement (“Agreement”) September 14, 2023 is by and between:

Township: Thornapple Township, a Michigan general law township, with a mailing address of 200 E. Main St., Village of Middleville, State of Michigan, Zip 49333 (“Township”), and

Employee: , ADDRESS State of Michigan, Zip 49333 (“Employee”).

HEREINAFTER, the Employee and Township (collectively, the “Parties”) agree to the following:

**I. TUITION PAYMENT AND AGREEMENT TO REPAY DEBT.** Pursuant to this Agreement, the Township agrees to pay (or advance the funds to pay) the tuition expense for the Employee to obtain the training and/or education required for the Employee to become licensed as a Paramedic. In exchange, the Employee agrees to repay the Township through continued service to the Township Fire Department working shifts on the ambulance. The Employee agrees to maintain active employment for a minimum of three (3) years and agrees to working two (2) shifts, on average, a month minimum (150 shifts total in three years). If the Employee severs employment, quits the class, fails out of the class, fails the national registry exam, or does not become a State of Michigan Licensed Paramedic then the Employee shall pay back all the funds or advanced under this section in the amount of NINE THOUSAND FIVE HUNDRED Dollars (\$9,500) (“Amount Owed”). The Amount Owed shall be reduced 1/36 of the total for every month worked **after** becoming a State of Michigan Licensed Paramedic. The Employee agrees that he or she will be indebted to the Township for the full Amount Owed, less any money already repaid in accordance with this Agreement. The parties anticipate that the tuition funds described herein shall be used by Employee for the following training and/or education, with the following anticipated cost (which must be equal to the Amount Owed):

**II. REPAYMENT PLAN.** If Employee fails to meet the above agreements and is required to repay the Township to satisfy the Amount Owed, the Employee agrees to repay the Township under the following terms:

1. The Employee agrees to maintain active employment for a minimum of three (3) years and agrees to working two (2) shifts, on average, a month minimum (150 shifts total in three years)
2. Repayment Method) Upon the successful completion of the education or training described in Section I of this Agreement, if the Employee severs employment they shall repay the Township in the amount of 1/36 of the amount for each month not credited for working as stated above. Payments shall be divided into monthly payments over a 24 month period.

The repayment of the Amount Owed under this Section shall continue until the full balance of the Amount Owed has been repaid to the Township.

**III. SUCCESSFUL COMPLETION/REPAYMENT OF AMOUNT OWED.** The repayment terms in Section II are expressly conditioned upon the Employee's successful and timely completion, and if applicable, successful Paramedic licensure, in accordance with the education funded by the Township pursuant to Section I. If the Employee does not timely and successfully complete the education or training, or obtain the licensure, as described in Section I above, the Employee shall be in Default of this Agreement and terms in Section IV shall apply. The Township retains the sole right to interpret and determine whether the Employee has successfully and timely completed the education, training, or obtained the licensure described in Section I.

**IV. DEFAULT.** The Employee's failure to abide by any of the terms and conditions of this Agreement shall result in a Default. If the Employee resigns or is discharged from his or her employment with the Township or is separated from his or her employment with the Township pursuant to an involuntary layoff, before the entirety of the Amount Owed has been repaid to the Township, that shall result in a Default under this Agreement. In the event of a "Default" under this Agreement, any remaining balance of the Amount Owed shall be due to the Township and Employee shall arrange repayment agreement or, pay in full, within THIRTY (30) calendar days of the event triggering the Default. If the Employee resigns, is discharged, or is separated from his or her employment with the Township due to an involuntary and permanent layoff, before the Township has spent or provided the funds pursuant to this Agreement, then this Agreement shall immediately be void and the Township shall have no further obligations under this Agreement.

The Township may, but need not, provide the Employee with written notice of the Default event and an opportunity to cure the Default event, if possible. Failure of the Township to provide the Employee with notice and any opportunity to cure any Default will not result in (nor be interpreted as) as waiver of any of the Township's rights under this Agreement. Upon a Default event, if the Employee does not pay any remaining balance of the Amount Owed to the Township, in full, within THIRTY (30) calendar days, the Township may then take any action and all actions authorized by law to collect the balance of the Amount Owed from the Employee. In the event the Township proceeds with a court action to collect any amount owed in the event of a Default event, Employee shall be liable to pay all reasonable attorney's fees, costs, and expenses incurred by the Township in collecting the remaining balance of the Amount Owed.

**V. GOVERNING LAW/VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that proper venue for any action to enforce this Agreement, or to collect upon any amounts owed thereunder, shall be with a court of competent jurisdiction in Barry County, Michigan.

**VI. SEVERABILITY.** The unenforceability or invalidity of any clause in this Agreement shall not have an impact on the enforceability or validity of any other clause. Any unenforceable or invalid clause shall be regarded as removed from this Agreement to the extent of its unenforceability and invalidity. In such an event, this Agreement shall be interpreted and enforced as if it did not contain the unenforceable or invalid clause and the remainder sections and clauses of this Agreement shall be deemed to continue in full force and effect.

**VII. ADDITIONAL TERMS & CONDITIONS.**

The Township may require that an Employee have a Co-Signer execute this Agreement. A Co-Signer shall be jointly and severally liable with the Employee for the remaining balance of the Amount Owed, under this Agreement. A Co-Signer shall be subject to all the terms and conditions set forth in this Agreement, including the provisions permitting the Township to seek full and immediate repayment of the balance of the Amount Owed, upon the occurrence of a Default event. The Co-Signer shall also be liable to the Township to pay all reasonable attorney's fees, costs, and expenses incurred by the Township in collecting the remaining balance of the Amount Owed, whether from the Employee, the Co-Signer, or both.

The Parties acknowledge that they have each had a full and fair opportunity to review the language of this Agreement before signing it and to provide input. Accordingly, the terms and conditions imposed by this Agreement shall not be construed or interpreted for or against any party. The Township's failure to invoke or expressly reserve any rights or remedies permitted pursuant this Agreement shall not be deemed a waiver of the Township's later ability to invoke its rights or remedies permitted pursuant to this Agreement. This Agreement may be executed in duplicate.

Nothing in this Agreement shall be construed or interpreted to impose a term or condition upon the Employee's employment with the Township. The Employee need not enter into this Agreement to remain an employee of the Township. This Agreement does not obligate the Employee to remain employed with the Township for any period of time.

**VIII. AUTHORITY.** Each person who signs this Agreement represents and warrants that they are duly authorized and empowered to bind the respective Parties (or to bind the Co-Signer) to this Agreement.

**IX. ENTIRE AGREEMENT/AMENDMENT.** This Agreement contains all the terms agreed to by the Employee and Township relating to its subject matter, including any attachments or addendums. There are no other agreements or understandings between the Parties. This Agreement may only be amended or modified, in writing signed by a duly authorized representative of the Township.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the undersigned dates written below.

**Employee's Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

Print: \_\_\_\_\_

**Co-Signer's Signature (if any):** \_\_\_\_\_

Date: \_\_\_\_\_

Print: \_\_\_\_\_

**Township's Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

Print: \_\_\_\_\_



## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Eric Schaefer

**DATE:** 9/28/2023

**SUBJECT:** Township Plowing

**RECOMMENDATION:** Motion to approve awarding our snow plowing services to Goggins Construction

**BACKGROUND:** Winter is around the corner and we need a contract ready. I reached out for 3 quotes, received 2, and the cheapest quote also included an additional value of shoveling and salting our sidewalks.

**FISCAL IMPACT:** \$360 per 2" snowfall event, this includes Township Hall, Fire Department, and Duncan lake sewer drive.

**ALTERNATIVES:**

**ATTACHMENTS:** [Goggins FD quote](#) - [Goggins Township Hall quote](#) - [Goggins Sewer drive quote](#)



# Goggins Construction

2602 Wildflower Dr Middleville, MI 49333

Contact: Tom Goggins

Cell: 269-953-0880

Snowplowing Service Bid for:

Emergency Services Building

Eric Schaefer

128 High St.

Middleville, MI 49333

**Snowplowing for Winter Seasons (2023-2024) will be performed and completed based on the provided specifications and according to the following terms and conditions:**

- If 2 inches of accumulation is received by midnight, plowing will be completed by 7am.
- If inches of accumulation is received after midnight, plowing will be completed as close to 7am as possible.
- Customer understands that plowing of particular locations may not clear the area to bare pavement and those slippery conditions may continue to prevail even after plowing. Customer understands that GOGGINS CONSTRUCTION, assumes no liability for this condition. Customer agrees to defend and hold harmless the contractor for suit that may arise of this condition.
- Snow piles, mounds and ridges will be created as a result of snowplowing services. The customer is solely responsible to remove any dangerous, hazardous or inconvenient conditions created by snow piles. Goggins Construction can be hired to Remove such piles at an additional charge.

**Plowing: Per time Rate: Plowing main, shoveling sidewalks \$55.00**

**Plowing: Per time Rate: Upper lot, shoveling sidewalks \$25.00**

**Salting: Per time Rate: Salting both lots and sidewalks \$70.00**

**\*Will Clear excess slush, drifting as needed and upon request**

**\*Goggins Construction will stake**

**Payment Due: Upon receiving invoice each month**

**Acceptance Contract:** The above price, provided specifications, terms and conditions are satisfactory and are hereby accepted. Goggins Construction is authorized to perform work as specified.

Payment will be made as outlined above.

**Please sign and return a copy of this contract by October 15<sup>th</sup>, 2023 to begin your snowplowing services.**

**Please make checks payable to Tom Goggins**

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# Goggins Construction

2602 Wildflower Dr Middleville, MI 49333

Contact: Tom Goggins

Cell: 269-953-0880

Snowplowing Service Bid for:

Thornapple Township Hall

Eric Schaefer

200 E Main St

Middleville, MI 49333

**Snowplowing for Winter Seasons (2023-2024) will be performed and completed based on the provided specifications and according to the following terms and conditions:**

- If 2 inches of accumulation is received by midnight, plowing will be completed by 7am.
- If 2 inches of accumulation is received after midnight, plowing will be completed as close to 7am as possible.
- Customer understands that plowing of particular locations may not clear the area to bare pavement and those slippery conditions may continue to prevail even after plowing. Customer understands that GOGGINS CONSTRUCTION, assumes no liability for this condition. Customer agrees to defend and hold harmless the contractor for suit that may arise of this condition.
- Snow piles, mounds and ridges will be created as a result of snowplowing services. The customer is solely responsible to remove any dangerous, hazardous or inconvenient conditions created by snow piles. Goggins Construction can be hired to Remove such piles at an additional charge.

**Plowing: Per time Rate: Plowing main, shoveling sidewalks \$35.00**

**Salting: Per time Rate: Salting main lot and sidewalks \$25.00**

**\*Will Clear excess slush, drifting as needed and upon request**

**\*Goggins Construction will stake**

**Payment Due: Upon receiving invoice each month**

**Acceptance Contract:** The above price, provided specifications, terms and conditions are satisfactory and are hereby accepted. Goggins Construction is authorized to perform work as specified. Payment will be made as outlined above.

**Please sign and return a copy of this contract by October 15<sup>th</sup>, 2023 to begin your snowplowing services.**

**Please make checks payable to Tom Goggins**

---

# Goggins Construction

2602 Wildflower Dr Middleville, MI 49333

Contact: Tom Goggins

Cell: 269-953-0880

Snowplowing Service Bid for:

Sewage Ponds

Eric Schaefer

Middleville, MI 49333

**Snowplowing for Winter Seasons (2023-2024) will be performed and completed based on the provided specifications and according to the following terms and conditions:**

- If 2 inches of accumulation is received by midnight, plowing will be completed by 7am.
- If 2 inches of accumulation is received after midnight, plowing will be completed as close to 7am as possible.
- Customer understands that plowing of particular locations may not clear the area to bare pavement and those slippery conditions may continue to prevail even after plowing. Customer understands that GOGGINS CONSTRUCTION, assumes no liability for this condition. Customer agrees to defend and hold harmless the contractor for suit that may arise of this condition.
- Snow piles, mounds and ridges will be created as a result of snowplowing services. The customer is solely responsible to remove any dangerous, hazardous or inconvenient conditions created by snow piles. Goggins Construction can be hired to Remove such piles at an additional charge.

**Plowing: Per time Rate: Plowing road in and back out \$150.00**

**\*Will Clear excess slush, drifting as needed and upon request**

**\*Goggins Construction will stake**

**Payment Due: Upon receiving invoice each month**

**Acceptance Contract:** The above price, provided specifications, terms and conditions are satisfactory and are hereby accepted. Goggins Construction is authorized to perform work as specified.

Payment will be made as outlined above.

**Please sign and return a copy of this contract by October 15<sup>th</sup>, 2023 to begin your snowplowing services.**

**Please make checks payable to Tom Goggins**

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## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Phil Gensterblum, Zoning Administrator

**DATE:** September 26, 2023

**SUBJECT:** 21.37 Ordinance Revision

**RECOMMENDATION:** To approve the revised ordinance allowing administrative approval for ground mounted solar systems from 600 sq ft to 720 sq ft.

**BACKGROUND:** The township has had several solar systems turned down due to the size limitation of 600 sq ft short of going through a Special Land Use (SLU). While 1-2 have gone the SLU route others have either decreased the size of their system or just not went with solar. As solar is gaining in popularity, we will see an increase in residents going before the Planning Commission for a SLU as many quoted systems are over 600 sq ft.

**FISCAL IMPACT:** Fairly minimal fiscal impact as we generally have monthly meetings and do not call a special meeting when the solar systems go to the Planning Commission. We will do away with the cost of placing Public Hearing notices and mailing notices to residents within the required notification distance.

**ALTERNATIVES:** Continue with the limit of 600 sq ft and having residents apply for an SLU.

**ATTACHMENTS:** [Ordinance as currently written with potential changes highlighted.](#)

## **Section 21.37 Solar Energy Collectors**

*[As Amended Ordinance 2019-01 effective 9-21-2019]*

**(a) Purpose.** Thornapple Township promotes the effective and efficient use of solar energy collection systems. It is the intent of the Township to permit these systems by regulating the site, design, and installation of such systems to protect the public health, safety and welfare, and to ensure compatibility of land uses in the vicinity of solar energy collectors, as defined in this ordinance, shall comply with the provisions of this Section.

### **(b) Criteria for the Use of All Solar Energy Equipment.**

- (1) Solar energy equipment shall be located in the least visibly obtrusive location where panels would be functional
- (2) Solar energy equipment shall be repaired, replaced or removed within three (3) months of becoming non-functioning.
- (3) Each system shall conform to applicable industry standards including those of the NEC 2014, as amended.

**(c) Application for Administrative Review.** An applicant who seeks to install building-mounted solar energy equipment or ground-mounted solar energy collectors totaling less than 600 square feet shall submit an application for administrative review, as provided by the Township. The application shall include the following:

- (1) Photographs of the property's existing conditions.
- (2) Renderings or catalogue cuts of the proposed solar energy equipment
- (3) Certificate of compliance demonstrating that the system has been tested and approved by Underwriter Laboratories (UL) or other approved independent testing agency.
- (4) Plot plan to indicate where the solar energy equipment is to be installed on the property
- (5) Description of the screening to be provided for ground or wall mounted solar energy equipment
- (6) Any fee(s) as determined by the Township Board from time to time.

### **(d) Exclusions from Administrative Review**

- (1) The installation of one (1) solar panel with a total area of less than eight (8) square feet.
- (2) Repair and replacement of existing solar energy equipment, provided that there is no expansion of the size or coverage area of the solar energy equipment.

**(e) Building-Mounted Solar Energy Collector Requirements.** A building-mounted solar energy collector shall be a permitted accessory use in all zoning districts subject to the following requirements.

- (1) An Administrative Review is required of all building-mounted solar energy collectors permitted as an accessory use.
- (2) Solar energy collectors that are mounted on the roof of a building shall not project more than five (5) feet above the highest point of the roof but, in any event, shall not exceed the maximum building height limitation for the zoning district in which it is located, and shall not project beyond the eaves of the roof.
- (3) Solar energy collectors mounted on the roof of a building shall be only of such weight as can safely be supported by the roof. Proof thereof, in the form of certification by a professional engineer or other qualified person, shall be submitted to the Township Building official prior to installation; such certification shall be subject to the Building Official's approval.
- (4) Solar energy collectors that are roof-mounted, wall-mounted or are otherwise attached to a building or structure shall be permanently and safely attached to the building or structure. Proof of the safety and reliability of the means of such attachment shall be submitted to the Building Official prior to installation; such proof shall be subject to the Building Official's approval

- (5) Solar energy collectors that are wall-mounted shall not exceed the height of the building wall to which they are attached.
  - (6) Solar energy collectors shall not be mounted on a building wall that is parallel to an adjacent public right-of-way.
  - (7) The exterior surfaces of solar energy collectors that are mounted on the roof or on a wall of a building, or are otherwise attached to a building or structure, shall be generally neutral in color and substantially non-reflective of light.
  - (8) Solar energy collectors shall be installed, maintained, and used only in accordance with the manufacturer's directions. Upon request, a copy of such directions shall be submitted to the Township Building Official prior to installation. The Building Official may inspect the completed installation to verify compliance with the manufacturer's directions.
  - (9) Solar energy collectors, and the installation and use thereof, shall comply with the State construction code, the electrical code, and other applicable codes and ordinances.
- (f) Ground-Mounted Solar Energy Collector Requirements.** A ground-mounted solar energy collector system shall be subject to the following requirements.
- (1) Commercial ground-mounted solar energy collector systems and fields are subject to a Special Land Use requiring approval by the Planning Commission in the following zoning districts: Agriculture, Agriculture Residential, Rural Residential, Office, and Commercial Zoning Districts.
  - (2) Ground-mounted solar collectors less than 600 square feet are permitted as an accessory use in all zoning districts and are subject to Administrative Review.
  - (3) Ground-mounted solar collectors 600 square feet and greater shall be considered a Solar Farm and shall be subject to a Special Land Use requiring approval by the Planning Commission.
  - (4) Ground mounted solar energy collectors shall be located only as follows:
    - a. They may be located in the rear yard and side yard, but not in the required rear yard setback unless permitted by the Planning Commission in its approval of a special land use.
    - b. They may be located in the front yard only if permitted by the Planning Commission as a special land use but, in any event, they shall not be located in the front yard setback.
  - (5) Ground mounted solar energy collectors shall not exceed sixteen (16) feet in height, measured from the ground at the base of such equipment.
  - (6) Total area of all ground mounted solar energy collectors on a lot shall be limited as follows:
    - a. Residential ground mounted solar arrays shall not exceed 3% of lot area.
    - b. Commercial ground mounted solar energy collector systems lot coverage is subject to Planning Commission review.
  - (7) Solar energy collectors shall be permanently and safely attached to the ground. Proof of the safety and reliability of the means of such attachment shall be submitted with the special use application and shall be subject to the Planning Commission's approval.
  - (8) Solar energy collectors shall be installed, maintained and used only in accordance with the manufacturer's directions. A copy of such directions shall be submitted with the Special Use application. The Special Use, if granted, may be subject to the Building Official's inspection to determine compliance with the manufacturer's directions.
  - (9) The exterior surfaces of solar energy collectors shall be generally neutral in color and substantially non-reflective of light.
  - (10) Ground-mounted solar energy collectors, and the installation and use thereof, shall comply with the State construction code, the electrical code and other applicable Township codes and ordinances.
  - (11) The Special Use may include terms and conditions in addition to those stated in this subsection.



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## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** October 9, 2023

**SUBJECT:** Additional Part-time Paramedic

**RECOMMENDATION:** Motion to approve two part-time Paramedic.

**BACKGROUND:** We have two of our regular part-time paramedics in school (medical School and Nursing School), one going to Ukraine, one just got hired at Grand Rapids Fire, one got promoted and is working Monday-Friday now. This will create a shortage of available part-time Paramedic to staff primary and secondary units. To keep staffing levels consistent, we will need to hire at least one more part-time Paramedic.

**FISCAL IMPACT:** on boarding cost of approximately \$400-\$500 and uniform cost of approximately \$250

**ALTERNATIVES:** status quo

**ATTACHMENTS:**



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## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** October 9, 2023

**SUBJECT:**

**RECOMMENDATION:** Alarm lock keypad door lock

**BACKGROUND:** The door lock for our primary entry door for shift and paid on call personnel is failing. This lock is approximately 20 years old and needs replacement. Alarm Lock is what is currently being used for department and we are requesting to replace with the same unit.

**FISCAL IMPACT:** \$1500

**ALTERNATIVES:** Status Quo – and risk crews not being able to get in the building.

**ATTACHMENTS:** contract





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## Thornapple Township Agenda Request Form

**TO:** Thornapple Township Board

**FROM:** Thornapple Township Emergency Services

**DATE:** October 9, 2023

**SUBJECT:**

**RECOMMENDATION:** Department badges

**BACKGROUND:** The department uniform supplies have declined over the last decade. We currently have a variety of badge styles and to maintain uniform as a department we think it is important to have one style. This is a time-honored tradition in the fire service for members completing fire school to receive a badge.

**FISCAL IMPACT:** \$2,200

**ALTERNATIVES:** Status Quo -

**ATTACHMENTS:** none



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## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board

**FROM:** Cindy Ordway, Township Clerk

**DATE:** October 9, 2023

**SUBJECT:** Township Shredding

**RECOMMENDATION:** Approve Township Shredding Services with Data Guardian

**BACKGROUND:** Thornapple Township has documents that should be destroyed according to the State of Michigan Records Management Services, General Schedule #35 – Local Government Administrative Records. Currently we are using a small shredder in the office that cannot keep up with our shredding needs.

**FISCAL IMPACT:** \$84.00 for service every **8 weeks** to include service at the Township Hall and the Fire Building

**ALTERNATIVES:** Status-quo

**ATTACHMENTS:** See attached quote [Fire Department Township Hall](#)



9136 Portage Industrial Dr, Suite A  
 Portage, MI 49024  
 Local: 269.327.8553  
 Fax: 269.327.8666  
 info@dataguardian-kxs.com  
 www.DataGuardianMI.com

# QUOTE

**Q03533**  
 Date: 10-04-2023  
 Expiration Date: 11-03-2023

SUBMITTED TO:  
 Thornapple Township-3  
 Cindy Ordway  
 200 East Main Street  
 Middleville, MI 49333

## CONFIDENTIAL DOCUMENT DESTRUCTION

**Terms:** Net 30 - 0% down

**Description:** Routine Shredding: (1) 64-gallon container serviced every 8 weeks for Fire Hall (128 High Street, Middleville, MI 49333). Per Service Pricing - \$10.00 non-service discount will apply months not serviced.

Item	Description	Qty	UOM	Unit Price	Line Total
R1 - Route Fee	Pre-scheduled customer fee per site per stop on the standard route.  SERVICED E8W = 6 to 7 TRIPS PER YEAR + INTIAL DELIVERY	1	Per Stop	\$ 12.00	\$ 12.00
6S - Routine Service 64 Gal Container	Has locking top that can open to dump large volumes or keep locked and use 1" slot on top. Large wheels make it easy to move. Holds up to 200 lbs of paper.  SERVICED E8W = 6 to 7 SERVICES PER YEAR.  Please note: Non-hazardous, non-paper media found in materials (binders, excessive plastic sleeves, binder clips, CDs, film, etc.) will be separated and billed at \$0.85 per lb. Please see hazardous materials section for information on hazardous materials.  Non-paper media containing confidential information (CDs, flashdrives, pill bottles, etc.) will be incinerated at \$0.85 per pound with a \$25.00 minimum. Must be separated from paper or an additional charge may apply to the entire weight of the container or additional labor rates for sorting may apply.  *In order to protect our drivers, containers located on upper or lower levels without elevators may only be filled half full. Containers found to be more than half full will have excess material emptied into a separate container, if one is available. The customer will be charged for any additional containers used. If a separate container is not available, the driver may refuse pick-up until one is available. Customer may be billed labor for driver's time to empty containers.*	1	Per Service/Per Container	\$ 25.00	\$ 25.00
CF - Non-Service Discount	Discounted rate per container for each month container is not serviced by Data Guardian.  BILLED ON MONTHS NOT SERVICED / WAIVED ON MONTHS CONTAINER IS SERVICED.	0	Per Container	\$ 10.00	\$ 0.00
6R - Non-Cancelled Service	Additional Fees - Not Charged Unless Applicable: 64 gallon container inaccessible, unavailable, or empty upon arrival by Data Guardian staff on scheduled pick-up without prior cancellation/notification by customer.	0	Per Service/Per Container	\$ 37.00	\$ 0.00
DC - Damaged/Lost Container or Console	Additional Fees - Not Charged Unless Applicable: Replacement for lost or damaged container or console. Will be billed at then current market rates.	0	Each	\$ 0.00	\$ 0.00
KY - Container Key Replacement	Additional Fees - Not Charged Unless Applicable: Replace Lost or Damaged Container Key	0	Per Key	\$ 10.00	\$ 0.00
LR - Customer Damaged / Lost Lock	Additional Fees - Not Charged Unless Applicable: Replacement for Damaged / Lost Lock	0	Per Item	\$ 25.00	\$ 0.00
R8 - Special Trip Route Fee	The volume of collection requires Data Guardian to make a special trip, specific to the customer/service. Date scheduled by Data Guardian.  Rush/Special Request = x2 Special Trip Route Fee - customer requests next-day service or a specific service date outside of Data Guardian's normal route (DG cannot guarantee this will be available).  Same Day = x3 Special Trip Route Fee - customer requests same-day service (DG cannot guarantee this will be available).	0	Per Stop	\$ 75.00	\$ 0.00

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Sub Total: \$ 37.00

S & H: \$ 0.00

Tax: \$ 0.00

**Total: \$ 37.00**

**Confidentiality:** This document contains closely-held information regarding Data Guardian's pricing, services, and procedures that are an integral part of our business operations. This document and the information contained herein are intended solely for the named recipient and are not to be shared with a third party (unless required by law) without express written consent from Data Guardian. The recipient acknowledges that sharing this information with a third party would cause significant financial harm to Data Guardian and therefore agrees, by act of receipt of this document, to hold this document and the information contained herein confidential.

## Document Destruction Agreement

**Total above is per-service price, and subject to change based on quantity. All new customers require a credit card on file.**

This Confidential Document Destruction Agreement ("Agreement") is entered into as of 10-04-2023 ("Effective Date") by and between Data Guardian having a place of business at 9136 Portage Industrial Drive, Portage, MI 49024 ("Company") and Thornapple Township-3, having a place of business at 200 East Main Street Middleville, MI 49333 ("Customer").

### 1. SERVICES

1.1 **Services to be Furnished.** Company will provide the services for the secure destruction of records ("Services") described on Exhibit A attached hereto and made a part hereof. Company will furnish a Certificate of Destruction to Customer, upon request by Customer. The Services may, at Customer's option and as indicated on Exhibit A, be performed as part of a regular schedule or pursuant to specific directions which Customer shall give Company from time to time. Customer may also request custom Services not set forth on Exhibit A, in which case Company will consult with Customer as to the terms and conditions of the Services requested.

1.2 **Services to Affiliates and Subsidiaries.** Customer's related, affiliated and subsidiary companies (including subsidiaries of affiliates) may acquire Services pursuant to this Agreement. Any such acquisition of Services will be evidenced by an Order executed by an authorized representative of the applicable affiliate or subsidiary in its own corporate name and referencing this Agreement. Invoices for such Services shall be directed to and be payable by such affiliate or subsidiary.

1.3 **Services by Third Parties.** Company may procure the services of any responsible third party to perform all or part of the Services, insofar as said third party complies with all security standards and procedures required of Company by Customer, and further that said third party shall accept in writing the fiduciary responsibility requisite of the transfer of custody. Company will remain liable for all Services performed for Customer. Company will record all custody transfers and/or the use of any subcontractor to render contracted services to the Customer, and make Customer aware of any use of any subcontractor, including their identity.

### 2. RESPONSIBILITIES

2.1 **Right to Rely on Instructions.** Company may act in reliance upon any instruction, instrument, or signature reasonably believed by Company to be genuine, and may assume that any of Customer's employees or any employee of Customer's affiliates or subsidiaries giving any written notice, request, or instruction has the authority to do so.

2.2 **Compliance with Contracts, Laws and Regulations.** Customer shall be responsible for, and warrant compliance with, all contractual restrictions and all applicable laws, rules and regulations, including but not limited to environmental laws and contractual restrictions and laws governing the confidentiality, retention and disposition of information contained in any materials delivered to Company. Company shall comply with applicable laws, statutes, regulations and ordinances.

2.3 **Cooperation and Assistance.** Customer shall cooperate with Company with regard to the performance of the Services, subject to normal security requirements and in a manner that is not unnecessarily disruptive to Customer's business operations, by providing to Company such information, data, access to premises, management decisions and approvals as may be reasonable to permit Company to perform the Services hereunder.

2.4 **Hazardous Substances.** Customer shall not deliver to Company any material considered toxic or dangerous or which is regulated under any federal or state law or regulation relating to hazardous materials. In the event of the accidental or negligent custodial transfer of hazardous or regulated waste, including bio-hazard, Customer agrees to arrange to appropriately, safely and legally assume custody of such hazardous materials at their expense. And further to indemnify the Company from any property damage or personal injury resulting from such transfer of material.

2.5 **Performance of Services.** All Services performed by Company will be in a professional manner in accordance with NAID standards and practices.

2.6 **Material Descriptions.** Itemized lists or descriptions of contents of materials submitted by the Customer to the Company shall be generally considered for recordkeeping, reconciliation, and reference purposes only, and are not to be considered proof that said documents contained on such lists and descriptions are in fact contained in the materials accepted. Company will make provision for validation of such document contents in advance and under special terms and fees at the request of the Customer.

2.7 **Negotiable Items.** Customer agrees to make Company aware in writing and in advance of any instance in which negotiable instruments, including but not limited to checks, bearer bonds, travels checks, or coupons will be sent to a single facility in a single service where the total combined amount of said instruments will be in excess of \$100,000.

3. **FEES AND PAYMENTS** - All standard charges for Services under this Agreement shall be as specified on Exhibit A. Price adjustments shall be made only after thirty (30) days' prior written notice. For any service requested by Customer that is not listed on Exhibit A, the charges will be as agreed to by Customer and Company prior to the rendering of such Service. Amounts due and not paid within thirty (30) days after Customer's receipt of the invoice shall bear interest at the rate of one and one-half per cent (1.5%) per month.

- Customers will be charged \$25.00 per lost or damaged lock(s).
- Customers will be charged \$10.00 per lost or damaged key(s).
- Customers will be charged current market rates for lost or damaged container(s), console(s), or bag(s).
- Items with a "0" (zero) quantity represent an unknown quantity, as service is required. Actual quantity will be billed at rate listed.
- Pricing above is subject to change based on quantity and services rendered.
- Non-hazardous, non-paper media found in materials (binders, excessive plastic sleeves, CDs, etc.) will be separated and billed at \$0.85 per lb. Please see hazardous materials section for information on hazardous materials.

4. **CONFIDENTIALITY** - "Confidential Information" means any information relating to Customer's property, business and affairs. Unless such Confidential Information was previously known to Company free of any obligation to keep it confidential, is subsequently made public by Customer or by a third party having a legal right to make such disclosure, or was known to Company prior to receipt of same from Customer, it shall be held in confidence by Company and shall be used only for the purposes provided in this Agreement. Company shall use the same degree of care to safeguard your Confidential Information as it uses to safeguard its own. However, Company may comply with any subpoena or similar order related to materials delivered to Company; provided that it shall, unless prohibited by law, notify Customer promptly of any such subpoena or notice. Customer shall pay Company's reasonable costs for such compliance.

### 5. TERM AND TERMINATION

5.1 **Term.** This Agreement shall commence on the Effective Date set forth above and, unless otherwise terminated in accordance with Section 5.2, shall continue in effect for one year, with automatic renewal for successive one-year terms.

5.2 **Termination.** This Agreement may be terminated with regard to all or any one of the Purchased Services, at any time, with or without cause, by either party upon thirty (30) days' prior written notice. In the event of any such termination, all amounts due for Services rendered up to the effective date of termination shall become due and payable. Upon termination, Customer shall return (or permit Company to retrieve) all Company bins and other property kept at Customer's site, and Company shall have no obligation to provide further Services to Customer.

### 6. CLAIMS AND DISPUTE RESOLUTION

6.1 **Time for Presenting Claims.** Customer must present any claim with respect to any Service in writing to Company within a reasonable time and in no case later than three (3) months after the occurrence of the event on which the claim is based.

6.2 **Arbitration.** Any claim, controversy, or dispute arising out of or relating to this Agreement, or any interpretation or breach of this Agreement or performance under this Agreement, including without limitation any dispute concerning the scope of this Article 6, that cannot be resolved within fifteen (15) days by informal discussions between the parties, shall be resolved by submission to final, binding and nonappealable arbitration, without any right by either party to trial *de novo* in any court. Such arbitration and all pre-hearing, hearing, and post-hearing arbitration procedures, including for discovery, disclosure of arbitrator's interests, and challenge of designation of any arbitrator, shall be conducted under the Commercial Arbitration Rules of the American Arbitration Association. A single arbitrator shall be selected by the American Arbitration Association.

6.3 **Services during Arbitration.** During any arbitration proceedings, Company shall continue to provide Services, and Customer shall continue to make payments to Company, in accordance with this Agreement. The fact that arbitration is or may be allowed shall not impair the exercise of any termination rights under this Agreement.

### 7. LIABILITY AND WARRANTY

7.1 **Limitation of Liability.** Company shall not be responsible or liable in any manner whatsoever for the release or loss of any materials deposited in bins or otherwise delivered to it for secure destruction unless the release or loss is due to Company's negligence or willful misconduct. Company's maximum liability for any and all claims arising with respect to the Services provided under this Agreement shall not exceed the aggregate amounts paid by Customer with respect to the Services provided at the particular Customer location during the six (6) months preceding the event which gives rise to a claim. In no event shall Company be liable for any consequential, incidental, special or punitive damages, regardless of whether the action is brought in tort, contract or any other theory.

7.2 **Ownership Warranty.** Customer warrants that it is the owner, legal custodian or otherwise has the right to deliver for confidential destruction any and all materials Customer provides Company hereunder. Customer shall reimburse Company for any expenses reasonably incurred by Company (including reasonable legal fees) by reason of Company complying with its obligations under this Agreement to destroy such materials in the event of a dispute concerning the destruction of the materials provided by Customer to Company.

### 8. MISCELLANEOUS

8.1 **Notices.** All notices hereunder shall be in writing and addressed to either party at its address set forth above (or to such other address as either party may specify by notice given in accordance with this Section). Notices to Company shall be sent to the attention of its General Manager.

8.2 **Binding Nature and Assignment.** This Agreement shall be binding on the parties and their respective successors and assigns. Except as permitted by Section 1.3 above, neither party may assign this Agreement, except to an affiliate, without the prior written consent of the other party, which consent shall not be unreasonably withheld.

8.3 **Force Majeure.** Each party shall be excused from any delay or failure in performance under this Agreement for any period if and to the extent that such delay or failure is caused by acts of God, governmental actions, labor unrest, riots, unusual traffic delays or other causes beyond its control.

8.4 **Relationship of Parties.** Company is acting as an independent contractor hereunder and has the sole right and obligation to supervise, manage, contract, direct, procure, perform, or cause to be performed all work to be performed by Company under this Agreement.

8.5 **Entire Agreement.** This Agreement constitutes the entire agreement between Company and Customer with respect to the subject matter of this Agreement. No change, waiver, or discharge of this Agreement shall be valid unless in writing and executed by the party against whom such change, waiver, or discharge is sought to be enforced. Except as provided in Section 3, this Agreement may

be amended only by an amendment in writing signed by Customer and Company.

8.6 **Invalidity.** If any provision of this Agreement is declared invalid by any tribunal of competent jurisdiction, then such provision shall automatically be adjusted to the minimum extent necessary to the requirements for validity as declared at such time and as so adjusted shall be deemed a provision of this Agreement as though originally included herein. In the event that the provision invalidated is of such a nature that it cannot be so adjusted, the provision shall be deemed deleted from this Agreement as though such provision had never been included herein. In either case, the remaining provisions of this Agreement shall remain in effect.

8.7 **Exclusivity:** Customer agrees to retain Company on an exclusive basis at all facilities covered by this agreement for the term of this contract.

IN WITNESS WHEREOF, each of the parties have caused this Agreement to be executed by its duly authorized representative as of the Effective Date first set forth above.

To accept this quotation and the terms of the Document Destruction Agreement, please sign here:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_



9136 Portage Industrial Dr, Suite A  
 Portage, MI 49024  
 Local: 269.327.8553  
 Fax: 269.327.8666  
 info@dataguardian-kxs.com  
 www.DataGuardianMI.com

# QUOTE

**Q03532**  
 Date: 10-04-2023  
 Expiration Date: 11-03-2023

SUBMITTED TO:  
 Thornapple Township-3  
 Cindy Ordway  
 200 East Main Street  
 Middleville, MI 49333

## CONFIDENTIAL DOCUMENT DESTRUCTION

**Terms:** Net 30 - 0% down

**Description:** Routine Shredding: (1) 64-gallon container serviced every 8 weeks for Township Hall (200 East Main Street, Middleville, MI 49333). Per Service Pricing - \$10.00 non-service discount will apply months not serviced.

Item	Description	Qty	UOM	Unit Price	Line Total
R1 - Route Fee	Pre-scheduled customer fee per site per stop on the standard route.  SERVICED E8W = 6 to 7 TRIPS PER YEAR + INTIAL DELIVERY	1	Per Stop	\$ 12.00	\$ 12.00
6S - Routine Service 64 Gal Container	Has locking top that can open to dump large volumes or keep locked and use 1" slot on top. Large wheels make it easy to move. Holds up to 200 lbs of paper.  SERVICED E8W = 6 to 7 SERVICES PER YEAR.  Please note: Non-hazardous, non-paper media found in materials (binders, excessive plastic sleeves, binder clips, CDs, film, etc.) will be separated and billed at \$0.85 per lb. Please see hazardous materials section for information on hazardous materials.  Non-paper media containing confidential information (CDs, flashdrives, pill bottles, etc.) will be incinerated at \$0.85 per pound with a \$25.00 minimum. Must be separated from paper or an additional charge may apply to the entire weight of the container or additional labor rates for sorting may apply.  *In order to protect our drivers, containers located on upper or lower levels without elevators may only be filled half full. Containers found to be more than half full will have excess material emptied into a separate container, if one is available. The customer will be charged for any additional containers used. If a separate container is not available, the driver may refuse pick-up until one is available. Customer may be billed labor for driver's time to empty containers.*	1	Per Service/Per Container	\$ 25.00	\$ 25.00
CF - Non-Service Discount	Discounted rate per container for each month container is not serviced by Data Guardian.  BILLED ON MONTHS NOT SERVICED / WAIVED ON MONTHS CONTAINER IS SERVICED.	0	Per Container	\$ 10.00	\$ 0.00
6R - Non-Cancelled Service	Additional Fees - Not Charged Unless Applicable: 64 gallon container inaccessible, unavailable, or empty upon arrival by Data Guardian staff on scheduled pick-up without prior cancellation/notification by customer.	0	Per Service/Per Container	\$ 37.00	\$ 0.00
DC - Damaged/Lost Container or Console	Additional Fees - Not Charged Unless Applicable: Replacement for lost or damaged container or console. Will be billed at then current market rates.	0	Each	\$ 0.00	\$ 0.00
KY - Container Key Replacement	Additional Fees - Not Charged Unless Applicable: Replace Lost or Damaged Container Key	0	Per Key	\$ 10.00	\$ 0.00
LR - Customer Damaged / Lost Lock	Additional Fees - Not Charged Unless Applicable: Replacement for Damaged / Lost Lock	0	Per Item	\$ 25.00	\$ 0.00
R8 - Special Trip Route Fee	The volume of collection requires Data Guardian to make a special trip, specific to the customer/service. Date scheduled by Data Guardian.  Rush/Special Request = x2 Special Trip Route Fee - customer requests next-day service or a specific service date outside of Data Guardian's normal route (DG cannot guarantee this will be available).  Same Day = x3 Special Trip Route Fee - customer requests same-day service (DG cannot guarantee this will be available).	0	Per Stop	\$ 75.00	\$ 0.00

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Sub Total: \$ 37.00

S & H: \$ 0.00

Tax: \$ 0.00

**Total: \$ 37.00**

**Confidentiality:** This document contains closely-held information regarding Data Guardian's pricing, services, and procedures that are an integral part of our business operations. This document and the information contained herein are intended solely for the named recipient and are not to be shared with a third party (unless required by law) without express written consent from Data Guardian. The recipient acknowledges that sharing this information with a third party would cause significant financial harm to Data Guardian and therefore agrees, by act of receipt of this document, to hold this document and the information contained herein confidential.



## Document Destruction Agreement

**Total above is per-service price, and subject to change based on quantity. All new customers require a credit card on file.**

This Confidential Document Destruction Agreement ("Agreement") is entered into as of 10-04-2023 ("Effective Date") by and between Data Guardian having a place of business at 9136 Portage Industrial Drive, Portage, MI 49024 ("Company") and Thornapple Township-3, having a place of business at 200 East Main Street Middleville, MI 49333 ("Customer").

### 1. SERVICES

1.1 **Services to be Furnished.** Company will provide the services for the secure destruction of records ("Services") described on Exhibit A attached hereto and made a part hereof. Company will furnish a Certificate of Destruction to Customer, upon request by Customer. The Services may, at Customer's option and as indicated on Exhibit A, be performed as part of a regular schedule or pursuant to specific directions which Customer shall give Company from time to time. Customer may also request custom Services not set forth on Exhibit A, in which case Company will consult with Customer as to the terms and conditions of the Services requested.

1.2 **Services to Affiliates and Subsidiaries.** Customer's related, affiliated and subsidiary companies (including subsidiaries of affiliates) may acquire Services pursuant to this Agreement. Any such acquisition of Services will be evidenced by an Order executed by an authorized representative of the applicable affiliate or subsidiary in its own corporate name and referencing this Agreement. Invoices for such Services shall be directed to and be payable by such affiliate or subsidiary.

1.3 **Services by Third Parties.** Company may procure the services of any responsible third party to perform all or part of the Services, insofar as said third party complies with all security standards and procedures required of Company by Customer, and further that said third party shall accept in writing the fiduciary responsibility requisite of the transfer of custody. Company will remain liable for all Services performed for Customer. Company will record all custody transfers and/or the use of any subcontractor to render contracted services to the Customer, and make Customer aware of any use of any subcontractor, including their identity.

### 2. RESPONSIBILITIES

2.1 **Right to Rely on Instructions.** Company may act in reliance upon any instruction, instrument, or signature reasonably believed by Company to be genuine, and may assume that any of Customer's employees or any employee of Customer's affiliates or subsidiaries giving any written notice, request, or instruction has the authority to do so.

2.2 **Compliance with Contracts, Laws and Regulations.** Customer shall be responsible for, and warrant compliance with, all contractual restrictions and all applicable laws, rules and regulations, including but not limited to environmental laws and contractual restrictions and laws governing the confidentiality, retention and disposition of information contained in any materials delivered to Company. Company shall comply with applicable laws, statutes, regulations and ordinances.

2.3 **Cooperation and Assistance.** Customer shall cooperate with Company with regard to the performance of the Services, subject to normal security requirements and in a manner that is not unnecessarily disruptive to Customer's business operations, by providing to Company such information, data, access to premises, management decisions and approvals as may be reasonable to permit Company to perform the Services hereunder.

2.4 **Hazardous Substances.** Customer shall not deliver to Company any material considered toxic or dangerous or which is regulated under any federal or state law or regulation relating to hazardous materials. In the event of the accidental or negligent custodial transfer of hazardous or regulated waste, including bio-hazard, Customer agrees to arrange to appropriately, safely and legally assume custody of such hazardous materials at their expense. And further to indemnify the Company from any property damage or personal injury resulting from such transfer of material.

2.5 **Performance of Services.** All Services performed by Company will be in a professional manner in accordance with NAID standards and practices.

2.6 **Material Descriptions.** Itemized lists or descriptions of contents of materials submitted by the Customer to the Company shall be generally considered for recordkeeping, reconciliation, and reference purposes only, and are not to be considered proof that said documents contained on such lists and descriptions are in fact contained in the materials accepted. Company will make provision for validation of such document contents in advance and under special terms and fees at the request of the Customer.

2.7 **Negotiable Items.** Customer agrees to make Company aware in writing and in advance of any instance in which negotiable instruments, including but not limited to checks, bearer bonds, travels checks, or coupons will be sent to a single facility in a single service where the total combined amount of said instruments will be in excess of \$100,000.

3. **FEES AND PAYMENTS** - All standard charges for Services under this Agreement shall be as specified on Exhibit A. Price adjustments shall be made only after thirty (30) days' prior written notice. For any service requested by Customer that is not listed on Exhibit A, the charges will be as agreed to by Customer and Company prior to the rendering of such Service. Amounts due and not paid within thirty (30) days after Customer's receipt of the invoice shall bear interest at the rate of one and one-half per cent (1.5%) per month.

- Customers will be charged \$25.00 per lost or damaged lock(s).
- Customers will be charged \$10.00 per lost or damaged key(s).
- Customers will be charged current market rates for lost or damaged container(s), console(s), or bag(s).
- Items with a "0" (zero) quantity represent an unknown quantity, as service is required. Actual quantity will be billed at rate listed.
- Pricing above is subject to change based on quantity and services rendered.
- Non-hazardous, non-paper media found in materials (binders, excessive plastic sleeves, CDs, etc.) will be separated and billed at \$0.85 per lb. Please see hazardous materials section for information on hazardous materials.

4. **CONFIDENTIALITY** - "Confidential Information" means any information relating to Customer's property, business and affairs. Unless such Confidential Information was previously known to Company free of any obligation to keep it confidential, is subsequently made public by Customer or by a third party having a legal right to make such disclosure, or was known to Company prior to receipt of same from Customer, it shall be held in confidence by Company and shall be used only for the purposes provided in this Agreement. Company shall use the same degree of care to safeguard your Confidential Information as it uses to safeguard its own. However, Company may comply with any subpoena or similar order related to materials delivered to Company; provided that it shall, unless prohibited by law, notify Customer promptly of any such subpoena or notice. Customer shall pay Company's reasonable costs for such compliance.

### 5. TERM AND TERMINATION

5.1 **Term.** This Agreement shall commence on the Effective Date set forth above and, unless otherwise terminated in accordance with Section 5.2, shall continue in effect for one year, with automatic renewal for successive one-year terms.

5.2 **Termination.** This Agreement may be terminated with regard to all or any one of the Purchased Services, at any time, with or without cause, by either party upon thirty (30) days' prior written notice. In the event of any such termination, all amounts due for Services rendered up to the effective date of termination shall become due and payable. Upon termination, Customer shall return (or permit Company to retrieve) all Company bins and other property kept at Customer's site, and Company shall have no obligation to provide further Services to Customer.

### 6. CLAIMS AND DISPUTE RESOLUTION

6.1 **Time for Presenting Claims.** Customer must present any claim with respect to any Service in writing to Company within a reasonable time and in no case later than three (3) months after the occurrence of the event on which the claim is based.

6.2 **Arbitration.** Any claim, controversy, or dispute arising out of or relating to this Agreement, or any interpretation or breach of this Agreement or performance under this Agreement, including without limitation any dispute concerning the scope of this Article 6, that cannot be resolved within fifteen (15) days by informal discussions between the parties, shall be resolved by submission to final, binding and nonappealable arbitration, without any right by either party to trial *de novo* in any court. Such arbitration and all pre-hearing, hearing, and post-hearing arbitration procedures, including for discovery, disclosure of arbitrator's interests, and challenge of designation of any arbitrator, shall be conducted under the Commercial Arbitration Rules of the American Arbitration Association. A single arbitrator shall be selected by the American Arbitration Association.

6.3 **Services during Arbitration.** During any arbitration proceedings, Company shall continue to provide Services, and Customer shall continue to make payments to Company, in accordance with this Agreement. The fact that arbitration is or may be allowed shall not impair the exercise of any termination rights under this Agreement.

### 7. LIABILITY AND WARRANTY

7.1 **Limitation of Liability.** Company shall not be responsible or liable in any manner whatsoever for the release or loss of any materials deposited in bins or otherwise delivered to it for secure destruction unless the release or loss is due to Company's negligence or willful misconduct. Company's maximum liability for any and all claims arising with respect to the Services provided under this Agreement shall not exceed the aggregate amounts paid by Customer with respect to the Services provided at the particular Customer location during the six (6) months preceding the event which gives rise to a claim. In no event shall Company be liable for any consequential, incidental, special or punitive damages, regardless of whether the action is brought in tort, contract or any other theory.

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IN WITNESS WHEREOF, each of the parties have caused this Agreement to be executed by its duly authorized representative as of the Effective Date first set forth above.

To accept this quotation and the terms of the Document Destruction Agreement, please sign here:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_



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## Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

**TO:** Thornapple Township Board of Trustees

**FROM:** Cindy Ordway, Clerk

**DATE:** October 9, 2023

**SUBJECT:** Tree Removal at Mount Hope Cemetery

**RECOMMENDATION:** Approve the amount of \$8400.00 for Wickham Cemetery Services to remove dead trees in Mount hope Cemetery. Also, recent storms have caused tree damage and downed trees at Mount Hope.

**BACKGROUND:** Over the past number of years, tree removal has been discussed. It is now necessary to have this work done to avoid future damage to grounds, monuments, etc.

**FISCAL IMPACT:** \$8,400.00

**ALTERNATIVES:** Not to approve at this time

**ATTACHMENTS:** None

# ESTIMATE

Wickham Cemetery Care, LLC  
3590 E Barnum Rd  
Hastings, MI

joshuawickham3@gmail.com  
+1 (269) 589-9816



## Thornapple Township

**Bill to**  
Thornapple Township  
200 E. Main Street  
Middleville, Michigan 49333

**Estimate details**  
Estimate date: 07/18/2023

Item Description	Quantity	Unit Price	Total Price
1. Bid for Services Total Includes Removal of : 3 Bushes 11 Trees at Mt Hope Cemetery	1 unit	\$8,400.00	\$8,400.00
	<b>Total</b>		<b>\$8,400.00</b>