

December 9th, 2024 **AGENDA** Thornapple Township

Our Vision: Your vibrant and natural community, with a small-town heart.

Our Mission: To maintain effective government contributing to sustainable growth through sound investment while preserving the small-town heritage, recreational spaces, active agriculture, and the rural feel of our township.

1. Invocation

2. Pledge of Allegiance

3. Roll Call:

Schaefer Bouchard Campbell DeMaagd Selleck Rairigh Ordway

4. Approval of Printed Agenda:

approve as presented approve as amended

5. Approval of Consent Agenda: approve as presented approve as amended

- a. [Minutes of the Regular Meeting November 11th 2024](#)
- b. [Revenue and Expenditure Report](#)
- c. Invoice GL Distribution Report and Approval List Total:\$80,407.79
[Vendor Check Run](#) [Fund Register](#) [AP Invoice Approval](#)
- d. [Financial Activities and Investments Report](#)
- e. [Planning and Zoning and Code Enforcement Written Report](#)
- f. [Emergency Services Committee Minutes of December 4th 2024](#)
- g. [Chief's TTES Run Report](#)

6. Informational Items: [November 25th 2024 *Draft* Planning Commission Minutes](#)

7. First Public Comment: (Please limit comments to 3 minutes)

8. County Report: County Commissioner

9. Reserved Time: Chief Richardson with Promotions

10. Emergency Services Report:

- a. Chiefs Run Report Summary
- b. Summary

11. Unfinished Business:

- a. Retirement Contribution (Tabled from November)

12. New Business:

- a. [Agenda Request 2025 Holiday Schedule](#)
- b. [Agenda Request BOR Appointment](#)
- c. [Agenda Request Fire Code](#)
- d. [Agenda Request Fire Hose](#)
- e. [Agenda Request Fire Alarm Connection](#)
- f. [Agenda Request Fire Department Boiler Repair](#)
- g. [Agenda Request Fire Department Ambulance Order](#)
- h. [Agenda Request Ordinance Update](#)
- i. [Agenda Request Planning Commission](#)
- j. [Agenda Request Deputy Clerk Compensation](#)

13. Committee Reports:

- a. Administration (Schaefer, Bouchard, Ordway)
- b. Cemetery (Ordway, DeMaagd, Rairigh)
- c. Middleville DDA Report (Schaefer)
- d. Elections (Ordway, Bouchard, Schaefer)
- e. Emergency Services (DeMaagd, Schaefer, Rairigh)
- f. Finance (Bouchard, Ordway, Rairigh)
- g. Parks and Recreation Report (Schaefer)
- h. Personnel – Compensation (Ordway, Campbell, Schaefer)
- i. Property and Public Utilities (Stanton, DeMaagd, Campbell)
- j. Roads and Highways (Campbell, DeMaagd, Stanton)
- k. Duncan Lake Sewer (Campbell, Stanton, Schaefer)

14. Second Public Comment Period (Please limit comments to 5 minutes)

15. Poll of Members:

David Stanton (Trustee)
Sandy Rairigh (Trustee)
Ross DeMaagd (Trustee)
Curt Campbell (Trustee)
Laura Bouchard (Treasurer)
Cindy Ordway (Clerk)
Eric Schaefer (Supervisor)

Adjournment time: _____ pm

Next regular monthly meeting scheduled for January 13th, 2025 @ 7:00 p.m.

TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Laura Bouchard, *Treasurer* / Cindy Ordway, *Clerk*
 Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

269-795-7202 - Fax 269-795-8812 - thornapple-twp.org
 PO Box 459 - 200 E Main St. - Middleville, MI 49333



REGULAR MEETING November 11, 2024

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

| | | | | |
|------------------------|---|---|-----------------------------------|------------------------------|
| ROLL CALL: | Bouchard: Campbell: DeMaagd: Ordway: | Present Present Present Absent | Rairigh: Schaefer: Selleck: | Present Present Absent |
| OTHERS PRESENT: | Commissioner Getty, Chief Richardson, David Stanton, Curt Dekam, Patrick Jansens, and Brenda Hess | | | |

3-B. APPROVAL OF ABSENT MEMBERS:

| | |
|--------------------------|---|
| MOTION STATED: | Campbell - Motion to excuse absence of Cindy Ordway and Kim Selleck |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved by voice vote. 5 ayes and 0 nays. |

4. APPROVAL OF PRINTED AGENDA:

| | |
|--------------------------|---|
| MOTION STATED: | Campbell – Motion to approve the agenda as presented. |
| MOTION SUPPORTED: | None |
| MOTION STATUS: | Approved by voice vote. 5 ayes and 0 nays. |

5. APPROVAL OF CONSENT AGENDA:

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|--------------------------|--|
| MOTION STATED: | Campbell – Motion to approve the Consent Agenda as presented. |
| MOTION SUPPORTED: | Schaefer |
| MOTION STATUS: | Motion withdrawn by Campbell |
| MOTION STATED: | Campbell – Motion to approve the agenda as amended adding Richardson to the attendance of the Budget Committee Meeting minutes, adding the updated check disbursement report, adding the updated invoice approval list, and adding a final copy of the October 28, 2024, Planning Commission meeting minutes in place of the draft copy. |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|-------------------|---|-----------------------------|-----------------------------------|----------------------|
| ROLL CALL: | Bouchard: Campbell: DeMaagd: Ordway: | Yes Yes Yes Absent | Rairigh: Schaefer: Selleck: | Yes Yes Absent |
|-------------------|---|-----------------------------|-----------------------------------|----------------------|

6. FIRST PUBLIC COMMENT: None

7. COUNTY REPORT:

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|---|---|
| County Commissioner Catherine Getty: | Getty reported the windows of the original courthouse were having windows replaced at a cost of approximately \$108,000 through a grant from the building rehabilitation fund. She commented regarding the lack of space at the current courthouse and possibly the building might be used for office space. She also reported the Materials Management Board is writing a grant and has newly selected members. She also reported the percentage of registered voters who voted in this election was the highest it's ever been. |
| Board Response: | Getty was thanked for her report. |

8. PUBLIC HEARING: To review and potentially confirm the special Duncan Lake Week Control special assessment roll.

The public hearing was opened at 7:12 p.m. by Supervisor Schaefer and the public was offered the opportunity to express any comments or concerns. Hearing none, the public hearing was closed at 7:13 p.m.

9. RESERVED TIME: None

10. EMERGENCY SERVICES REPORT: Chief Richardson reported another busy month. The department installed 120 smoke detectors and 38 carbon monoxide detectors. Emergency services spent several days in TK schools educating elementary school students about fire safety. In the past month there were four structure fires. The department averaged 8.75 people for structure fires and 8.9 people average for all paid-on call responses. They also had an average of 1:30 out the shoot time which is the time of the alarm to being enroute to the call. The Chief also commended Joe Johnson who saved seven chickens at a recent chicken coop fire and reported it was an entertaining sight to see.

11. UNFINISHED BUSINESS: None

12. NEW BUSINESS:

A. Resolution 15-2024 Noffke Drive Fund Deficit Elimination Plan: Bouchard explained that during the last audit it was noted that the Noffke Drive Fund had a deficit and was in need of a deficit elimination plan to be filed with the Michigan Department of Treasury. This resolution outlines a plan which begins in fiscal year 2024 and concludes in fiscal year 2026.

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| MOTION STATED: | Schaefer – Motion to Approve Resolution 2024-15 |
| MOTION SUPPORTED: | Bouchard |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

B. Resolution 16-2024 Duncan Lake Weed Control Special Assessment District – Confirmation Of The Special Assessment Roll; Lien; Payment And Collection Of Special Assessments: Schaefer explained this resolution creates a special assessment roll to provide lake residents with the public improvements surrounding the control of weed control. It further establishes the assessment cost applies to the properties specifically benefiting by the process of week control and establishes a timeline for collection of the assessment.

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| MOTION STATED: | Rairigh – Motion to approve Resolution 16-2024 |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

C. EMT Hire to Replace: Richardson requested to approve the hiring of two part-time EMTs to replace the two whom resigned. The onboarding cost would be between \$400 and \$500, with an additional cost of approximately \$250 for uniforms.

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| MOTION STATED: | Rairigh – Motion to replace two EMTs who resigned. |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

D. Vacation Years of Service: Schaefer explained the Personnel and Compensation Committee recommended a policy change allowing vacation time to be calculated based upon the date of first hire when transitioning from part to full-time. Discussion centered around the number of employees impacted by this change and how the calculations would be made.

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| MOTION STATED: | Schaefer – Motion to approve a policy change allowing vacation time to be calculated based upon the date of first hire when transitioning from part to full time. |
| MOTION SUPPORTED: | Campbell |
| MOTION STATUS: | Motion withdrawn by Schaefer |

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|--------------------------|--|
| MOTION STATED: | Schaefer – Motion to approve a policy change that will allow for vacation time to be calculated based upon one half of the time worked from date of first hire when transitioning from part time to full time and full credit for full time. |
| MOTION SUPPORTED: | |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|-------------------|-----------|--------|-----------|--------|
| ROLL CALL: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

E. Retirement Match: Schaefer explained the Personnel and Compensation Committee recommended a policy change to increase contributions to employees’ 457 Deferred Compensation Plans. The current match is one hundred percent up to five percent. This change would increase the match to two hundred percent match up to five percent. Discussion surrounded how many employees this would apply to, whether or not Voya the current section 457 administrating company would allow such a match, and whether or not the Township could afford this plan.

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| MOTION STATED: | Campbell – Motion to approve a policy change to increase the Township’s contribution to employee’s Section 457 Deferred Compensation Plan from the current match of one hundred percent up to five percent to two hundred percent match up to five percent. |
| MOTION SUPPORTED: | Schaefer |
| MOTION STATUS: | Schaefer withdrew motion and was tabled until further study could be completed. |

F. Health Insurance: Schaefer explained that the ad hoc committee for medical insurance met and they are requesting a renewal of the existing medical plans which are due December first and to retain the five hundred dollar stipend for those not taking insurance. The committee’s unanimous opinion was to stay with the existing plan. They noted the coverage from other plans would not be as good and the savings to change would be nominal. Additionally, it was pointed out that if there was a change to a new plan, it would not be possible to return to the old plan in the future. Discussion centered around the high cost of insurance and wanting to be sure employees have good and affordable coverage.

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| MOTION STATED: | Rairigh – Motion to approve the renewal of existing plans due December 1, 2024 continuing with a premium share of twenty percent for the medical insurance side |
|-----------------------|---|

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| | beginning with the renewal date of December 1, 2024 and also retain the monthly stipend for those not taking the Township’s insurance at five hundred dollars. |
| MOTION SUPPORTED: | Schaefer |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

G. Boiler Maintenance: Richardson explained that due to hard water damage the boiler at the fire barn would require treatment of the water to prevent further damage and reduce costs for replacement parts and service. To stabilize the PH balance of the water treatment is necessary at a cost not to exceed \$1,100.00. This will extend the life of the boiler while reducing the costs of parts and labor for repairs.

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| MOTION STATED: | Campbell – Motion to approve the cost of boiler maintenance not to exceed \$1,100. |
| MOTION SUPPORTED: | Rairigh |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

H. Special Assessments: Bouchard explained that per standard practice assessments need to be added to the Winter 2024 tax roll. The special assessments included are hilltop lighting, Moe Road, delinquent Duncan Lake sewer fees, various drains, Duncan Lake Weed Control Assessment, and the Noffke Road Assessment. These assessments are necessary to meet budgetary obligations.

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| MOTION STATED: | Campbell – Motion to approve special assessments for the Winter 2024 tax roll. |
| MOTION SUPPORTED: | Schaefer |
| MOTION STATUS: | Approved by roll call vote. 5 ayes and 0 nays. |

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|------------------------|-----------|--------|-----------|--------|
| ROLL CALL VOTE: | Bouchard: | Yes | Rairigh: | Yes |
| | Campbell: | Yes | Schaefer: | Yes |
| | DeMaagd: | Yes | Selleck: | Absent |
| | Ordway: | Absent | | |

12. COMMITTEE REPORTS:

A. Administration (Schaefer, Bouchard, Ordway) Schaefer commented on the new exterior lights on the Township Hall and explained how they work from a phone app.

B. Cemetery (Ordway, DeMaagd, Rairigh) Rairigh reported the concrete surrounding the columbarium at Mt. Hope has been laid.

C. Middleville DDA Report (Schaefer) Schaefer reported the DDA's director resigned. Encourage all to attend the upcoming holiday events. The DDA will host a Christmas on the River celebration the evening of December 5, and there will be a parade during the day on December 14th hosted by the Lion's Club.

D. Elections (Ordway, Bouchard, Schaefer) Schaefer commented the election season was very busy and Cindy had earned a restful vacation.

E. Emergency Services (DeMaagd, Schaefer, Rairigh) None

F. Finance (Bouchard, Ordway, Rairigh) None

G. Parks and Recreation Representative (Schaefer) Schaefer reported that softball and baseball programs formally managed by the TAPRC, had been handed over to the Middleville Youth Sports organization. This will free up TAPRC to work on their five-year plan so they can focus on the parks.

H. Personnel and Compensation (Ordway, Campbell, Schaefer) None

I. Property and Public Utilities (Selleck, DeMaagd, Campbell) DeMaagd commented on the Township Hall lights.

J. Roads and Highways (Campbell, DeMaagd, Selleck) None

K. Duncan Lake Sewer (Campbell, Selleck, Schaefer) Schaefer reported the flow meter had been fixed and will undergo preventative maintenance. He also reported he recently took the wastewater treatment operator's exam and will know the results in the upcoming weeks.

13. SECOND PUBLIC COMMENT PERIOD: A Township resident reported the Village of Middleville's consideration of installing traffic monitoring cameras and the impact it could possibly have on Township residents.

14. POLL OF MEMBERS:

Kim Selleck (Trustee) – Absent

Sandy Rairigh (Trustee) – Congratulated new Township Board member.

Ross DeMaagd (Trustee) – Inquired regarding the administration of the oath of office for newly elected members.

Curt Campbell (Trustee) – None

Laura Bouchard (Treasurer) – Commented on the Veterans Day program at the high school.

Cindy Ordway (Clerk) – Absent

Eric Schaefer (Supervisor) – Congratulated incoming board member. Thanked Kim Sellek for his service.

15. ADJOURNMENT:

TIME: 7:59 P.M.

| | |
|--------------------------|--------------------------------------|
| MOTION STATED: | Campbell – Motion to adjourn. |
| MOTION SUPPORTED: | Bouchard |
| MOTION STATUS: | Approved by voice vote. 5 yes votes. |

Brenda Hess, Recording Secretary

Approved ____/2024__

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|-------------------------------|-------------------------------------|---------------------------|-------------------------------|----------------------------|--|----------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| nd 101 - GENERAL FUND | | | | | | |
| Action: Unclassified | | | | | | |
| pt 000 - 000 | | | | | | |
| venues | | | | | | |
| count Type: Revenue | | | | | | |
| classified | | | | | | |
| 1-000-402.000 | CURRENT TAX COLLECTION | 380,000.00 | 8,885.11 | 371,114.89 | | 2.34 |
| 1-000-402.100 | PRIOR YEAR TAX COLLECTION | 0.00 | 32.88 | (32.88) | | 100.00 |
| 1-000-434.000 | MOBILE HOME FEES | 1,500.00 | 774.00 | 726.00 | | 51.60 |
| 1-000-447.000 | PROP TAX ADMINISTRATION FEES | 167,000.00 | 51,473.94 | 115,526.06 | | 30.82 |
| 1-000-451.000 | HILLTOP LITE | 3,300.00 | 0.00 | 3,300.00 | | 0.00 |
| 1-000-540.000 | METRO ACT | 10,400.00 | 10,387.66 | 12.34 | | 99.88 |
| 1-000-543.000 | GRANTS-STATE | 19,500.00 | 19,559.70 | (59.70) | | 100.31 |
| 1-000-573.000 | PERSONAL PROPERTY TAX REIMBURSEMENT | 37,000.00 | 36,495.81 | 504.19 | | 98.64 |
| 1-000-574.000 | STATE SHARED REVENUE | 540,000.00 | 359,969.00 | 180,031.00 | | 66.66 |
| 1-000-610.000 | WRIT OF GARNISHMENT | 0.00 | 1.00 | (1.00) | | 100.00 |
| 1-000-626.100 | CHG FOR SERV/SUMMER SCHOOL TAX | 8,700.00 | 8,750.00 | (50.00) | | 100.57 |
| 1-000-626.200 | CHRG FOR SERV/ZONING | 9,000.00 | 3,765.00 | 5,235.00 | | 41.83 |
| 1-000-642.000 | SALE OF COLUMBARIUM NICHE | 0.00 | 875.00 | (875.00) | | 100.00 |
| 1-000-642.100 | COLUMBARIUM OPEN/CLOSE FEE | 0.00 | 100.00 | (100.00) | | 100.00 |
| 1-000-642.200 | SALE OF BRONZE PLATE - COLUMBARIUM | 0.00 | 1,450.00 | (1,450.00) | | 100.00 |
| 1-000-643.000 | SALE OF CEMETERY LOTS | 10,000.00 | 18,400.00 | (8,400.00) | | 184.00 |
| 1-000-643.100 | CEM OPEN/CLOSING FEES | 10,000.00 | 8,800.00 | 1,200.00 | | 88.00 |
| 1-000-643.200 | CEM FOUNDATION FEES | 10,000.00 | 7,769.44 | 2,230.56 | | 77.69 |
| 1-000-665.000 | EARNED INTEREST | 25,000.00 | 33,500.41 | (8,500.41) | | 134.00 |
| 1-000-675.000 | MISC REVENUE | 500.00 | 0.00 | 500.00 | | 0.00 |
| classified | | 1,231,900.00 | 570,988.95 | 660,911.05 | | 46.35 |
| Total Revenue: | | 1,231,900.00 | 570,988.95 | 660,911.05 | | 46.35 |
| TAL REVENUES | | 1,231,900.00 | 570,988.95 | 660,911.05 | | 46.35 |
| t - Dept 000 - 000 | | 1,231,900.00 | 570,988.95 | 660,911.05 | | |
| pt 103 - TOWNSHIP BOARD | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-103-702.000 | SALARIES/TRUSTEES | 29,000.00 | 11,386.29 | 17,613.71 | | 39.26 |
| 1-103-702.100 | OTHER WAGES/RECORDING SECRETARY | 1,170.00 | 418.89 | 751.11 | | 35.80 |
| 1-103-715.000 | FICA/MEDICARE CONTRIBUTION | 2,324.00 | 908.78 | 1,415.22 | | 39.10 |
| 1-103-719.000 | PENSION PLAN | 400.00 | 74.24 | 325.76 | | 18.56 |
| 1-103-861.000 | MILEAGE REIMBURSEMENT | 200.00 | 0.00 | 200.00 | | 0.00 |
| 1-103-956.000 | MISCELLANEOUS | 100.00 | 38.00 | 62.00 | | 38.00 |
| 1-103-960.000 | EDUCATION AND TRAINING | 1,500.00 | 0.00 | 1,500.00 | | 0.00 |
| classified | | 34,694.00 | 12,826.20 | 21,867.80 | | 36.97 |
| Total Expenditure: | | 34,694.00 | 12,826.20 | 21,867.80 | | 36.97 |
| TAL EXPENDITURES | | 34,694.00 | 12,826.20 | 21,867.80 | | 36.97 |
| t - Dept 103 - TOWNSHIP BOARD | | (34,694.00) | (12,826.20) | (21,867.80) | | |
| pt 171 - SUPERVISOR | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-171-702.000 | SALARIES | 40,000.00 | 26,153.82 | 13,846.18 | | 65.38 |
| 1-171-702.001 | NON-STATUTORY DUTY SALARY | 20,000.00 | 13,076.91 | 6,923.09 | | 65.38 |
| 1-171-715.000 | FICA/MEDICARE CONTRIBUTION | 4,620.00 | 2,695.79 | 1,924.21 | | 58.35 |
| 1-171-718.000 | HEALTH INSURANCE PREMIUM | 33,300.00 | 20,726.98 | 12,573.02 | | 62.24 |
| 1-171-719.000 | PENSION PLAN | 1,000.00 | 0.00 | 1,000.00 | | 0.00 |
| 1-171-861.000 | MILEAGE REIMBURSEMENT | 500.00 | 812.84 | (312.84) | | 162.57 |

Officer: CLERK

Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|--------------------------------|----------------------------|------------------------|----------------------------|-------------------------|--|-------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| nd 101 - GENERAL FUND | | | | | | |
| penditures | | | | | | |
| 1-171-956.000 | MISCELLANEOUS | 500.00 | 39.76 | 460.24 | | 7.95 |
| 1-171-960.000 | EDUCATION AND TRAINING | 2,500.00 | 2,003.14 | 496.86 | | 80.13 |
| classified | | 102,420.00 | 65,509.24 | 36,910.76 | | 63.96 |
| total Expenditure: | | 102,420.00 | 65,509.24 | 36,910.76 | | 63.96 |
| TAL EXPENDITURES | | 102,420.00 | 65,509.24 | 36,910.76 | | 63.96 |
| t - Dept 171 - SUPERVISOR | | (102,420.00) | (65,509.24) | (36,910.76) | | |
| pt 215 - CLERK | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-215-702.000 | SALARIES | 40,000.00 | 26,153.82 | 13,846.18 | | 65.38 |
| 1-215-702.001 | NON-STATUTORY DUTY SALARY | 20,000.00 | 13,076.91 | 6,923.09 | | 65.38 |
| 1-215-702.100 | OTHER WAGES/DEPUTY CLERK | 35,650.00 | 21,534.80 | 14,115.20 | | 60.41 |
| 1-215-715.000 | FICA/MEDICARE CONTRIBUTION | 7,366.00 | 4,575.89 | 2,790.11 | | 62.12 |
| 1-215-718.000 | HEALTH INSURANCE PREMIUM | 33,300.00 | 17,056.43 | 16,243.57 | | 51.22 |
| 1-215-719.000 | PENSION PLAN | 4,000.00 | 2,352.83 | 1,647.17 | | 58.82 |
| 1-215-861.000 | MILEAGE REIMBURSEMENT | 500.00 | 475.27 | 24.73 | | 95.05 |
| 1-215-956.000 | MISCELLANEOUS | 200.00 | 209.00 | (9.00) | | 104.50 |
| 1-215-960.000 | EDUCATION AND TRAINING | 4,500.00 | 2,250.80 | 2,249.20 | | 50.02 |
| classified | | 145,516.00 | 87,685.75 | 57,830.25 | | 60.26 |
| total Expenditure: | | 145,516.00 | 87,685.75 | 57,830.25 | | 60.26 |
| TAL EXPENDITURES | | 145,516.00 | 87,685.75 | 57,830.25 | | 60.26 |
| t - Dept 215 - CLERK | | (145,516.00) | (87,685.75) | (57,830.25) | | |
| pt 247 - BOARD OF REVIEW | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-247-702.000 | SALARIES | 2,510.00 | 280.14 | 2,229.86 | | 11.16 |
| 1-247-715.000 | FICA/MEDICARE CONTRIBUTION | 194.00 | 21.44 | 172.56 | | 11.05 |
| 1-247-956.000 | MISCELLANEOUS | 100.00 | 24.00 | 76.00 | | 24.00 |
| 1-247-960.000 | EDUCATION AND TRAINING | 500.00 | 0.00 | 500.00 | | 0.00 |
| classified | | 3,304.00 | 325.58 | 2,978.42 | | 9.85 |
| total Expenditure: | | 3,304.00 | 325.58 | 2,978.42 | | 9.85 |
| TAL EXPENDITURES | | 3,304.00 | 325.58 | 2,978.42 | | 9.85 |
| t - Dept 247 - BOARD OF REVIEW | | (3,304.00) | (325.58) | (2,978.42) | | |
| pt 253 - TREASURER | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-253-702.000 | SALARIES | 47,082.00 | 30,784.45 | 16,297.55 | | 65.38 |
| 1-253-702.001 | NON-STATUTORY DUTY SALARY | 12,918.00 | 8,446.45 | 4,471.55 | | 65.39 |
| 1-253-702.100 | OTHER WAGES | 35,650.00 | 23,880.18 | 11,769.82 | | 66.99 |
| 1-253-714.000 | LONGEVITY | 350.00 | 350.00 | 0.00 | | 100.00 |
| 1-253-715.000 | FICA/MEDICARE CONTRIBUTION | 7,827.00 | 5,285.98 | 2,541.02 | | 67.54 |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BDGT USED |
|------------------------------|------------------------------|----------------|-------------------------------|----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | |
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 1-253-718.100 | PYMT IN LIEU OF INSURANCE | 6,000.00 | 3,500.00 | 2,500.00 | 58.33 |
| 1-253-719.000 | PENSION PLAN | 4,200.00 | 2,136.63 | 2,063.37 | 50.87 |
| 1-253-861.000 | MILEAGE REIMBURSEMENT | 700.00 | 479.72 | 220.28 | 68.53 |
| 1-253-956.000 | MISCELLANEOUS | 100.00 | 0.00 | 100.00 | 0.00 |
| 1-253-960.000 | EDUCATION AND TRAINING | 3,500.00 | 1,901.80 | 1,598.20 | 54.34 |
| classified | | 118,327.00 | 76,765.21 | 41,561.79 | 64.88 |
| Total Expenditure: | | 118,327.00 | 76,765.21 | 41,561.79 | 64.88 |
| TAL EXPENDITURES | | 118,327.00 | 76,765.21 | 41,561.79 | 64.88 |
| Total - Dept 253 - TREASURER | | (118,327.00) | (76,765.21) | (41,561.79) | |
| Fund 257 - ASSESSOR | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 1-257-730.000 | POSTAGE | 2,500.00 | 49.93 | 2,450.07 | 2.00 |
| 1-257-808.000 | PROF SERVICES - CONTRACTOR | 63,450.00 | 37,012.50 | 26,437.50 | 58.33 |
| 1-257-808.100 | PROF SERV - OTHER | 300.00 | 0.00 | 300.00 | 0.00 |
| 1-257-826.000 | LEGAL FEES | 7,000.00 | 0.00 | 7,000.00 | 0.00 |
| classified | | 73,250.00 | 37,062.43 | 36,187.57 | 50.60 |
| Total Expenditure: | | 73,250.00 | 37,062.43 | 36,187.57 | 50.60 |
| TAL EXPENDITURES | | 73,250.00 | 37,062.43 | 36,187.57 | 50.60 |
| Total - Dept 257 - ASSESSOR | | (73,250.00) | (37,062.43) | (36,187.57) | |
| Fund 262 - ELECTIONS | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 1-262-702.000 | SALARIES | 21,000.00 | 16,788.75 | 4,211.25 | 79.95 |
| 1-262-715.000 | FICA/MEDICARE CONTRIBUTION | 1,610.00 | 1,337.53 | 272.47 | 83.08 |
| 1-262-730.000 | POSTAGE | 3,000.00 | 653.16 | 2,346.84 | 21.77 |
| 1-262-740.000 | OFFICE/OPERATING SUPPLIES | 6,000.00 | 6,325.05 | (325.05) | 105.42 |
| 1-262-808.000 | PROFESSIONAL SERVICES-MISC | 1,000.00 | 1,020.32 | (20.32) | 102.03 |
| 1-262-861.000 | MILEAGE REIMBURSEMENT | 100.00 | 219.93 | (119.93) | 219.93 |
| 1-262-905.000 | PUBLISHING | 500.00 | 0.00 | 500.00 | 0.00 |
| 1-262-956.000 | MISCELLANEOUS | 1,200.00 | 272.34 | 927.66 | 22.70 |
| classified | | 34,410.00 | 26,617.08 | 7,792.92 | 77.35 |
| Total Expenditure: | | 34,410.00 | 26,617.08 | 7,792.92 | 77.35 |
| TAL EXPENDITURES | | 34,410.00 | 26,617.08 | 7,792.92 | 77.35 |
| Total - Dept 262 - ELECTIONS | | (34,410.00) | (26,617.08) | (7,792.92) | |
| Fund 265 - TOWNSHIP HALL | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 1-265-808.000 | PROFESSIONAL SERVICES | 6,000.00 | 3,500.00 | 2,500.00 | 58.33 |
| 1-265-920.000 | UTILITIES | 5,000.00 | 3,751.45 | 1,248.55 | 75.03 |
| 1-265-930.000 | REPAIR & MAINT/ BLDG & GRNDS | 5,000.00 | 264.75 | 4,735.25 | 5.30 |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|-----------------------------------|----------------------------|---------------------------|--------------------------------|-----------------------------|--|----------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA) | BALANCE NORMAL (ABNORMA) | | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1-265-956.000 | MISCELLANEOUS | 100.00 | 78.93 | 21.07 | | 78.93 |
| 1-265-970.000 | CAPITAL OUTLAY | 11,000.00 | 7,945.60 | 3,054.40 | | 72.23 |
| classified | | 27,100.00 | 15,540.73 | 11,559.27 | | 57.35 |
| Total Expenditure: | | 27,100.00 | 15,540.73 | 11,559.27 | | 57.35 |
| TAL EXPENDITURES | | 27,100.00 | 15,540.73 | 11,559.27 | | 57.35 |
| Total - Dept 265 - TOWNSHIP HALL | | (27,100.00) | (15,540.73) | (11,559.27) | | |
| Fund 271 - ADMINISTRATION | | | | | | |
| Expenditures | | | | | | |
| Account Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-271-702.000 | SALARIES | 28,750.00 | 17,173.63 | 11,576.37 | | 59.73 |
| 1-271-715.000 | FICA/MEDICARE CONTRIBUTION | 2,214.00 | 1,313.79 | 900.21 | | 59.34 |
| 1-271-719.000 | PENSION PLAN | 500.00 | 0.00 | 500.00 | | 0.00 |
| 1-271-719.100 | PENSION ADMIN EXPENSE | 800.00 | 0.00 | 800.00 | | 0.00 |
| 1-271-730.000 | POSTAGE | 6,000.00 | 4,794.67 | 1,205.33 | | 79.91 |
| 1-271-740.000 | OFFICE/OPERATING SUPPLIES | 8,000.00 | 3,502.26 | 4,497.74 | | 43.78 |
| 1-271-803.000 | AUDIT EXPENSE | 5,500.00 | 4,200.00 | 1,300.00 | | 76.36 |
| 1-271-808.000 | PROFESSIONAL SERVICES-MISC | 35,000.00 | 23,196.68 | 11,803.32 | | 66.28 |
| 1-271-826.000 | LEGAL FEES | 4,000.00 | 7,475.50 | (3,475.50) | | 186.89 |
| 1-271-850.000 | TELEPHONE EXPENSE | 6,000.00 | 3,654.52 | 2,345.48 | | 60.91 |
| 1-271-880.000 | COMMUNITY PROMOTIONS | 24,000.00 | 4,539.07 | 19,460.93 | | 18.91 |
| 1-271-905.000 | PUBLISHING | 800.00 | 232.96 | 567.04 | | 29.12 |
| 1-271-908.000 | TOWNSHIP NEWSLETTER | 900.00 | 0.00 | 900.00 | | 0.00 |
| 1-271-910.000 | INSURANCE AND BONDS | 12,000.00 | 18,771.36 | (6,771.36) | | 156.43 |
| 1-271-930.000 | REPAIR & MAINT-GENERAL | 500.00 | 179.00 | 321.00 | | 35.80 |
| 1-271-956.000 | MISCELLANEOUS | 300.00 | 577.44 | (277.44) | | 192.48 |
| 1-271-956.200 | PRIOR YEAR TAX | 500.00 | 16.30 | 483.70 | | 3.26 |
| 1-271-956.300 | PRIOR YEAR TAX ADMIN FEES | 200.00 | 90.29 | 109.71 | | 45.15 |
| 1-271-958.000 | MEMBERSHIP AND DUES | 8,000.00 | 7,538.00 | 462.00 | | 94.23 |
| 1-271-960.000 | EDUCATION AND TRAINING | 500.00 | 0.00 | 500.00 | | 0.00 |
| 1-271-970.000 | CAPITAL OUTLAY | 1,500.00 | 0.00 | 1,500.00 | | 0.00 |
| 1-271-979.000 | EQUIPMENT - LEASED | 10,600.00 | 5,794.13 | 4,805.87 | | 54.66 |
| classified | | 156,564.00 | 103,049.60 | 53,514.40 | | 65.82 |
| Total Expenditure: | | 156,564.00 | 103,049.60 | 53,514.40 | | 65.82 |
| TAL EXPENDITURES | | 156,564.00 | 103,049.60 | 53,514.40 | | 65.82 |
| Total - Dept 271 - ADMINISTRATION | | (156,564.00) | (103,049.60) | (53,514.40) | | |
| Fund 448 - STREETLIGHTING | | | | | | |
| Expenditures | | | | | | |
| Account Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-448-920.200 | OTHER STREET LIGHTING | 3,300.00 | 2,827.47 | 472.53 | | 85.68 |
| 1-448-920.300 | UTILITIES / HILLTOP | 3,300.00 | 1,767.05 | 1,532.95 | | 53.55 |
| classified | | 6,600.00 | 4,594.52 | 2,005.48 | | 69.61 |
| Total Expenditure: | | 6,600.00 | 4,594.52 | 2,005.48 | | 69.61 |
| TAL EXPENDITURES | | 6,600.00 | 4,594.52 | 2,005.48 | | 69.61 |
| Total - Dept 448 - STREETLIGHTING | | (6,600.00) | (4,594.52) | (2,005.48) | | |

Operator: CLERK
 Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BGDG USED |
|----------------------------|--------------------------------------|---------------------------|-------------------------------|----------------------------|--|----------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| nd 101 - GENERAL FUND | | | | | | |
| pt 523 - HIGHWAYS | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-523-930.100 | ROADS / DUST CONTROL | 20,000.00 | 18,503.00 | 1,497.00 | | 92.52 |
| 1-523-930.600 | PAVED ROADS | 100,000.00 | 100,000.00 | 0.00 | | 100.00 |
| classified | | 120,000.00 | 118,503.00 | 1,497.00 | | 98.75 |
| total Expenditure: | | 120,000.00 | 118,503.00 | 1,497.00 | | 98.75 |
| TAL EXPENDITURES | | 120,000.00 | 118,503.00 | 1,497.00 | | 98.75 |
| t - Dept 523 - HIGHWAYS | | (120,000.00) | (118,503.00) | (1,497.00) | | |
| pt 567 - CEMETERY | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-567-740.000 | OFFICE/OPERATING SUPPLIES | 100.00 | 1,241.60 | (1,141.60) | | 1,241.60 |
| 1-567-808.000 | PROFESSIONAL SERVICES-MISC | 26,800.00 | 13,678.65 | 13,121.35 | | 51.04 |
| 1-567-808.100 | OPEN/CLOSING FEES | 10,000.00 | 11,166.66 | (1,166.66) | | 111.67 |
| 1-567-808.200 | FOUNDATION FEES | 10,000.00 | 5,084.92 | 4,915.08 | | 50.85 |
| 1-567-808.300 | PLANNING & ENGINEERING | 100.00 | 0.00 | 100.00 | | 0.00 |
| 1-567-915.000 | MEMBERSHIPS | 0.00 | 45.00 | (45.00) | | 100.00 |
| 1-567-930.000 | REPAIR & MAINT | 26,000.00 | 3,619.37 | 22,380.63 | | 13.92 |
| 1-567-931.000 | BLDG & GROUNDS IMPROVEMENTS | 20,000.00 | 495.14 | 19,504.86 | | 2.48 |
| 1-567-956.000 | MISCELLANEOUS | 200.00 | 125.32 | 74.68 | | 62.66 |
| 1-567-960.000 | EDUCATION AND TRAINING | 500.00 | 0.00 | 500.00 | | 0.00 |
| classified | | 93,700.00 | 35,456.66 | 58,243.34 | | 37.84 |
| total Expenditure: | | 93,700.00 | 35,456.66 | 58,243.34 | | 37.84 |
| TAL EXPENDITURES | | 93,700.00 | 35,456.66 | 58,243.34 | | 37.84 |
| t - Dept 567 - CEMETERY | | (93,700.00) | (35,456.66) | (58,243.34) | | |
| pt 701 - PLANNING & ZONING | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 1-701-702.000 | SALARIES/PLANNING COMMISSION & CHAIR | 5,230.00 | 3,797.90 | 1,432.10 | | 72.62 |
| 1-701-702.100 | OTHER WAGES / RECORDING SECRETARY | 1,050.00 | 649.64 | 400.36 | | 61.87 |
| 1-701-702.200 | ZONING ADMIN/ENF OFFICER | 45,000.00 | 29,423.09 | 15,576.91 | | 65.38 |
| 1-701-702.300 | ZONING BOARD OF APPEALS | 1,050.00 | 93.38 | 956.62 | | 8.89 |
| 1-701-715.000 | FICA/MEDICARE CONTRIBUTION | 4,030.00 | 2,598.82 | 1,431.18 | | 64.49 |
| 1-701-719.000 | PENSION PLAN | 2,000.00 | 8.28 | 1,991.72 | | 0.41 |
| 1-701-808.000 | PROFESSIONAL SERVICES-MISC | 37,000.00 | 50.00 | 36,950.00 | | 0.14 |
| 1-701-826.000 | LEGAL FEES | 3,000.00 | 392.00 | 2,608.00 | | 13.07 |
| 1-701-905.000 | PUBLISHING | 700.00 | 472.34 | 227.66 | | 67.48 |
| 1-701-956.000 | MISCELLANEOUS | 500.00 | 639.79 | (139.79) | | 127.96 |
| 1-701-958.000 | MEMBERSHIP AND DUES | 75.00 | 65.00 | 10.00 | | 86.67 |
| 1-701-960.000 | EDUCATION AND TRAINING | 2,000.00 | 1,067.26 | 932.74 | | 53.36 |
| classified | | 101,635.00 | 39,257.50 | 62,377.50 | | 38.63 |
| total Expenditure: | | 101,635.00 | 39,257.50 | 62,377.50 | | 38.63 |
| TAL EXPENDITURES | | 101,635.00 | 39,257.50 | 62,377.50 | | 38.63 |

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BDGT USED |
|---------------------------------------|-------------------------------------|----------------|-------------------------------|----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | |
| Fund 101 - GENERAL FUND | | | | | |
| Dept 701 - PLANNING & ZONING | | | | | |
| | | (101,635.00) | (39,257.50) | (62,377.50) | |
| Fund 900 - LAND ACQUISITION | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 1-900-974.000 | LAND IMPROVEMENTS | 150,000.00 | 151,451.89 | (1,451.89) | 100.97 |
| | classified | 150,000.00 | 151,451.89 | (1,451.89) | 100.97 |
| Total Expenditure: | | 150,000.00 | 151,451.89 | (1,451.89) | 100.97 |
| TAL EXPENDITURES | | 150,000.00 | 151,451.89 | (1,451.89) | 100.97 |
| Dept 900 - LAND ACQUISITION | | | | | |
| | | (150,000.00) | (151,451.89) | 1,451.89 | |
| Total - Function Unclassified | | 64,380.00 | (203,656.44) | 268,036.44 | 316.33 |
| Action: | | | | | |
| Fund 445 - DRAINS | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 1-445-808.000 | PROFESSIONAL SERVICES-DRAINS | 38,700.00 | 38,753.99 | (53.99) | 100.14 |
| | classified | 38,700.00 | 38,753.99 | (53.99) | 100.14 |
| Total Expenditure: | | 38,700.00 | 38,753.99 | (53.99) | 100.14 |
| TAL EXPENDITURES | | 38,700.00 | 38,753.99 | (53.99) | 100.14 |
| Dept 445 - DRAINS | | | | | |
| | | (38,700.00) | (38,753.99) | 53.99 | |
| Total - Function | | (38,700.00) | (38,753.99) | 53.99 | 100.14 |
| TAL REVENUES | | 1,231,900.00 | 570,988.95 | 660,911.05 | 46.35 |
| TAL EXPENDITURES | | 1,206,220.00 | 813,399.38 | 392,820.62 | 67.43 |
| TOTAL OF REVENUES & EXPENDITURES | | 25,680.00 | (242,410.43) | 268,090.43 | 943.97 |
| G. FUND BALANCE | | 2,015,639.71 | 2,015,639.71 | | |
| D FUND BALANCE | | 2,041,319.71 | 1,773,229.28 | | |
| Fund 205 - EMERGENCY SERVICES MILLAGE | | | | | |
| Action: Unclassified | | | | | |
| Fund 000 - 000 | | | | | |
| Revenues | | | | | |
| Account Type: Revenue | | | | | |
| classified | | | | | |
| 5-000-402.000 | CURRENT TAX COLLECTION | 1,020,000.00 | 22,203.23 | 997,796.77 | 2.18 |
| 5-000-412.000 | DELINQNT PERSONAL PROP TAXES | 50.00 | 44.69 | 5.31 | 89.38 |
| 5-000-573.000 | PERSONAL PROPERTY TAX REIMBURSEMENT | 40,100.00 | 0.00 | 40,100.00 | 0.00 |
| 5-000-665.000 | EARNED INTEREST | 100.00 | 78.63 | 21.37 | 78.63 |
| | classified | 1,060,250.00 | 22,326.55 | 1,037,923.45 | 2.10 |
| Total Revenue: | | 1,060,250.00 | 22,326.55 | 1,037,923.45 | 2.11 |
| TAL REVENUES | | 1,060,250.00 | 22,326.55 | 1,037,923.45 | 2.11 |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BGD USED |
|-------------------------------------|---|----------------|-------------------------------|----------------------------|---------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | |
| nd 205 - EMERGENCY SERVICES MILLAGE | | | | | |
| penditures | | | | | |
| count Type: Expenditure | | | | | |
| classified | | | | | |
| 5-000-956.200 | PRIOR YEAR TAX | 50.00 | 40.72 | 9.28 | 81.44 |
| | classified | 50.00 | 40.72 | 9.28 | 2.10 |
| | total Expenditure: | 50.00 | 40.72 | 9.28 | 81.44 |
| TAL EXPENDITURES | | | | | |
| | | 50.00 | 40.72 | 9.28 | 81.44 |
| t - Dept 000 - 000 | | | | | |
| | | 1,060,200.00 | 22,285.83 | 1,037,914.17 | |
| pt 336 - FIRE DEPARTMENT | | | | | |
| penditures | | | | | |
| count Type: Expenditure | | | | | |
| classified | | | | | |
| 5-336-995.000 | TRANSFER TO OTHER FUNDS-FIRE | 712,000.00 | 0.00 | 712,000.00 | 0.00 |
| | classified | 712,000.00 | 0.00 | 712,000.00 | 0.00 |
| | total Expenditure: | 712,000.00 | 0.00 | 712,000.00 | 0.00 |
| TAL EXPENDITURES | | | | | |
| | | 712,000.00 | 0.00 | 712,000.00 | 0.00 |
| t - Dept 336 - FIRE DEPARTMENT | | | | | |
| | | (712,000.00) | 0.00 | (712,000.00) | |
| pt 403 - ES CAPITAL PROJECTS | | | | | |
| penditures | | | | | |
| count Type: Expenditure | | | | | |
| classified | | | | | |
| 5-403-995.000 | TRANSFER TO OTHER FUNDS-ES CAPITAL PROJ | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| | classified | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| | total Expenditure: | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| TAL EXPENDITURES | | | | | |
| | | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| t - Dept 403 - ES CAPITAL PROJECTS | | | | | |
| | | (204,000.00) | 0.00 | (204,000.00) | |
| pt 651 - AMBULANCE | | | | | |
| penditures | | | | | |
| count Type: Expenditure | | | | | |
| classified | | | | | |
| 5-651-995.000 | TRANSFER TO OTHER FUNDS-AMB | 102,000.00 | 0.00 | 102,000.00 | 0.00 |
| | classified | 102,000.00 | 0.00 | 102,000.00 | 0.00 |
| | total Expenditure: | 102,000.00 | 0.00 | 102,000.00 | 0.00 |
| TAL EXPENDITURES | | | | | |
| | | 102,000.00 | 0.00 | 102,000.00 | 0.00 |
| t - Dept 651 - AMBULANCE | | | | | |
| | | (102,000.00) | 0.00 | (102,000.00) | |
| tal - Function Unclassified | | | | | |
| | | 42,200.00 | 22,285.83 | 19,914.17 | 52.81 |

Operator: CLERK

Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BGDG USED |
|-------------------------------------|-----------------------------|---------------------------|-------------------------------|----------------------------|--|----------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| nd 205 - EMERGENCY SERVICES MILLAGE | | | | | | |
| TAL REVENUES | | 1,060,250.00 | 22,326.55 | 1,037,923.45 | | 2.11 |
| TAL EXPENDITURES | | 1,018,050.00 | 40.72 | 1,018,009.28 | | 0.00 |
| T OF REVENUES & EXPENDITURES | | 42,200.00 | 22,285.83 | 19,914.17 | | 52.81 |
| G. FUND BALANCE | | 25,805.24 | 25,805.24 | | | |
| D FUND BALANCE | | 68,005.24 | 48,091.07 | | | |
| nd 206 - FIRE DEPT | | | | | | |
| Action: Unclassified | | | | | | |
| pt 000 - 000 | | | | | | |
| venues | | | | | | |
| count Type: Revenue | | | | | | |
| classified | | | | | | |
| 6-000-543.000 | GRANTS-STATE | 8,500.00 | 17,491.50 | (8,991.50) | | 205.78 |
| 6-000-626.000 | CHARGE FOR SERVICES | 5,000.00 | 1,165.00 | 3,835.00 | | 23.30 |
| 6-000-632.200 | CONTRACT PYMT-IRVING | 74,000.00 | 37,414.50 | 36,585.50 | | 50.56 |
| 6-000-665.000 | EARNED INTEREST | 10,600.00 | 11,665.05 | (1,065.05) | | 110.05 |
| 6-000-675.000 | MISC REVENUE | 0.00 | 586.51 | (586.51) | | 100.00 |
| 6-000-675.200 | TRAINING | 3,000.00 | 2,438.00 | 562.00 | | 81.27 |
| 6-000-692.400 | FIT TESTING | 600.00 | 0.00 | 600.00 | | 0.00 |
| classified | | 101,700.00 | 70,760.56 | 30,939.44 | | 8.70 |
| tal Revenue: | | | | | | |
| count Type: Transfers-In | | 101,700.00 | 70,760.56 | 30,939.44 | | 69.58 |
| classified | | | | | | |
| 6-000-699.000 | APPROPRIATION TRANSFER IN | 712,000.00 | 0.00 | 712,000.00 | | 0.00 |
| classified | | 712,000.00 | 0.00 | 712,000.00 | | 8.70 |
| tal Transfers-In: | | | | | | |
| | | 712,000.00 | 0.00 | 712,000.00 | | 0.00 |
| TAL REVENUES | | | | | | |
| | | 813,700.00 | 70,760.56 | 742,939.44 | | 8.70 |
| t - Dept 000 - 000 | | | | | | |
| | | 813,700.00 | 70,760.56 | 742,939.44 | | |
| pt 336 - FIRE DEPARTMENT | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 6-336-702.000 | SALARIES | 50,000.00 | 32,692.60 | 17,307.40 | | 65.39 |
| 6-336-702.100 | FIRE ON-CALL | 75,000.00 | 54,190.60 | 20,809.40 | | 72.25 |
| 6-336-702.200 | FIRE/AMB OTHER-EMT SHIFTS | 0.00 | 2,178.75 | (2,178.75) | | 100.00 |
| 6-336-702.400 | FIRE/AMB OVERTIME FULL TIME | 21,000.00 | 12,541.94 | 8,458.06 | | 59.72 |
| 6-336-702.500 | FIRE/AMB-FULL TIME MEDICS | 227,250.00 | 145,974.21 | 81,275.79 | | 64.24 |
| 6-336-715.000 | FICA/MEDICARE CONTRIBUTION | 28,000.00 | 19,448.32 | 8,551.68 | | 69.46 |
| 6-336-718.000 | HEALTH INSURANCE PREMIUM | 40,000.00 | 31,929.57 | 8,070.43 | | 79.82 |
| 6-336-718.100 | PYMT IN LIEU OF INSURANCE | 11,000.00 | 6,999.80 | 4,000.20 | | 63.63 |
| 6-336-719.000 | PENSION PLAN | 13,400.00 | 5,628.01 | 7,771.99 | | 42.00 |
| 6-336-719.100 | PENSION ADMIN EXPENSE | 150.00 | 0.00 | 150.00 | | 0.00 |
| 6-336-730.000 | POSTAGE | 100.00 | 0.64 | 99.36 | | 0.64 |
| 6-336-740.000 | OFFICE/OPERATING SUPPLIES | 8,000.00 | 7,935.07 | 64.93 | | 99.19 |
| 6-336-751.000 | GASOLINE AND OIL | 5,000.00 | 5,803.27 | (803.27) | | 116.07 |
| 6-336-768.000 | UNIFORMS/PROTECTIVE GEARS | 35,000.00 | 37,383.49 | (2,383.49) | | 106.81 |
| 6-336-803.000 | AUDIT EXPENSE | 4,200.00 | 4,200.00 | 0.00 | | 100.00 |
| 6-336-804.000 | PHYSICALS EXAMINATIONS | 11,000.00 | 6,279.69 | 4,720.31 | | 57.09 |
| 6-336-806.000 | LICENSES | 300.00 | 0.00 | 300.00 | | 0.00 |
| 6-336-808.000 | PROFESSIONAL SERVICES-MISC | 13,000.00 | 13,867.04 | (867.04) | | 106.67 |
| 6-336-826.000 | LEGAL FEES | 2,000.00 | 3,671.00 | (1,671.00) | | 183.55 |
| 6-336-850.000 | TELEPHONE EXPENSE | 1,700.00 | 847.99 | 852.01 | | 49.88 |
| 6-336-880.000 | COMMUNITY PROMOTIONS | 1,000.00 | 633.35 | 366.65 | | 63.34 |
| 6-336-905.000 | PRINTING AND PUBLISHING | 150.00 | 0.00 | 150.00 | | 0.00 |
| 6-336-910.000 | INSURANCE AND BONDS | 20,000.00 | 27,509.35 | (7,509.35) | | 137.55 |
| 6-336-910.100 | WORKERS' COMP | 26,000.00 | 9,349.42 | 16,650.58 | | 35.96 |
| 6-336-910.200 | DISABILITY/LIFE | 1,000.00 | 0.00 | 1,000.00 | | 0.00 |
| 6-336-920.000 | UTILITIES | 12,000.00 | 6,976.23 | 5,023.77 | | 58.14 |
| 6-336-930.000 | REPAIR & MAINT-GENERAL | 30,000.00 | 10,221.52 | 19,778.48 | | 34.07 |
| 6-336-931.000 | REPAIR & MAIN-BLDG/GROUNDS | 20,000.00 | (5,000.12) | 25,000.12 | | (25.00) |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BDGT USED |
|--------------------------------|-----------------------------|----------------|-------------------------------|----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | |
| nd 206 - FIRE DEPT | | | | | |
| penditures | | | | | |
| 6-336-939.000 | REPAIR & MAINT-VEHICLES | 25,000.00 | 12,832.06 | 12,167.94 | 51.33 |
| 6-336-956.000 | MISCELLANEOUS | 8,500.00 | 3,115.05 | 5,384.95 | 36.65 |
| 6-336-958.000 | MEMBERSHIP AND DUES | 1,300.00 | 290.00 | 1,010.00 | 22.31 |
| 6-336-960.000 | EDUCATION AND TRAINING | 10,000.00 | 3,960.94 | 6,039.06 | 39.61 |
| 6-336-961.000 | EDUCATION & TRAINING-OTHERS | 3,000.00 | (250.00) | 3,250.00 | (8.33) |
| 6-336-970.000 | CAPITAL OUTLAY | 28,000.00 | 12,807.50 | 15,192.50 | 45.74 |
| classified | | 732,050.00 | 474,017.29 | 258,032.71 | 64.75 |
| tal Expenditure: | | 732,050.00 | 474,017.29 | 258,032.71 | 64.75 |
| TAL EXPENDITURES | | 732,050.00 | 474,017.29 | 258,032.71 | 64.75 |
| t - Dept 336 - FIRE DEPARTMENT | | (732,050.00) | (474,017.29) | (258,032.71) | |
| tal - Function Unclassified | | 81,650.00 | (403,256.73) | 484,906.73 | 493.88 |
| TAL REVENUES | | 813,700.00 | 70,760.56 | 742,939.44 | 8.70 |
| TAL EXPENDITURES | | 732,050.00 | 474,017.29 | 258,032.71 | 64.75 |
| T OF REVENUES & EXPENDITURES | | 81,650.00 | (403,256.73) | 484,906.73 | 493.88 |
| G. FUND BALANCE | | 520,401.64 | 520,401.64 | | |
| D FUND BALANCE | | 602,051.64 | 117,144.91 | | |
| nd 209 - CEMETERY-SHAW | | | | | |
| nction: Unclassified | | | | | |
| pt 000 - 000 | | | | | |
| venues | | | | | |
| count Type: Revenue | | | | | |
| classified | | | | | |
| 9-000-665.000 | EARNED INTEREST | 50.00 | 40.28 | 9.72 | 80.56 |
| classified | | 50.00 | 40.28 | 9.72 | 80.56 |
| tal Revenue: | | 50.00 | 40.28 | 9.72 | 80.56 |
| TAL REVENUES | | 50.00 | 40.28 | 9.72 | 80.56 |
| t - Dept 000 - 000 | | 50.00 | 40.28 | 9.72 | |
| pt 567 - CEMETERY | | | | | |
| penditures | | | | | |
| count Type: Expenditure | | | | | |
| classified | | | | | |
| 9-567-970.000 | CAPITAL OUTLAY | 12,500.00 | 12,250.00 | 250.00 | 98.00 |
| classified | | 12,500.00 | 12,250.00 | 250.00 | 98.00 |
| tal Expenditure: | | 12,500.00 | 12,250.00 | 250.00 | 98.00 |
| TAL EXPENDITURES | | 12,500.00 | 12,250.00 | 250.00 | 98.00 |
| t - Dept 567 - CEMETERY | | (12,500.00) | (12,250.00) | (250.00) | |
| tal - Function Unclassified | | (12,450.00) | (12,209.72) | (240.28) | 98.07 |
| TAL REVENUES | | 50.00 | 40.28 | 9.72 | 80.56 |
| TAL EXPENDITURES | | 12,500.00 | 12,250.00 | 250.00 | 98.00 |
| T OF REVENUES & EXPENDITURES | | (12,450.00) | (12,209.72) | (240.28) | 98.07 |
| G. FUND BALANCE | | 54,956.52 | 54,956.52 | | |

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BGDG USED |
|---|--|----------------|-------------------------------|----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | |
| nd 209 - CEMETERY-SHAW | | | | | |
| D FUND BALANCE | | 42,506.52 | 42,746.80 | | |
| nd 220 - WEED CONTROL ASSESSMENTS | | | | | |
| Function: Unclassified | | | | | |
| Dept 000 - 000 | | | | | |
| venues | | | | | |
| Account Type: Revenue | | | | | |
| classified | | | | | |
| 0-000-454.000 | LAKE IMPROV/ASSESSMT | 12,400.00 | 394.10 | 12,005.90 | 3.18 |
| 0-000-665.000 | EARNED INTEREST | 25.00 | 19.97 | 5.03 | 79.88 |
| classified | | 12,425.00 | 414.07 | 12,010.93 | 3.33 |
| Tal Revenue: | | 12,425.00 | 414.07 | 12,010.93 | 3.33 |
| TAL REVENUES | | 12,425.00 | 414.07 | 12,010.93 | 3.33 |
| T - Dept 000 - 000 | | 12,425.00 | 414.07 | 12,010.93 | |
| pt 571 | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 0-571-730.000 | POSTAGE | 500.00 | 108.33 | 391.67 | 21.67 |
| 0-571-801.000 | WEED CONTROL | 15,000.00 | 15,693.50 | (693.50) | 104.62 |
| 0-571-803.000 | AUDIT EXPENSE | 275.00 | 0.00 | 275.00 | 0.00 |
| 0-571-808.000 | PROFESSIONAL SERVICES-MISC | 1,000.00 | 1,527.00 | (527.00) | 152.70 |
| 0-571-905.000 | PUBLISHING | 0.00 | 1,485.00 | (1,485.00) | 100.00 |
| classified | | 16,775.00 | 18,813.83 | (2,038.83) | 112.15 |
| Tal Expenditure: | | 16,775.00 | 18,813.83 | (2,038.83) | 112.15 |
| TAL EXPENDITURES | | 16,775.00 | 18,813.83 | (2,038.83) | 112.15 |
| T - Dept 571 | | (16,775.00) | (18,813.83) | 2,038.83 | |
| Tal - Function Unclassified | | (4,350.00) | (18,399.76) | 14,049.76 | 422.98 |
| TAL REVENUES | | 12,425.00 | 414.07 | 12,010.93 | 3.33 |
| TAL EXPENDITURES | | 16,775.00 | 18,813.83 | (2,038.83) | 112.15 |
| TOTAL OF REVENUES & EXPENDITURES | | (4,350.00) | (18,399.76) | 14,049.76 | 422.98 |
| G. FUND BALANCE | | 31,425.65 | 31,425.65 | | |
| D FUND BALANCE | | 27,075.65 | 13,025.89 | | |
| nd 305 - NOFFKE ROAD PAVING - BOND FUND | | | | | |
| Function: Unclassified | | | | | |
| Dept 000 - 000 | | | | | |
| venues | | | | | |
| Account Type: Revenue | | | | | |
| classified | | | | | |
| 5-000-451.000 | REVENUE - NOFFKE DR SP ASSESSMENT COLL | 48,600.00 | 9,160.08 | 39,439.92 | 18.85 |
| 5-000-451.001 | SPECIAL ASSESSMENT INTEREST | 0.00 | 5,463.44 | (5,463.44) | 100.00 |
| 5-000-665.000 | EARNED INTEREST | 50.00 | 21.55 | 28.45 | 43.10 |
| classified | | 48,650.00 | 14,645.07 | 34,004.93 | 30.10 |
| Tal Revenue: | | 48,650.00 | 14,645.07 | 34,004.93 | 30.10 |
| TAL REVENUES | | 48,650.00 | 14,645.07 | 34,004.93 | 30.10 |
| T - Dept 000 - 000 | | 48,650.00 | 14,645.07 | 34,004.93 | |

Officer: CLERK

Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|--|----------------------------|---------------------------|-------------------------------|----------------------------|--|-------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| nd 305 - NOFFKE ROAD PAVING - BOND FUND | | | | | | |
| pt 446 - ROAD IMPROVEMENT | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 5-446-808.000 | PROFESSIONAL SERVICES-MISC | 1,600.00 | 565.00 | 1,035.00 | | 35.31 |
| 5-446-826.000 | LEGAL FEES | 0.00 | 1,000.00 | (1,000.00) | | 100.00 |
| classified | | 1,600.00 | 1,565.00 | 35.00 | | 97.81 |
| total Expenditure: | | 1,600.00 | 1,565.00 | 35.00 | | 97.81 |
| TAL EXPENDITURES | | 1,600.00 | 1,565.00 | 35.00 | | 97.81 |
| t - Dept 446 - ROAD IMPROVEMENT | | (1,600.00) | (1,565.00) | (35.00) | | |
| pt 906 - HIGHWAYS | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 5-906-991.000 | DEBT SERVICE PRINCIPAL | 28,000.00 | 28,082.61 | (82.61) | | 100.30 |
| 5-906-993.000 | DEBT SERVICE INTEREST | 8,000.00 | 7,863.13 | 136.87 | | 98.29 |
| classified | | 36,000.00 | 35,945.74 | 54.26 | | 99.85 |
| total Expenditure: | | 36,000.00 | 35,945.74 | 54.26 | | 99.85 |
| TAL EXPENDITURES | | 36,000.00 | 35,945.74 | 54.26 | | 99.85 |
| t - Dept 906 - HIGHWAYS | | (36,000.00) | (35,945.74) | (54.26) | | |
| total - Function Unclassified | | 11,050.00 | (22,865.67) | 33,915.67 | | 206.93 |
| TAL REVENUES | | 48,650.00 | 14,645.07 | 34,004.93 | | 30.10 |
| TAL EXPENDITURES | | 37,600.00 | 37,510.74 | 89.26 | | 99.76 |
| T OF REVENUES & EXPENDITURES | | 11,050.00 | (22,865.67) | 33,915.67 | | 206.93 |
| G. FUND BALANCE | | (43,115.52) | (43,115.52) | | | |
| D FUND BALANCE | | (32,065.52) | (65,981.19) | | | |
| nd 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS | | | | | | |
| action: Unclassified | | | | | | |
| pt 000 - 000 | | | | | | |
| venues | | | | | | |
| count Type: Revenue | | | | | | |
| classified | | | | | | |
| 3-000-543.000 | GRANTS-STATE | 30,000.00 | 30,000.00 | 0.00 | | 100.00 |
| 3-000-665.000 | EARNED INTEREST | 4,200.00 | 5,199.63 | (999.63) | | 123.80 |
| 3-000-675.000 | MISC REVENUE | 2,500.00 | 2,771.00 | (271.00) | | 110.84 |
| classified | | 36,700.00 | 37,970.63 | (1,270.63) | | 103.58 |
| total Revenue: | | 36,700.00 | 37,970.63 | (1,270.63) | | 103.46 |
| TAL REVENUES | | 36,700.00 | 37,970.63 | (1,270.63) | | 103.46 |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 3-000-956.000 | MISCELLANEOUS | 800.00 | 784.97 | 15.03 | | 98.12 |
| classified | | 800.00 | 784.97 | 15.03 | | 103.58 |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BDGT USED |
|--|---------------------------|----------------|--------------------------------|-----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA) | BALANCE NORMAL (ABNORMA) | |
| Fund 403 - EMERGENCY SERVICES CAPITAL IMPROVEMENTS | | | | | |
| Expenditures | | | | | |
| Total Expenditure: | | 800.00 | 784.97 | 15.03 | 98.12 |
| TAL EXPENDITURES | | 800.00 | 784.97 | 15.03 | 98.12 |
| Total - Dept 000 - 000 | | 35,900.00 | 37,185.66 | (1,285.66) | |
| Fund 205 - ES MILLAGE | | | | | |
| Revenues | | | | | |
| Account Type: Transfers-In | | | | | |
| classified | | | | | |
| 3-205-675.300 | APPROPRIATION TRANSFER IN | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| classified | | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| Total Transfers-In: | | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| TAL REVENUES | | 204,000.00 | 0.00 | 204,000.00 | 0.00 |
| Total - Dept 205 - ES MILLAGE | | 204,000.00 | 0.00 | 204,000.00 | |
| Fund 336 - FIRE DEPARTMENT | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 3-336-970.000 | CAPITAL OUTLAY-FIRE | 45,000.00 | 44,043.08 | 956.92 | 97.87 |
| classified | | 45,000.00 | 44,043.08 | 956.92 | 97.87 |
| Total Expenditure: | | 45,000.00 | 44,043.08 | 956.92 | 97.87 |
| TAL EXPENDITURES | | 45,000.00 | 44,043.08 | 956.92 | 97.87 |
| Total - Dept 336 - FIRE DEPARTMENT | | (45,000.00) | (44,043.08) | (956.92) | |
| Fund 651 - AMBULANCE | | | | | |
| Expenditures | | | | | |
| Account Type: Expenditure | | | | | |
| classified | | | | | |
| 3-651-970.000 | CAPITAL OUTLAY-AMBULANCE | 170,000.00 | 61,116.44 | 108,883.56 | 35.95 |
| classified | | 170,000.00 | 61,116.44 | 108,883.56 | 35.95 |
| Total Expenditure: | | 170,000.00 | 61,116.44 | 108,883.56 | 35.95 |
| TAL EXPENDITURES | | 170,000.00 | 61,116.44 | 108,883.56 | 35.95 |
| Total - Dept 651 - AMBULANCE | | (170,000.00) | (61,116.44) | (108,883.56) | |
| Total - Function Unclassified | | 24,900.00 | (67,973.86) | 92,873.86 | 272.99 |
| TAL REVENUES | | 240,700.00 | 37,970.63 | 202,729.37 | 15.78 |
| TAL EXPENDITURES | | 215,800.00 | 105,944.49 | 109,855.51 | 49.09 |
| TOTAL OF REVENUES & EXPENDITURES | | 24,900.00 | (67,973.86) | 92,873.86 | 272.99 |
| G. FUND BALANCE | | 342,067.80 | 342,067.80 | | |
| D FUND BALANCE | | 366,967.80 | 274,093.94 | | |
| Fund 505 - AMBULANCE FUND | | | | | |
| Function: Unclassified | | | | | |

Officer: CLERK
 Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|--------------------------|-----------------------------------|------------------------|-----------------------------|--------------------------|--|-------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA) | BALANCE NORMAL (ABNORMA) | | |
| nd 505 - AMBULANCE FUND | | | | | | |
| pt 000 - 000 | | | | | | |
| venues | | | | | | |
| count Type: Revenue | | | | | | |
| classified | | | | | | |
| 5-000-540.000 | MED TRNG | 20,000.00 | 16,473.00 | 3,527.00 | | 82.37 |
| 5-000-543.000 | GRANTS-STATE | 20,000.00 | 38,920.50 | (18,920.50) | | 194.60 |
| 5-000-626.000 | CHARGE FOR SERVICES | 1,600,000.00 | 1,254,723.80 | 345,276.20 | | 78.42 |
| 5-000-626.100 | INSURANCE/CONTRACT ADJ | (650,000.00) | (656,756.32) | 6,756.32 | | 101.04 |
| 5-000-628.000 | MISC CHARGE FOR SERVICES-AMB XFER | 100,000.00 | 56,589.85 | 43,410.15 | | 56.59 |
| 5-000-632.200 | CONTRACT PYMT-IRVING | 7,600.00 | 7,617.00 | (17.00) | | 100.22 |
| 5-000-665.000 | EARNED INTEREST | 7,900.00 | 10,288.74 | (2,388.74) | | 130.24 |
| 5-000-675.000 | MISC REVENUE | 3,700.00 | 4,193.51 | (493.51) | | 113.34 |
| classified | | 1,109,200.00 | 732,050.08 | 377,149.92 | | 60.44 |
| Total Revenue: | | | | | | |
| classified | | 1,109,200.00 | 732,050.08 | 377,149.92 | | 66.00 |
| count Type: Transfers-In | | | | | | |
| classified | | | | | | |
| 5-000-675.300 | APPROPRIATION TRANSFER IN | 102,000.00 | 0.00 | 102,000.00 | | 0.00 |
| classified | | 102,000.00 | 0.00 | 102,000.00 | | 60.44 |
| Total Transfers-In: | | | | | | |
| classified | | 102,000.00 | 0.00 | 102,000.00 | | 0.00 |
| TAL REVENUES | | | | | | |
| classified | | 1,211,200.00 | 732,050.08 | 479,149.92 | | 60.44 |
| t - Dept 000 - 000 | | | | | | |
| classified | | 1,211,200.00 | 732,050.08 | 479,149.92 | | |
| pt 651 - AMBULANCE | | | | | | |
| penditures | | | | | | |
| count Type: Expenditure | | | | | | |
| classified | | | | | | |
| 5-651-702.000 | SALARIES | 50,000.00 | 32,916.95 | 17,083.05 | | 65.83 |
| 5-651-702.100 | OTHER WAGES | 475,000.00 | 246,728.28 | 228,271.72 | | 51.94 |
| 5-651-702.300 | FIRE/AMB OTHER - MEDIC SHIFTS | 0.00 | 2,260.50 | (2,260.50) | | 100.00 |
| 5-651-702.400 | FIRE/AMB OVERTIME FULL TIME | 20,500.00 | 12,541.13 | 7,958.87 | | 61.18 |
| 5-651-702.500 | FIRE/AMB OTHER-FULL TIME MEDICS | 227,250.00 | 145,970.12 | 81,279.88 | | 64.23 |
| 5-651-715.000 | FICA/MEDICARE CONTRIBUTION | 50,000.00 | 34,197.95 | 15,802.05 | | 68.40 |
| 5-651-718.000 | HEALTH INSURANCE PREMIUM | 40,000.00 | 31,929.93 | 8,070.07 | | 79.82 |
| 5-651-718.100 | PYMT IN LIEU OF INSURANCE | 12,000.00 | 7,000.20 | 4,999.80 | | 58.34 |
| 5-651-719.000 | PENSION PLAN | 13,400.00 | 5,611.00 | 7,789.00 | | 41.87 |
| 5-651-730.000 | POSTAGE | 100.00 | 1.28 | 98.72 | | 1.28 |
| 5-651-740.000 | OFFICE/OPERATING SUPPLIES | 8,000.00 | 4,876.04 | 3,123.96 | | 60.95 |
| 5-651-741.000 | AMB OPERATING | 40,000.00 | 27,428.17 | 12,571.83 | | 68.57 |
| 5-651-751.000 | GASOLINE AND OIL | 50,000.00 | 28,104.22 | 21,895.78 | | 56.21 |
| 5-651-768.000 | UNIFORMS/PROTECTIVE GEARS | 8,000.00 | 2,890.74 | 5,109.26 | | 36.13 |
| 5-651-803.000 | AUDIT EXPENSE | 4,200.00 | 4,200.00 | 0.00 | | 100.00 |
| 5-651-804.000 | PHYSICALS EXAMINATIONS | 2,000.00 | 1,157.98 | 842.02 | | 57.90 |
| 5-651-806.000 | LICENSES | 300.00 | 213.27 | 86.73 | | 71.09 |
| 5-651-808.000 | PROFESSIONAL SERVICES-MISC | 23,000.00 | 16,323.00 | 6,677.00 | | 70.97 |
| 5-651-808.600 | MEDICAL MANAGEMENT BILLING FEES | 60,000.00 | 40,801.98 | 19,198.02 | | 68.00 |
| 5-651-826.000 | LEGAL FEES | 1,800.00 | 1,851.00 | (51.00) | | 102.83 |
| 5-651-850.000 | TELEPHONE EXPENSE | 2,600.00 | 1,985.67 | 614.33 | | 76.37 |
| 5-651-880.000 | COMMUNITY PROMOTIONS | 750.00 | 120.00 | 630.00 | | 16.00 |
| 5-651-905.000 | PUBLISHING | 200.00 | 0.00 | 200.00 | | 0.00 |
| 5-651-910.000 | INSURANCE AND BONDS | 18,100.00 | 17,882.62 | 217.38 | | 98.80 |
| 5-651-910.100 | WORKERS' COMP | 26,000.00 | 15,090.30 | 10,909.70 | | 58.04 |
| 5-651-910.200 | DISABILITY/LIFE | 1,000.00 | 0.00 | 1,000.00 | | 0.00 |
| 5-651-920.000 | UTILITIES | 12,000.00 | 6,978.07 | 5,021.93 | | 58.15 |
| 5-651-930.000 | REPAIR & MAINT-GENERAL | 12,000.00 | 4,786.85 | 7,213.15 | | 39.89 |
| 5-651-931.000 | REPAIR & MAIN-BLDG/GROUNDS | 15,000.00 | (6,061.60) | 21,061.60 | | (40.41) |
| 5-651-939.000 | REPAIR & MAINT-VEHICLES | 20,000.00 | 12,861.41 | 7,138.59 | | 64.31 |
| 5-651-955.000 | BAD DEBTS | 30,500.00 | 715.46 | 29,784.54 | | 2.35 |
| 5-651-956.000 | MISCELLANEOUS | 800.00 | 0.00 | 800.00 | | 0.00 |
| 5-651-958.000 | MEMBERSHIP AND DUES | 1,200.00 | 0.00 | 1,200.00 | | 0.00 |
| 5-651-960.000 | EDUCATION AND TRAINING | 7,000.00 | 16,544.67 | (9,544.67) | | 236.35 |
| 5-651-961.000 | EDUCATION & TRAINING-OTHERS | 20,000.00 | 14,078.25 | 5,921.75 | | 70.39 |

Operator: CLERK

Location: Thornapple

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|-----------------------------------|---------------------------------------|------------------------|----------------------------|-------------------------|--|-------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| Fund 505 - AMBULANCE FUND | | | | | | |
| Expenditures | | | | | | |
| 5-651-970.000 | CAPITAL OUTLAY | 0.00 | 9,807.50 | (9,807.50) | | 100.00 |
| classified | | 1,252,700.00 | 741,792.94 | 510,907.06 | | 59.22 |
| Total Expenditure: | | 1,252,700.00 | 741,792.94 | 510,907.06 | | 59.22 |
| TAL EXPENDITURES | | 1,252,700.00 | 741,792.94 | 510,907.06 | | 59.22 |
| Total - Dept 651 - AMBULANCE | | (1,252,700.00) | (741,792.94) | (510,907.06) | | |
| Fund 590 - SEWER FUND | | | | | | |
| Function: Unclassified | | | | | | |
| Total - Function Unclassified | | (41,500.00) | (9,742.86) | (31,757.14) | | 23.48 |
| TAL REVENUES | | 1,211,200.00 | 732,050.08 | 479,149.92 | | 60.44 |
| TAL EXPENDITURES | | 1,252,700.00 | 741,792.94 | 510,907.06 | | 59.22 |
| TOTAL OF REVENUES & EXPENDITURES | | (41,500.00) | (9,742.86) | (31,757.14) | | 23.48 |
| G. FUND BALANCE | | 1,425,005.52 | 1,425,005.52 | | | |
| D FUND BALANCE | | 1,383,505.52 | 1,415,262.66 | | | |
| Fund 590 - SEWER FUND (continued) | | | | | | |
| Function: Unclassified | | | | | | |
| Department 000 - 000 | | | | | | |
| Revenue | | | | | | |
| 0-000-626.000 | CHARGE FOR SERVICES | 148,000.00 | 106,500.00 | 41,500.00 | | 71.96 |
| 0-000-626.500 | SEWER BOND FEES | 85,900.00 | 61,770.00 | 24,130.00 | | 71.91 |
| 0-000-665.000 | EARNED INTEREST | 400.00 | 216.60 | 183.40 | | 54.15 |
| 0-000-668.000 | PENALTY/INTEREST ON LATE PYMTS | 500.00 | 510.00 | (10.00) | | 102.00 |
| classified | | 234,800.00 | 168,996.60 | 65,803.40 | | 71.97 |
| Total Revenue: | | 234,800.00 | 168,996.60 | 65,803.40 | | 71.97 |
| TAL REVENUES | | 234,800.00 | 168,996.60 | 65,803.40 | | 71.97 |
| Total - Dept 000 - 000 | | 234,800.00 | 168,996.60 | 65,803.40 | | |
| Fund 536 - (continued) | | | | | | |
| Function: Unclassified | | | | | | |
| Department 536 | | | | | | |
| Expenditure | | | | | | |
| 0-536-702.000 | SAL / OPER CONTRACT | 16,450.00 | 9,597.00 | 6,853.00 | | 58.34 |
| 0-536-702.100 | OTHER WAGES | 400.00 | 2,271.40 | (1,871.40) | | 567.85 |
| 0-536-715.000 | FICA/MEDICARE CONTRIBUTION | 25.00 | 35.72 | (10.72) | | 142.88 |
| 0-536-719.000 | PENSION PLAN | 25.00 | 0.00 | 25.00 | | 0.00 |
| 0-536-740.000 | OFFICE/OPERATING SUPPLIES | 400.00 | 360.51 | 39.49 | | 90.13 |
| 0-536-740.100 | OPERATING SUPPLIES-PUMPS/EQUIPMT | 12,500.00 | 8,178.00 | 4,322.00 | | 65.42 |
| 0-536-740.200 | OPERATING SUPPLIES-SEPTIC COMPNT | 1,000.00 | 0.00 | 1,000.00 | | 0.00 |
| 0-536-743.000 | LAB EXPENSE | 6,500.00 | 6,925.02 | (425.02) | | 106.54 |
| 0-536-803.000 | AUDIT EXPENSE | 1,500.00 | 800.00 | 700.00 | | 53.33 |
| 0-536-808.000 | PROFESSIONAL SERVICES-ALUM/PHOSPHATE | 10,500.00 | 7,757.50 | 2,742.50 | | 73.88 |
| 0-536-808.100 | PROF SERVICES/COLLECTION SYSTEM MAINT | 30,000.00 | 14,106.66 | 15,893.34 | | 47.02 |
| 0-536-808.200 | COLLECTION SYSTEM-PUMPING TANKS | 35,000.00 | 23,599.13 | 11,400.87 | | 67.43 |
| 0-536-808.300 | COLLECTION SYSTEM-ELECTRICAL | 10,000.00 | 0.00 | 10,000.00 | | 0.00 |
| 0-536-808.400 | PROF SERV LAGOON ENGINEERING | 500.00 | 0.00 | 500.00 | | 0.00 |
| 0-536-826.000 | LEGAL FEES | 2,000.00 | 1,010.00 | 990.00 | | 50.50 |
| 0-536-910.000 | INSURANCE AND BONDS | 2,000.00 | 1,675.18 | 324.82 | | 83.76 |
| 0-536-920.000 | UTILITIES | 13,000.00 | 7,579.58 | 5,420.42 | | 58.30 |
| 0-536-930.000 | REPAIR & MAINT-GENERAL | 10,000.00 | 15,906.79 | (5,906.79) | | 159.07 |
| 0-536-930.100 | REPAIR & MAINT-WC/DUCK WEED/PLM | 4,500.00 | 2,200.00 | 2,300.00 | | 48.89 |
| 0-536-931.000 | REPAIR & MAINT-BLDG/GROUNDS/MOWING | 5,000.00 | 1,665.00 | 3,335.00 | | 33.30 |
| 0-536-956.000 | ANNUAL FEES MISC | 500.00 | 651.04 | (151.04) | | 130.21 |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | 2024-25 | YTD BALANCE | AVAILABLE | % BDGT USED |
|----------------------------------|------------------------|---------------------|--------------------------------|-----------------------------|----------------|
| | | AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA) | BALANCE NORMAL (ABNORMA) | |
| Fund 590 - SEWER FUND | | | | | |
| Expenditures | | | | | |
| 0-536-991.000 | DEBT SERVICE PRINCIPAL | 40,000.00 | 0.00 | 40,000.00 | 0.00 |
| 0-536-993.000 | INTEREST PAID | 26,300.00 | 12,796.80 | 13,503.20 | 48.66 |
| classified | | <u>228,100.00</u> | <u>117,115.33</u> | <u>110,984.67</u> | <u>51.34</u> |
| Total Expenditure: | | <u>228,100.00</u> | <u>117,115.33</u> | <u>110,984.67</u> | <u>51.34</u> |
| TAL EXPENDITURES | | <u>228,100.00</u> | <u>117,115.33</u> | <u>110,984.67</u> | <u>51.34</u> |
| Total - Dept 536 | | <u>(228,100.00)</u> | <u>(117,115.33)</u> | <u>(110,984.67)</u> | |
| Fund 701 - TRUST & AGENCY FUND | | | | | |
| Function: Unclassified | | | | | |
| Department: 000 - 000 | | | | | |
| Revenue | | | | | |
| Account Type: Revenue | | | | | |
| classified | | | | | |
| 1-000-665.000 | EARNED INTEREST | (50.00) | (71.12) | 21.12 | 142.24 |
| classified | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | <u>142.24</u> |
| Total Revenue: | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | <u>142.24</u> |
| TAL REVENUES | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | <u>142.24</u> |
| Total - Dept 000 - 000 | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | |
| Total - Function Unclassified | | | | | |
| TAL REVENUES | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | <u>142.24</u> |
| TAL EXPENDITURES | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total OF REVENUES & EXPENDITURES | | <u>(50.00)</u> | <u>(71.12)</u> | <u>21.12</u> | <u>142.24</u> |
| G. FUND BALANCE | | | | | |
| D FUND BALANCE | | <u>(50.00)</u> | <u>(71.12)</u> | | |

PERIOD ENDING 11/30/2024

| NUMBER | DESCRIPTION | YTD BALANCE | | AVAILABLE | | % BDGT USED |
|-----------------------------------|-------------|---------------------------|-------------------------------|----------------------------|--|----------------|
| | | 2024-25 AMENDED BUDGET | 11/30/2024 NORMAL (ABNORMA | BALANCE NORMAL (ABNORMA | | |
| TOTAL REVENUES - ALL FUNDS | | 4,853,625.00 | 1,618,121.67 | 3,235,503.33 | | 33.34 |
| TOTAL EXPENDITURES - ALL FUNDS | | 4,719,795.00 | 2,320,884.72 | 2,398,910.28 | | 49.17 |
| TOTAL OF REVENUES & EXPENDITURES | | 133,830.00 | (702,763.05) | 836,593.05 | | 525.12 |
| GENERAL FUND BALANCE - ALL FUNDS | | 4,897,480.29 | 4,897,480.29 | | | |
| DEFERRED FUND BALANCE - ALL FUNDS | | 5,031,310.29 | 4,194,717.24 | | | |

INVOICE GL DISTRIBUTION REPORT FOR THORNAPPLE TOWNSHIP FOR DECEMBER 9, 2024 MEETING

EXP CHECK RUN DATES 11/12/2024 - 12/04/2024

JOURNALIZED
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------|----------------------------|--------------------------------|--------------------------------|----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 171 SUPERVISOR | | | | | |
| 101-171-718.000 | HEALTH INSURANCE PREMIUM | GUARDIAN | 11/01/24 TO 12/31/24 INSURANCE | 324.02 | 26158 |
| 101-171-718.000 | HEALTH INSURANCE PREMIUM | PRIORITY HEALTH | PRORITY HEALTH COVERAGE 12/0: | 2,848.88 | 26178 |
| 101-171-956.000 | MISCELLANEOUS | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 27.23 | 26156 |
| 101-171-960.000 | EDUCATION AND TRAINING | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 784.65 | 26156 |
| | | Total For Dept 171 SUPERVISOR | | 3,984.78 | |
| Dept 215 CLERK | | | | | |
| 101-215-718.000 | HEALTH INSURANCE PREMIUM | GUARDIAN | 11/01/24 TO 12/31/24 INSURANCE | 258.10 | 26158 |
| 101-215-718.000 | HEALTH INSURANCE PREMIUM | PRIORITY HEALTH | PRORITY HEALTH COVERAGE 12/0: | 2,357.70 | 26178 |
| 101-215-956.000 | MISCELLANEOUS | MICHIGAN ASSOC OF MUNICIPAL | MEMBERSHIP DUES FOR 2025 | 25.00 | 26168 |
| | | Total For Dept 215 CLERK | | 2,640.80 | |
| Dept 253 TREASURER | | | | | |
| 101-253-960.000 | EDUCATION AND TRAINING | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 6.36 | 26156 |
| 101-253-960.000 | EDUCATION AND TRAINING | MICHIGAN MUNICIPAL TREASUREF | REGISTRATION FEE | 69.00 | 26169 |
| | | Total For Dept 253 TREASURER | | 75.36 | |
| Dept 257 ASSESSOR | | | | | |
| 101-257-808.000 | PROFESSIONAL SERVICES-MISC | DANIEL R. SCHEUERMAN, ASSESSOR | MONTHLY CONTRACT PAYMENT - N | 5,287.50 | 26204 |
| | | Total For Dept 257 ASSESSOR | | 5,287.50 | |
| Dept 262 ELECTIONS | | | | | |
| 101-262-740.000 | OFFICE/OPERATING SUPPLIES | PETTY CASH-THORNAPPLE TWP | PETTY CASH | 55.50 | 26174 |

| | | | | | |
|------------------------------|---------------------------|------------------------|-----------------------------|----------|-------|
| 101-262-740.000 | OFFICE/OPERATING SUPPLIES | SPECTRUM PRINTERS INC. | APPLICATIONS TO VOTE | 44.73 | 26182 |
| 101-262-740.000 | OFFICE/OPERATING SUPPLIES | SPECTRUM PRINTERS INC. | TEST DECKS FOR THE ELECTION | 945.00 | 26182 |
| 101-262-956.000 | MISCELLANEOUS | CURT CAMPBELL | REIMBURSEMENT FOR SUPPLIES | 75.48 | 26203 |
| Total For Dept 262 ELECTIONS | | | | 1,120.71 | |

Dept 265 TOWNSHIP HALL

| | | | | | |
|----------------------------------|------------------------------|------------------------------|-----------------------------|--------|-------|
| 101-265-808.000 | PROFESSIONAL SERVICES | SPARKLING SOLUTIONS | 4 CLEANINGS - DECEMBER 2024 | 400.00 | 26210 |
| 101-265-930.000 | REPAIR & MAINT/ BLDG & GRNDS | CALEDONIA VILLAGE ACE HARDW/ | BOLTS/FASTENERS | 33.80 | 26152 |
| 101-265-930.000 | REPAIR & MAINT/ BLDG & GRNDS | CALEDONIA VILLAGE ACE HARDW/ | TUBING AND FASTENERS | 7.00 | 26201 |
| 101-265-930.000 | REPAIR & MAINT/ BLDG & GRNDS | CURT CAMPBELL | REIMBURSEMENT FOR SUPPLIES | 22.26 | 26203 |
| Total For Dept 265 TOWNSHIP HALL | | | | 463.06 | |

Dept 271 ADMINISTRATION

| | | | | | |
|-----------------------------------|---------------------------|--------------------------------|--------------------------------|----------|-------|
| 101-271-730.000 | POSTAGE | PITNEY BOWES BANK INC PURCHA | POSTAGE | 502.25 | 26176 |
| 101-271-740.000 | OFFICE/OPERATING SUPPLIES | DATA GUARDIAN | CONTAINER FEE - 128 HIGH STREE | 10.00 | 26155 |
| 101-271-740.000 | OFFICE/OPERATING SUPPLIES | DATA GUARDIAN | CONTAINER FEE - TOWNSHIP HALL | 38.00 | 26155 |
| 101-271-740.000 | OFFICE/OPERATING SUPPLIES | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 264.20 | 26156 |
| 101-271-740.000 | OFFICE/OPERATING SUPPLIES | INTEGRITY BUSINESS SOLUTIONS I | ENVELOPES WITH TOWNSHIP IMPF | 184.99 | 26159 |
| 101-271-826.000 | LEGAL FEES | BLOOM SLUGGETT, PC | LEGAL - DUNCAN LK WEED CTRL/P | 2,976.00 | 26151 |
| 101-271-850.000 | TELEPHONE EXPENSE | IVSCOMM INC. | OCTOBER 2024 - MINUTE PLAN | 80.00 | 26160 |
| 101-271-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE 10/20/24 TC | 203.24 | 26214 |
| 101-271-930.000 | REPAIR & MAINT-GENERAL | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 179.00 | 26156 |
| 101-271-956.000 | MISCELLANEOUS | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 48.15 | 26156 |
| 101-271-979.000 | EQUIPMENT - LEASED | GREAT AMERICA FINANCIAL SERVI | COPIERS & PRINTERS 10/10/24 TO | 505.97 | 26157 |
| 101-271-979.000 | EQUIPMENT - LEASED | PITNEY BOWES GLOBAL FINANCIAI | POSTAGE MACHINE LEASE QTR 4 - | 423.09 | 26177 |
| Total For Dept 271 ADMINISTRATION | | | | 5,414.89 | |

Dept 448 STREETLIGHTING

| | | | | | |
|-----------------|-----------------------|------------------|----------------------------------|--------|-------|
| 101-448-920.200 | OTHER STREET LIGHTING | CONSUMERS ENERGY | LED STREET LIGHTS 10-1-24 TO 10- | 159.00 | 26154 |
| 101-448-920.200 | OTHER STREET LIGHTING | CONSUMERS ENERGY | STREET LIGHTS 10-1-24 TO 10-31-2 | 234.15 | 26154 |
| 101-448-920.300 | UTILITIES / HILLTOP | CONSUMERS ENERGY | LED STREET LIGHTS 10-1-24 TO 10- | 38.49 | 26154 |
| 101-448-920.300 | UTILITIES / HILLTOP | CONSUMERS ENERGY | STREET LIGHTS 10-1-24 TO 10-31-2 | 191.64 | 26154 |

| | | | | | |
|----------------------------|-----------------------------|--------------------------------------|---------------------------------|-----------|-----------|
| | | | | ----- | |
| | | Total For Dept 448 STREETLIGHTING | | 623.28 | |
| | | | | | |
| Dept 567 CEMETERY | | | | | |
| 101-567-931.000 | BLDG & GROUNDS IMPROVEMENT: | JIM'S PICKUP SERVICE | MT HOPE CEMETERY & TTES - OCTO | 55.00 | 26162 |
| | | Total For Dept 567 CEMETERY | | ----- | 55.00 |
| | | | | | |
| Dept 701 PLANNING & ZONING | | | | | |
| 101-701-826.000 | LEGAL FEES | BLOOM SLUGGETT, PC | LEGAL - DUNCAN LK WEED CTRL/P | 147.00 | 26151 |
| | | Total For Dept 701 PLANNING & ZONING | | ----- | 147.00 |
| | | | | | |
| Dept 900 LAND ACQUISITION | | | | | |
| 101-900-974.000 | LAND IMPROVEMENTS | THORNAPPLE TOWNSHIP | TAXES FOR PARCEL 08-14-010-008 | 113.89 | 26212 |
| | | Total For Dept 900 LAND ACQUISITION | | ----- | 113.89 |
| | | | | | |
| | | Total For Fund 101 GENERAL FUND | | ----- | 19,926.27 |
| | | | | | |
| Fund 206 FIRE DEPT | | | | | |
| Dept 336 FIRE DEPARTMENT | | | | | |
| 206-336-718.000 | HEALTH INSURANCE PREMIUM | GUARDIAN | 11/01/24 TO 12/31/24 INSURANCE | 693.34 | 26158 |
| 206-336-718.000 | HEALTH INSURANCE PREMIUM | PRIORITY HEALTH | PRORITY HEALTH COVERAGE 12/01 | 4,273.32 | 26178 |
| 206-336-740.000 | OFFICE/OPERATING SUPPLIES | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 111.02 | 26156 |
| 206-336-740.000 | OFFICE/OPERATING SUPPLIES | IVSCOMM INC. | ANALOG ADAPTER | 175.00 | 26160 |
| 206-336-768.000 | UNIFORMS/PROTECTIVE GEARS | PHOENIX SAFETY OUTFITTERS | TURNOUT COATS/PANTS | 21,489.24 | 26175 |
| 206-336-808.000 | PROFESSIONAL SERVICES-MISC | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 44.12 | 26153 |
| 206-336-808.000 | PROFESSIONAL SERVICES-MISC | QUALITY AIR | NOVEMBER 2024 MAINTENENCE A | 194.79 | 26180 |
| 206-336-850.000 | TELEPHONE EXPENSE | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 49.99 | 26153 |
| 206-336-850.000 | TELEPHONE EXPENSE | IVSCOMM INC. | OCTOBER 2024 - MINUTE PLAN | 40.00 | 26160 |
| 206-336-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE 10/20/24 TC | 25.40 | 26214 |
| 206-336-880.000 | COMMUNITY PROMOTIONS | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 582.55 | 26156 |
| 206-336-880.000 | COMMUNITY PROMOTIONS | JARED WILLMAN | REIMBURSEMENT - DOUBLE SIDED | 50.80 | 26161 |
| 206-336-920.000 | UTILITIES | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 64.99 | 26153 |
| 206-336-930.000 | REPAIR & MAINT-GENERAL | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 10.60 | 26156 |

| | | | | | |
|------------------------------------|----------------------------|------------------------------|-------------------------------|------------------|-------|
| 206-336-931.000 | REPAIR & MAIN-BLDG/GROUNDS | JIM'S PICKUP SERVICE | MT HOPE CEMETERY & TTES - OCT | 22.50 | 26162 |
| 206-336-931.000 | REPAIR & MAIN-BLDG/GROUNDS | NTA PROPERTY MANAGEMENT, LLC | LAWN MAINTENANCE - FIRE BARN | 150.00 | 26171 |
| 206-336-931.000 | REPAIR & MAIN-BLDG/GROUNDS | CALEDONIA VILLAGE ACE HARDW/ | ICE MELT | 19.98 | 26201 |
| 206-336-931.000 | REPAIR & MAIN-BLDG/GROUNDS | ZYLSTRA DOOR | FIRE BARN DOOR REPAIR | 744.50 | 26215 |
| 206-336-939.000 | REPAIR & MAINT-VEHICLES | MIDDLEVILLE PARTS PLUS | RV ANTIFREEZE | 36.90 | 26207 |
| 206-336-939.000 | REPAIR & MAINT-VEHICLES | MIDDLEVILLE PARTS PLUS | OIL | 21.05 | 26207 |
| 206-336-956.000 | MISCELLANEOUS | KLEYN MOBILE REPAIR, LLC. | TANKER 54 SERVIC/REPAIR | 2,246.98 | 26164 |
| 206-336-956.000 | MISCELLANEOUS | KLEYN MOBILE REPAIR, LLC. | TANKDKER 54 SERVICE/REPAIR | 417.83 | 26205 |
| 206-336-958.000 | MEMBERSHIP AND DUES | MICHIGAN STATE FIREMENS ASSO | 2025 MEMBERSHIP DUES | 75.00 | 26170 |
| Total For Dept 336 FIRE DEPARTMENT | | | | <u>31,539.90</u> | |

Total For Fund 206 FIRE DEPT 31,539.90

Fund 220 WEED CONTROL ASSESSMENTS

Dept 571

| | | | | | |
|--------------------|----------------------------|--------------------|-------------------------------|-----------------|-------|
| 220-571-801.000 | WEED CONTROL | STATE OF MICHIGAN | PERMIT FEE FOR 2025 | 875.00 | 26211 |
| 220-571-808.000 | PROFESSIONAL SERVICES-MISC | BLOOM SLUGGETT, PC | LEGAL - DUNCAN LK WEED CTRL/P | 310.50 | 26151 |
| Total For Dept 571 | | | | <u>1,185.50</u> | |

Total For Fund 220 WEED CONTROL ASSESSMENTS 1,185.50

Fund 505 AMBULANCE FUND

Dept 651 AMBULANCE

| | | | | | |
|-----------------|---------------------------|---------------------------|--------------------------------|----------|-------|
| 505-651-718.000 | HEALTH INSURANCE PREMIUM | GUARDIAN | 11/01/24 TO 12/31/24 INSURANCE | 693.34 | 26158 |
| 505-651-718.000 | HEALTH INSURANCE PREMIUM | PRIORITY HEALTH | PRORITY HEALTH COVERAGE 12/0: | 4,273.32 | 26178 |
| 505-651-740.000 | OFFICE/OPERATING SUPPLIES | FNBO | CC STATEMENT 10/1/2024 TO 10/3 | 311.02 | 26156 |
| 505-651-740.000 | OFFICE/OPERATING SUPPLIES | IVSCOMM INC. | ANALOG ADAPTER | 175.00 | 26160 |
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 675.22 | 26173 |
| 505-651-741.000 | AMB OPERATING | PURITY CYLINDER GASES INC | OXYGEN | 142.95 | 26179 |
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 967.02 | 26208 |
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 935.06 | 26208 |
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 262.64 | 26208 |

| | | | | | |
|-----------------|------------------------------|-----------------------------------|---------------------------------|-----------|-------|
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 130.00 | 26208 |
| 505-651-741.000 | AMB OPERATING | PENN CARE, INC. | AMBULANCE SUPPLIES | 852.12 | 26208 |
| 505-651-741.000 | AMB OPERATING | PURITY CYLINDER GASES INC | OXYGEN | 155.69 | 26209 |
| 505-651-741.000 | AMB OPERATING | PURITY CYLINDER GASES INC | OXYGEN | 102.95 | 26209 |
| 505-651-741.000 | AMB OPERATING | PURITY CYLINDER GASES INC | OXYGEN | 84.81 | 26209 |
| 505-651-808.000 | PROFESSIONAL SERVICES-MISC | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 44.12 | 26153 |
| 505-651-808.000 | PROFESSIONAL SERVICES-MISC | QUALITY AIR | NOVEMBER 2024 MAINTENENCE A | 194.79 | 26180 |
| 505-651-808.000 | PROFESSIONAL SERVICES-MISC | SIEGFRIED CRANDALL P.C. | PROFESSIONAL SERVICES - OCTOE | 400.00 | 26181 |
| 505-651-808.600 | MEDICAL MANAGEMENT BILLING F | MEDICAL MANAGEMENT SYSTEMS | OCTOBER 2024 AMB BILLING FEES | 6,091.80 | 26166 |
| 505-651-850.000 | TELEPHONE EXPENSE | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 49.99 | 26153 |
| 505-651-850.000 | TELEPHONE EXPENSE | IVSCOMM INC. | OCTOBER 2024 - MINUTE PLAN | 40.00 | 26160 |
| 505-651-850.000 | TELEPHONE EXPENSE | VERIZON WIRELESS | CELL PHONE SERVICE 10/20/24 TC | 167.72 | 26214 |
| 505-651-920.000 | UTILITIES | CHARTER COMMUNICATIONS | 128 HIGH ST-TV/INTERNET/VOICE : | 64.99 | 26153 |
| 505-651-931.000 | REPAIR & MAIN-BLDG/GROUNDS | JIM'S PICKUP SERVICE | MT HOPE CEMETERY & TTES - OCTO | 22.50 | 26162 |
| 505-651-931.000 | REPAIR & MAIN-BLDG/GROUNDS | NTA PROPERTY MANAGEMENT, LLC | LAWN MAINTENANCE - FIRE BARN | 150.00 | 26171 |
| 505-651-931.000 | REPAIR & MAIN-BLDG/GROUNDS | CALEDONIA VILLAGE ACE HARDW/ | ICE MELT | 19.98 | 26201 |
| 505-651-931.000 | REPAIR & MAIN-BLDG/GROUNDS | ZYLSTRA DOOR | FIRE BARN DOOR REPAIR | 744.50 | 26215 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | CALEDONIA VILLAGE ACE HARDW/ | BOLT CUTTER | 33.99 | 26152 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | MACQUEEN | MEDIC 51 FRONT SIM SET | 198.13 | 26165 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | TIRES 2000 | AMBULANCE 53 TIRE ROTATION | 36.00 | 26183 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | TIRES 2000 | OILCHANGE MEDIC 52 | 112.14 | 26183 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | TIRES 2000 | OIL CHANGE - MEDIC 51 | 94.97 | 26183 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | TIRES 2000 | OIL CHANGE - BRAVO 54 | 112.14 | 26183 |
| 505-651-939.000 | REPAIR & MAINT-VEHICLES | TIRES 2000 | MEDIC 51 TIRE ROTATION | 120.00 | 26213 |
| 505-651-955.000 | BAD DEBTS | MERCHANTS AND MEDICAL | REFUND FOR UNCOLLECTABLE AC | 715.46 | 26167 |
| 505-651-958.000 | MEMBERSHIP AND DUES | MICHIGAN ASSOC OF AMBULANCE | MEMBERSHIP RENEWAL THROUGH | 350.00 | 26206 |
| | | Total For Dept 651 AMBULANCE | | 19,524.36 | |
| | | Total For Fund 505 AMBULANCE FUND | | 19,524.36 | |

Fund 590 SEWER FUND

Dept 536

| | | | | | |
|-----------------|------------------------------|--------------------------------|---------------------------------|----------|-------|
| 590-536-702.000 | SAL / OPER CONTRACT | BRYAN FINKBEINER | MONTHLY MONITORING & DISCHA | 1,371.00 | 26200 |
| 590-536-740.000 | OFFICE/OPERATING SUPPLIES | VERIZON WIRELESS | CELL PHONE SERVICE 10/20/24 TC | 40.03 | 26214 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 50386989 | 509.00 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 50384984 | 275.00 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 50385519 | 275.00 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 50385343 | 227.30 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 50385232 | 82.70 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PROJECT 20385119 | 275.00 | 26172 |
| 590-536-743.000 | LAB EXPENSE | PACE ANALYTICAL SERVICES, LLC. | PTOJECT 50385724 | 275.00 | 26172 |
| 590-536-808.100 | PROF SERVICES/COLLECTION SYS | JOE & BARBS SEPTIC SERVICE | OCT 2024 - SERVICE CALLS AND PL | 1,925.00 | 26163 |
| 590-536-808.200 | COLLECTION SYSTEM-PUMPING T/ | JOE & BARBS SEPTIC SERVICE | OCT 2024 - SERVICE CALLS AND PL | 2,200.00 | 26163 |
| 590-536-920.000 | UTILITIES | CONSUMERS ENERGY | PARMALEE ROAD 10/21/24 TO 11/2 | 776.73 | 26202 |
| | | Total For Dept 536 | | 8,231.76 | |

Total For Fund 590 SEWER FUND

8,231.76

Fund Totals:

| | |
|------------------------------|-----------|
| Fund 101 GENERAL FUND | 19,926.27 |
| Fund 206 FIRE DEPT | 31,539.90 |
| Fund 220 WEED CONTROL ASSESS | 1,185.50 |
| Fund 505 AMBULANCE FUND | 19,524.36 |
| Fund 590 SEWER FUND | 8,231.76 |

80,407.79

CHECK DISBURSEMENT REPORT FOR THORNAPPLE TOWNSHIP
CHECK DATE FROM 11/21/2024 - 12/04/2024
For December 9, 2024 Board Meeting

| Fund | Amount |
|---|--------------------|
| <hr style="border-top: 1px dashed black;"/> | |
| Total for fund 101 GENERAL FUND | \$19,926.27 |
| Total for fund 206 FIRE DEPT | \$31,539.90 |
| Total for fund 220 WEED CONTROL ASSESSMENTS | \$1,185.50 |
| Total for fund 505 AMBULANCE FUND | \$19,524.36 |
| Total for fund 590 SEWER FUND | \$8,231.76 |
| TOTAL - ALL FUNDS | \$80,407.79 |

INVOICE APPROVAL LIST
For Board Meeting December 9 , 2024

INVOICES APPROVED 11-21-2024 to 12-4-2024

| | 12/4/2024 | 11/21/2024 | TOTAL |
|------------------------------------|--------------------|--------------------|--------------------|
| GENERAL FUND - 101 | \$6,109.37 | \$13,816.90 | \$19,926.27 |
| EMERGENCY SERVICES MILLAGE - 205 | \$0.00 | \$0.00 | \$0.00 |
| FIRE FUND - 206 | \$1,265.66 | \$30,274.24 | \$31,539.90 |
| CEMETERY - 209 | \$0.00 | \$0.00 | \$0.00 |
| WEED CONTROL ASSMTS - 220 | \$875.00 | \$310.50 | \$1,185.50 |
| NOFFKE RD PAVING-BOND - 305 | \$0.00 | \$0.00 | \$0.00 |
| EMS - CAPITAL IMPROVEMENT - 403 | \$0.00 | \$0.00 | \$0.00 |
| AMBULANCE FUND - 505 | \$4,892.49 | \$14,631.87 | \$19,524.36 |
| SEWER FUND - 590 | \$2,187.76 | \$6,044.00 | \$8,231.76 |
| TRUST AND AGENCY - 701 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL OF INVOICES APPROVED: | \$15,330.28 | \$65,077.51 | \$80,407.79 |

Treasurer's Financial Summary/Investment Report For Month Ending November 2024

| | Beginning Balance | Revenues | Transfer to / from Accounts | Expenditures | Ending Fund Balance |
|-------------------------|-------------------|------------|-----------------------------|--------------|---------------------------------------|
| GENERAL | \$ 1,691,476.89 | 19,478.93 | | 73,671.38 | \$ 1,637,284.44 |
| FIRE | \$ 183,091.70 | 10,364.49 | | 86,250.96 | \$ 107,205.23 |
| AMB | \$ 709,697.94 | 124,593.55 | | 106,466.70 | \$ 727,824.79 |
| | | | | | \$ 2,472,314.46 |
| RESTRICTED FUNDS | | | | | |
| EMER. SRVS. MILLAGE* | \$ 25,880.84 | 7.00 | | | \$ 25,887.84 |
| EMS CAPITAL IMPROV.* | \$ 119,679.29 | 15.57 | | | \$ 119,694.86 |
| EMS CAPITAL IMPROV.* | \$ 153,903.44 | 495.64 | | | \$ 154,399.08 |
| TRUST & AGENCY | \$ 22,363.33 | 4.59 | | | \$ 22,367.92 |
| SHAW CEMETERY | \$ 42,746.80 | | | | \$ 42,746.80 |
| SEWER O/M | \$ 213,770.88 | 6,420.00 | | 7,665.00 | \$ 212,525.88 |
| SEWER DEBT SERVICE | \$ 94,093.10 | 3,625.00 | | | \$ 97,718.10 |
| NOFFKE ROAD BOND | \$ 8,807.24 | 4,008.61 | | | \$ 12,815.85 |
| DUNCAN LAKE W/C | \$ 15,201.39 | | | 1,300.50 | \$ 13,900.89 |
| Total Funds | | | | | RESTRICTED FUNDS \$ 702,057.22 |

*Self Restricted Funds

TOWNSHIP FUNDS

| Month End Balance | Cash | Invested | Total Fund Balance |
|-------------------|----------------------|------------------------|------------------------|
| GENERAL | \$ 358,056.49 | \$ 1,279,227.95 | \$ 1,637,284.44 |
| FIRE | \$ 103,074.19 | \$ 4,131.04 | \$ 107,205.23 |
| AMB | \$ 432,928.24 | \$ 294,896.55 | \$ 727,824.79 |
| TOTAL | \$ 894,058.92 | \$ 1,578,255.54 | \$ 2,472,314.46 |

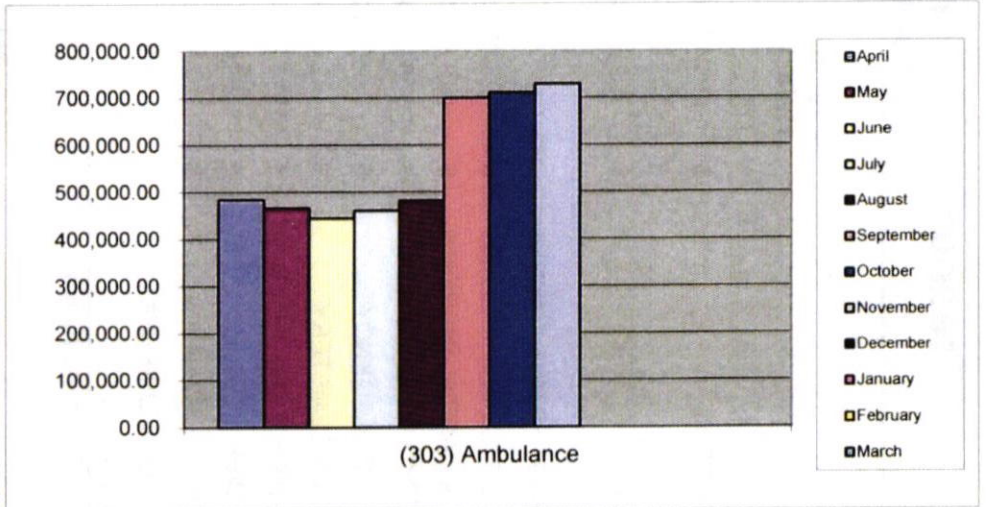
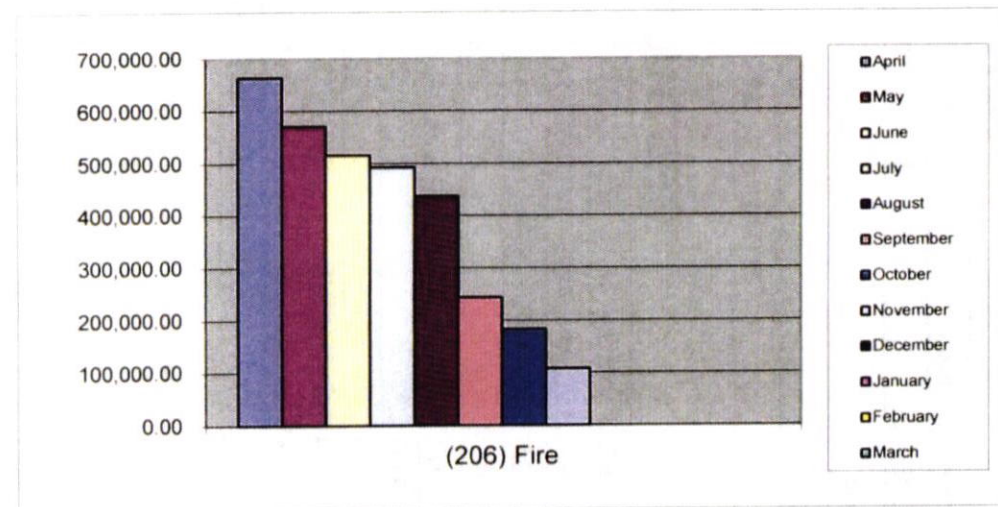
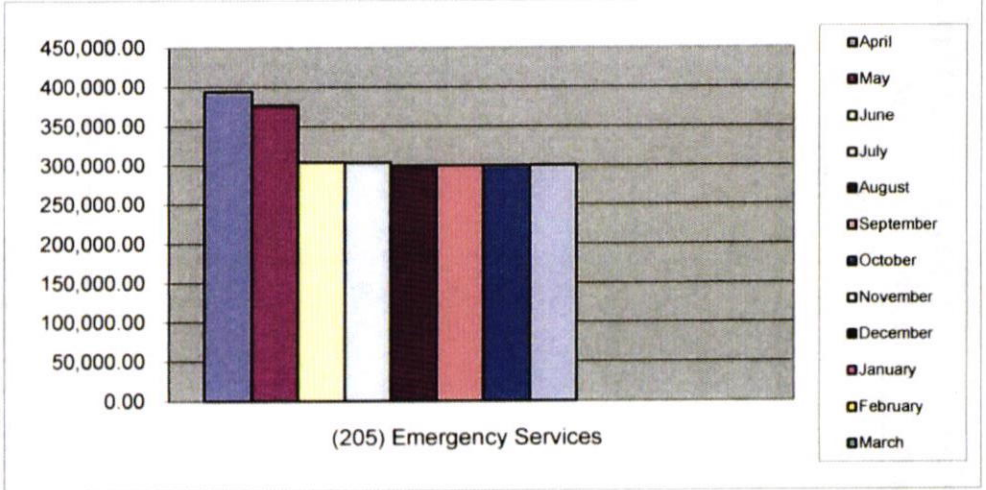
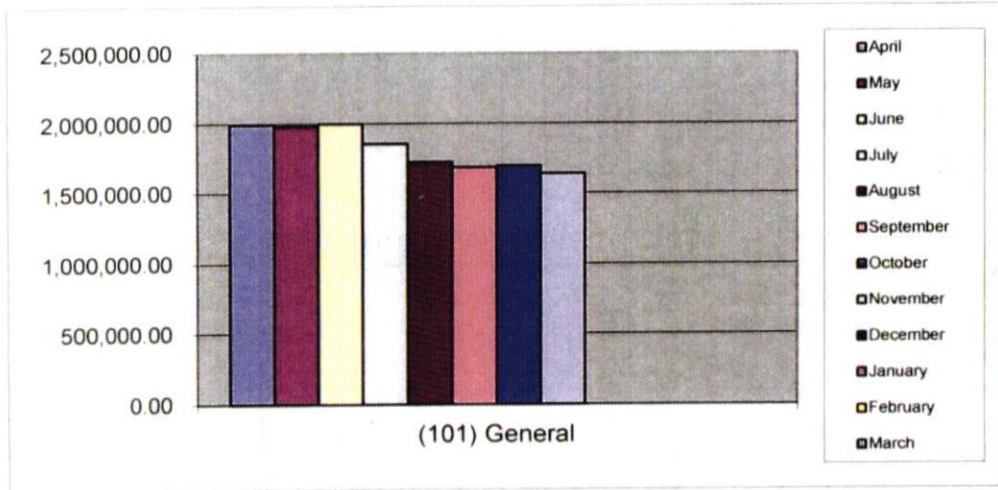
RESTRICTED USE FUNDS

| Month End Balance | Cash | Invested | Total Restricted Use |
|-------------------------|----------------------|----------------------|----------------------|
| EMER. SRVS. MILLAGE | \$ 24,117.67 | \$ 1,770.17 | \$ 25,887.84 |
| EMS CAPITAL IMPROVEMENT | \$ 115,748.32 | \$ 158,345.62 | \$ 274,093.94 |
| TRUST & AGENCY | \$ 22,367.92 | \$ - | \$ 22,367.92 |
| SHAW CEMETERY | \$ 42,746.80 | \$ - | \$ 42,746.80 |
| SEWER O/M | \$ 212,525.88 | | \$ 212,525.88 |
| SEWER DEBT SERVICE | \$ 97,718.10 | | \$ 97,718.10 |
| NOFFKE ROAD BOND | \$ 12,815.85 | | \$ 12,815.85 |
| DUNCAN LK W/C | \$ 13,900.89 | \$ - | \$ 13,900.89 |
| TOTAL | \$ 541,941.43 | \$ 160,115.79 | \$ 702,057.22 |

Please consider this Treasurers Investment Report required by PA20.

Summary Fund Charts

| | April | May | June | July | August | September | October | November | December | January | February | March |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|---------|----------|-------|
| 101) General | 1,993,263.03 | 1,982,367.51 | 1,997,089.03 | 1,854,523.91 | 1,722,572.67 | 1,682,292.16 | 1,691,476.89 | 1,637,284.44 | | | | |
| 205) Emer. Srvs | 394,085.14 | 376,629.29 | 304,141.37 | 303,612.30 | 299,151.27 | 299,714.20 | 299,463.57 | 299,981.78 | | | | |
| 206) Fire | 662,731.91 | 570,319.03 | 515,483.31 | 492,780.70 | 437,158.96 | 243,595.03 | 183,091.70 | 107,205.23 | | | | |
| 303) Ambulance | 482,983.96 | 465,292.88 | 443,283.42 | 460,252.58 | 480,925.03 | 698,875.40 | 709,697.94 | 727,824.79 | | | | |



General Fund (101, 203)
For Month Ending November 2024

| | | |
|-------------------------------------|---------------------|------------------------|
| Balance Forward | | \$ 1,691,476.89 |
| Revenues | | |
| Tax Administration Fee | 232.05 | |
| Cemetery Lot Fees | 7,650.00 | |
| Misc. Cemetery fees | 5,440.00 | |
| Interest | 4,629.52 | |
| Misc: Zoning | 240.00 | |
| Reimbursement - Employee Healthcare | 1,287.36 | |
| Total Revenues | \$ 19,478.93 | \$ 1,710,955.82 |
| Expenditures | | |
| A/P Expenses | 22,190.06 | |
| Payroll & Payroll Taxes | 51,407.95 | |
| Bank Fees Fraud Protection | 73.37 | |
| Total Expenditures | \$ 73,671.38 | |

| | | |
|---------------------------|--|------------------------|
| TOTAL GENERAL FUND | | \$ 1,637,284.44 |
|---------------------------|--|------------------------|

Shaw Cemetery (209)
For Month Ending November 2024

| | | |
|-------------------|---------------------|-----------|
| Beginning Balance | | 42,746.80 |
| Interest | | - |
| A/P Expenses | | |
| Total | \$ 42,746.80 | |

| | | |
|---------------------------------|--|---------------------|
| TOTAL SHAW CEMETERY FUND | | \$ 42,746.80 |
|---------------------------------|--|---------------------|

Fire Fund (206) For Month Ending November 2024

| | | |
|---|----|----------------------|
| Balance Forward | \$ | 183,091.70 |
| Revenues | | |
| Grants | | 8,897.50 |
| Interest | | 395.39 |
| Misc: Reflective Address Signs | | 15.00 |
| Reimbursement - Healthcare Contribution | | 1,056.60 |
| Total Revenues | \$ | 10,364.49 |
| | | \$ 193,456.19 |
| Expenditures | | |
| A/P Expenses | | 37,576.54 |
| Payroll & Payroll Taxes | | 48,674.42 |
| Total Expenditures | \$ | 86,250.96 |
| TOTAL FIRE FUND | | \$ 107,205.23 |

Emergency Services Millage Fund (205, 403) For Month Ending November 2024

| | | |
|--|----|----------------------|
| Restricted Capital Improvement Millage Fund(205) | | |
| Balance Forward | \$ | 25,880.84 |
| Revenues | | |
| Interest | | 7.00 |
| Total Revenues | \$ | 7.00 |
| Expenditures | | |
| Total Expenditures | \$ | - |
| | | \$ 25,887.84 |
| Restricted Capital Improvement Fund (403) | | |
| Balance Forward | \$ | 119,679.29 |
| Revenues | | |
| Interest | | 15.57 |
| Total Revenues | \$ | 15.57 |
| Expenditures | | |
| A/P Expenses | | - |
| Total Expenditures | \$ | - |
| | | \$ 119,694.86 |
| Restricted Capital Improvment Money Market Fund (403) | | |
| Beginning Balance | \$ | 153,903.44 |
| Interest | \$ | 495.64 |
| Total | | \$ 154,399.08 |
| TOTAL EMERGENCY SERVICES FUND | | \$ 299,981.78 |

Ambulance Fund (505) For Month Ending November 2024

| | | |
|---|-----------|-------------------|
| Balance Forward | \$ | 709,697.94 |
| Revenues | | |
| Transports - Corewell Health | | 6,237.50 |
| Ach'ed Payments | | 83,053.50 |
| Direct Deposit/CC Payments | | 11,991.12 |
| Interest | | 1,168.33 |
| Grants | | 18,461.50 |
| Standby - TK Football | | 2,625.00 |
| Reimbursement - Healthcare Contribution | | 1,056.60 |
| Total Revenues | \$ | 124,593.55 |
| Expenditures | | |
| A/P Expenses | | 25,070.04 |
| Payroll & Payroll Taxes | | 81,281.86 |
| Bank charges | | 114.80 |
| Total Expenditures | \$ | 106,466.70 |

TOTAL AMBULANCE FUND **\$ 727,824.79**

Trust & Agency Fund (701) For Month Ending November 2024

| | | |
|---------------------------|-----------|---------------------|
| Balance Forward | \$ | 22,363.33 |
| Revenues | | |
| Interest | | 4.59 |
| Total Revenues | \$ | 4.59 |
| | | \$ 22,367.92 |
| Expenditures | | |
| A/P Expenses | | - |
| Total Expenditures | \$ | - |

TOTAL TRUST & AGENCY FUND **\$ 22,367.92**

Noffke Road Paving Bond (305) For Month Ending November 2024

| | | |
|---------------------------|-----------|---------------------|
| Balance Forward | \$ | 8,807.24 |
| Revenues | | |
| After Bonding Payoffs | | 4,008.61 |
| Total Revenues | \$ | 4,008.61 |
| | | \$ 12,815.85 |
| Expenditures | | |
| A/P Expenses | | - |
| Total Expenditures | \$ | - |

TOTAL NOFFKE ROAD PAVING BOND FUND **\$ 12,815.85**

Duncan Lake Weed Control (220)
For Month Ending November 2024

| | | |
|---------------------------------------|-----------------------------|------------------|
| Beginning Balance | | 15,201.39 |
| Revenues | | |
| Total Revenues | <u> </u> | |
| Expenditures | | |
| A/P Expenses | 1,300.50 | |
| Total Expenditures | <u>\$ 1,300.50</u> | |
| TOTAL DUNCAN LAKE WEED CONTROL | \$ | 13,900.89 |

Sewer O & M Fund (590)
For Month Ending November 2024

| | | |
|-----------------------------------|--------------------|-------------------|
| Balance Forward | | \$ 213,770.88 |
| Revenues | | |
| Charge for Services | 6,420.00 | |
| Total Revenues | <u>\$ 6,420.00</u> | |
| Expenditures | | |
| A/P Expenses | 7,665.00 | |
| Total Expenditures | <u>\$ 7,665.00</u> | |
| TOTAL SEWER O & M FUND | \$ | 212,525.88 |

Sewer Debt Service Fund (590)
For Month Ending November 2024

| | | |
|---------------------------------|-----------------------------|------------------|
| Balance Forward | | \$ 94,093.10 |
| Revenues | | |
| Charge for Debt | 3,625.00 | |
| Total Revenues | <u>\$ 3,625.00</u> | |
| Expenditures | | |
| Debt/Interest Payment | <u> </u> | |
| Total Expenditures | <u>\$ -</u> | |
| TOTAL SEWER DEBT SERVICE | \$ | 97,718.10 |

TOWNSHIP *of* THORNAPPLE



Eric Schaefer, *Supervisor* / Cindy Ordway, *Clerk* / Laura Bouchard, *Treasurer*
Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Curt Campbell, *Trustee* / Sandy Rairigh, *Trustee*

Phone 269-795-7202 * Fax 269-795-8812 * 200 E Main St.,
PO Box 459, Middleville MI 49333 * www.thornapple-twp.org

December 4, 2024

Thornapple Twp Board Members,

Since the last monthly report, we have received 3 zoning compliance permits consisting of the following:

A home addition/remodel and 2 more solar installs. I also had 2 land division applications, both creating only 3 lots between them both.

The Planning Commission and myself are hoping to have Williams & Works busy on our ordinance updates soon. We are looking forward to releasing the finished product. It will be very user-friendly and simplify looking up ordinances.

It has been a quiet month, which is typical for this time of year. I hope you all have a safe and happy holiday season!

Respectfully,

Phil Gensterblum
Zoning Administrator

Emergency Services Committee meeting
December 4, 2024

Monthly Reports

- Run report –

- **Apparatus (DOT discussion)**
 - E-52 (2022) – Cleared DOT
 - Brush 53 (2001) – rockers, parking brake, oil leak, exhaust issues, wipers
 - E-51 (2015) – passed DOT- oil leak in the head gasket increasing, CAF system not working
 - E-56 (1998) – air leaks in braking system, fluid leaks, steering components, spring assembly, wipers – failed pump testing (primer vacuum issue)
 - Tanker 54 (2000) –DOT compliant
 - Bravo 53 (2001)- DOT compliant – transmission
 - Medic 51 (2016) – DOT compliant -
 - Medic 52 (2021)- DOT compliant - damaged on a call
 - Bravo 54- in service- no issues DOT compliant – Damaged by a construction sign
 - Refurbished Braun – for delivery 4/1/2026-
 - Command vehicle –

Revenue

- Medic revenues report –

Equipment

- Hose – Meeting with Bradford to see what funding they are willing to give for the project.

Emergency Services Committee meeting
December 4, 2024

Grant(s)

- State of Michigan workforce grant approved
 - Pay for 10 EMT's class starts Oct 22nd
 - Pays for 4 members to go to Instructor coordinator class
- Fire safety and prevention –declined
- Full-time firefighter's turnout gear program- Approved \$21,000
 - Gear arrived waiting on account to be paid to submit for reimbursement.
- State of Michigan Volunteers grant \$5000 – December approval
- MIOSHA grant – 1/1/2025
- AFG – recommendations
 - Ambulance (\$325,000)- reapplied – complete proofing and submitting this week
 - Stryker equipment grant (\$132,000)- complete proofing and submitting this week
- Walmart grant – in process up to \$5000 – waiting for documentation from third party
- Gary Sinise grant- in process- waiting on final quotes for new brush truck

- **Station needs**
 - Wall complete need to fill crack - waiting until spring
 - Need to setup a plan for new HVAC for the station with buildings and ground
- **Community events coming up**
 - Community first aid 12/11 and Community CPR 12/17

Agenda Requests

- Change order for to purchase remounted / refurbished Braun ambulance purchase price \$205,000 less \$39,980 (\$165,000) deposit we placed on the remount of M-51 (M-51 to be remounted 12/25 honored the current contract paying \$167,775
- Repair leak boiler system
- Riverside cellular connection –
- Hose purchase- Budgeted \$25,000 last year to start the hose replacement process.
- Request to adopt IFC fire code 2021

Personnel

Promotion Mike Powell and Brandon Luxford to Lieutenant – December ceremony 12/9 @ TFD
Earned sick time act
Retirement enhancement discussion

Thornapple Township Fire monthly report

| Community | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total | |
|---------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------|------|
| Thornapple | | | | | | | | | | | | | | |
| EMS | 9 | 11 | 16 | 10 | 15 | 15 | 24 | 17 | 19 | 15 | 16 | | 167 | |
| Fire | 10 | 6 | 4 | 10 | 5 | 6 | 7 | 6 | 7 | 5 | 4 | | 70 | |
| Both | 10 | 7 | 3 | 10 | 4 | 7 | 7 | 3 | 3 | 3 | 3 | | 60 | |
| Community relations | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 3 | 4 | 1 | | 11 | |
| Middleville | | | | | | | | | | | | | | |
| EMS | 48 | 39 | 27 | 23 | 23 | 26 | 25 | 34 | 37 | 38 | 28 | | 348 | |
| Fire | 9 | 1 | 0 | 8 | 3 | 2 | 4 | 5 | 5 | 6 | 6 | | 49 | |
| Both | 3 | 1 | 2 | 3 | 2 | 1 | 0 | 2 | 3 | 2 | 1 | | 20 | |
| Irving | | | | | | | | | | | | | | |
| EMS | 9 | 9 | 10 | 8 | 9 | 9 | 15 | 12 | 13 | 9 | 6 | | 109 | |
| Fire | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | | 6 | |
| Both | 2 | 0 | 1 | 2 | 3 | 2 | 0 | 2 | 1 | 1 | 0 | | 14 | |
| Transfers | | | | | | | | | | | | | | |
| Transfers | 105 | 103 | 112 | 91 | 98 | 88 | 102 | 101 | 106 | 108 | 101 | | 1115 | |
| Fire mutual aid | 6 | 4 | 3 | 2 | 0 | 2 | 0 | 4 | 4 | 4 | 0 | | 29 | |
| Calls to | | | | | | | | | | | | | | |
| Mercy | 9 | 5 | 3 | 7 | 5 | 5 | 11 | 20 | 9 | 11 | 11 | | 96 | |
| Life | 3 | 2 | 4 | 4 | 4 | 9 | 8 | 5 | 4 | 4 | 1 | | 48 | |
| Wayland | 9 | 1 | 4 | 3 | 3 | 3 | 3 | 7 | 5 | 2 | 3 | | 43 | |
| Aid from | | | | | | | | | | | | | | |
| Mercy | 2 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | | 7 | |
| Life | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2 | |
| Wayland | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 1 | |
| out of area calls | | | | | | | | | | | | | | |
| cx enroute | 7 | 8 | 7 | 0 | 4 | 0 | 5 | 4 | 12 | 13 | 5 | | 65 | |
| Monthly total | 242 | 199 | 197 | 186 | 180 | 177 | 212 | 223 | 232 | 226 | 186 | 0 | | |
| 2023 total | 1848 | | | | | | | | | | | | Annual total | 2260 |
| 2022 total | 1558 | | | | | | | | | | | | | |

THORNAPPLE TOWNSHIP PLANNING COMMISSION

Regular Meeting, November 25, 2024

1. Call to Order:

- a. The meeting was called to order by Chairperson Tom Kilgore at 7:00 p.m. at the Thornapple Township Hall located at 200 East Main Street Middleville, Michigan 49333.
- b. Present: Bryan Finkbeiner, Elaine Denton, Linda Gasper, Tom Kilgore, Sandy Rairigh, Craig Wandrie and Elizabeth Hansson (7:04 p.m.). Also present: Phil Gensterblum and Brenda Hess.

2. Approval of Agenda:

MOTION by Gasper, **SUPPORT** by Rairigh. **MOTION CARRIED** with 6 yes voice votes.

3. Approval of Minutes:

MOTION by Gasper **SUPPORT** by Finkbeiner to approve the October 28, 2024, meeting minutes with corrections. Corrections include removal of a sentence from item eight letter B, and the renumbering items eight through eleven to coincide with the Agenda. **MOTION CARRIED** with 6 yes voice votes.

4. Citizen Comments: None.

5. Public Hearings: None.

6. New Business: None.

7. Unfinished Business: Discussion/Resolution Plan for Non-Compliance Within Watershed Areas – Discussion centered around the motion by the Planning Commission recommending the Thornapple Township Board of Trustees send a letter to all waterfront property owners regarding the required setback for accessory buildings. Rairigh disseminated copies of Zoning Ordinance Section 14.5 – Overlay District Regulations to the group. Gensterblum reported the request did not reach the Board after it was given to the Township Supervisor. It was noted procedurally that the Board should have received the request and then, if needed, it could be returned to the Planning Commission for further action. The motion from the previous meeting was reviewed. The group consensus was the Supervisor should have given the request to the Board. Gensterblum discussed a letter from legal counsel, Jeff Sluggett, which outlined his recommendations regarding the letter to the property owners in question. It was noted Planning Commission minutes are included in Board packets but might inadvertently be overlooked and members might not have known about the request. After further discussion,

MOTION by Finkbeiner, **SUPPORT** by Wandrie to send the original motion of October 28, 2024 back to the Thornapple Township Board for action. **Roll Call Vote:** Finkbeiner: yes, Denton: yes, Gasper: yes, Hansson: yes, Kilgore: yes, Rairigh: yes, Wandrie: yes. **MOTION CARRIED** with 7 yes votes.

8. Committee Reports:

- a. Ordinance Committee – [Kilgore, Finkbeiner, Rairigh, Gaster (alt)] – None
 - b. Site Plan Committee – [Finkbeiner, Denton, Wandrie, Hansson (alt)] – None
 - c. Joint Planning Committee – [Rairigh, Gasper, Denton, Kilgore (alt)] - None
9. Administrator's Report: Gensterblum reported that it has been quiet in the zoning department since the last meeting with approximately three applications being received. There will be no meeting in December.
- a. Zoning Ordinance Audit: None
 - b. Zoning Report: None
 - c. Code Enforcement Report: None
10. Commissioner Comments: An inquiry was made regarding Special Use #173 and Gensterblum reported there had been no communication.
11. Adjournment:

MOTION by Finkbeiner, **SUPPORT** by Gasper to adjourn the meeting at 7:43 p.m.
MOTION CARRIED with 7 voice votes.

Sandra Rairigh, Secretary

Brenda Hess, Recording Secretary

Approved

2025 Holiday Schedule

| | | | |
|-----------|-----------|----|----------------------|
| January | Wednesday | 1 | New Year's Day |
| | Monday | 20 | Martin Luther King |
| February | Monday | 17 | President's Day |
| May | Monday | 26 | Memorial Day |
| June | Thursday | 19 | *Juneteenth |
| July | Thursday | 3 | 4th of July Observed |
| September | Monday | 1 | Labor Day |
| November | Thursday | 27 | Thanksgiving |
| December | Wednesday | 24 | Christmas Eve |
| | Thursday | 25 | Christmas |
| | Wednesday | 31 | New Year's Eve. |



Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

TO: Thornapple Township Board

FROM: Eric Schaefer

DATE: 12/4/2024

SUBJECT: BOR Appointment

RECOMMENDATION: Appointment of Curt DeKam to the Thornapple Township Board of Review

BACKGROUND: There will be an open spot on the BOR In January Due to Katie Stanton being elected to the TK School Board.

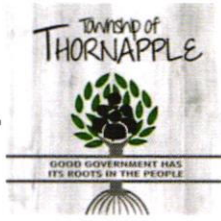
FISCAL IMPACT: TBD (Training and BOR Wages)

BUDGET LINE: Department 247

AMOUNT AVAILABLE: \$3304.00

ALTERNATIVES: Suggest another Candidate

ATTACHMENTS: None



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Thornapple Township Emergency Services

DATE: December 9, 2024

SUBJECT: International Fire Code 2021

RECOMMENDATION: Motion to approve purchasing adopting IFC 2021

BACKGROUND: Thornapple Township should consider adopting the **International Fire Code (IFC) 2021** to enhance fire safety, reduce risks to life and property, and ensure that the community remains prepared for evolving fire hazards. The IFC is a comprehensive set of regulations that governs fire prevention, protection, and safety within buildings and other structures. By adopting this updated code, Thornapple Township will benefit from a modern, well-structured approach to fire risk management that aligns with national standards and addresses emerging safety concerns.

The IFC 2021 introduces updated provisions that reflect the latest knowledge and advancements in fire safety. These provisions are designed to minimize the risk of fire outbreaks, improve fire prevention measures, and enhance fire protection systems in residential, commercial, and industrial buildings. The adoption of these standards will ensure that Thornapple Township has the most current fire safety protocols, keeping the community safer from fire-related emergencies.

The IFC is used nationwide and is updated regularly to incorporate best practices and lessons learned from past fire incidents. By adopting the 2021 version, Thornapple Township will align with state and national standards, ensuring consistency in fire safety regulations. This alignment will also facilitate better coordination with neighboring jurisdictions, the fire department, and emergency response teams, which is essential for swift and effective action in case of a fire emergency.



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Thornapple Township Emergency Services

DATE: December 9, 2024

SUBJECT: Fire Hose purchase

RECOMMENDATION: Motion to approve repair of the boiler system

BACKGROUND:

Thornapple Fire is dedicated to increasing the efficiency effectiveness of our department firefighting operations. Currently we have hose and nozzle packages with are not designed or effective for firefighting operations. During training evolutions, we identified our hoses are high pressure and we have low volume nozzles. This scenario makes it difficult to use the hose at the desired low pressure because it kinks and inhibits flow.

The easiest solution would be to revert to the selectable flow gallonage nozzles, but the purpose of converting to the low-pressure nozzles were to effectively get the appropriate water flows for the conditions allowing for faster knock downs and better penetration to the fire. Other issues identified were the varying sizes and manufacturers of hose, which creates water flow discrepancies between hose packages and if the hoses get intermixed it will be impossible to come up with every possible combination of hose to calculate friction loss and apply appropriate water flow to the fire allowing for quick extinguishment and allowing for better property conservation with decreased property damage from excessive water use.

FISCAL IMPACT: not to exceed \$25,000

Budget line: 403

Funds available \$273,582

ALTERNATIVES: status quo



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Thornapple Township Emergency Services

DATE: December 9, 2024

SUBJECT: Fire panel cellular connection

RECOMMENDATION: Motion to approve purchasing a cellular connection for fire panel

BACKGROUND: Thornapple Fire Department has a dedicated phone line costing \$49.99 plus taxes and fees. The current system is causing a trouble alarm because the phone line dialer is not recognizing VOIP line. If we purchase a cellular connection will only cost us \$10.00 a month with no fees after installation. The up-grade cost is \$950 with a possible cost of \$195 is a signal booster is needed. The overall savings is approximately \$40 a month taking about two years to recoup the cost and should resolve the trouble alarm.

FISCAL IMPACT: Cost savings after two years. Not to exceed \$1150

Budget line: 206-336-931.000 / 505-651-931.000

Amount available \$ 46,000

ALTERNATIVES: status quo

ATTACHMENTS: none



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Thornapple Township Emergency Services

DATE: December 9, 2024

SUBJECT: Boiler system repair

RECOMMENDATION: Motion to approve repair of the boiler system

BACKGROUND: The boiler system is 20 years old and has frequent maintenance and repair issues. Currently we have a leak that needs to be repaired.

FISCAL IMPACT: not to exceed \$900.00

Budget line: 505-631-931.000 / 206-336-931.000 \$60,000

Funds available

ALTERNATIVES: status quo

ATTACHMENTS:



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Thornapple Township Emergency Services

DATE: December 9, 2024

SUBJECT: Change order –Braun ambulance order

RECOMMENDATION: Motion to approve purchasing a remounted Braun ambulance

BACKGROUND: Thornapple Fire Department provides service with three ambulances and needs to have a fourth in service to allow for maintenance and repairs of the fleet. Initially we had planned to have our 2016 Ford E450 remounted in December. Due to operational integrity issues McQueen, formerly Kodiak, has offered to remount a stock Braun ambulance module allowing the department the ability to maintain operational integrity with four ambulances and get our remounted unit by April 2025

FISCAL IMPACT: The purchase of the refurbished Braun will cost \$205,000 less our deposit of \$39,980 for a total of \$165,000. We had already budgeted for the purchase of the new unit for 4/1/25, but the plan changed from using our current ambulance to a stock Braun module.

Budget line: 403

Amount available \$273,582 before anticipated approximate \$204,000 April 1, 2025

ALTERNATIVES: status quo

ATTACHMENTS: none



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Planning & Zoning Board

DATE: December 4, 2024

SUBJECT: Zoning Ordinance Audit & Update

RECOMMENDATION: Approve hiring of Williams & Works to update the Zoning Ordinances and put them into a searchable format, as previously budgeted, at an amount of NTE \$28,000

BACKGROUND: This plan was budgeted for in the 2024-2025 Fiscal Year Budget, however, Williams & Works has only just started the process and it is likely to run into the next 2025-2026 Fiscal Budget year due to the extensive nature of this project. The Planning & Zoning Board is asking that, if need be, the budgeted amount be allocated into the 2025-2026 Fiscal Budget year.

FISCAL IMPACT: Approximately \$25,500

BUDGET LINE: GL 101-701-808.000

AMOUNT AVAILABLE: \$36,500 (approximate)

ALTERNATIVES: Maintain Zoning Ordinance in a format which is currently not updated, nor user-friendly (not searchable)

ATTACHMENTS: [Williams & Works Zoning Ordinance Update Quote in the amount of \\$20,500, plus \\$5,000 for the two \(2\) optional services. The P/Z Board has decided to forego the two \(2\) optional services and apply the additional \\$5,000 to making the Zoning Ordinance searchable \(user-friendly\).](#)

williams&works

engineers | surveyors | planners

June 5, 2023

Thornapple Township Planning Commission Ordinance Committee
200 E. Main Street
P.O. Box 459
Middleville, MI 49333

RE: Zoning Ordinance Update

Dear Planning Commission Ordinance Committee:

This letter outlines an approach and a suggested work scope to assist the Township in an update of its Zoning Ordinance. We have presented our services based on our previous conversations with you, our review of the Zoning Ordinance audit, and our experience as the Township's planner and zoning administrator, but we are open to tailoring and refining our approach to meet the Township's needs. The input of Township staff and policy-makers will be key to a successful effort.

The overall objective of this update process will be to (1) craft an ordinance that is more suited to the Township's needs and desires, (2) to implement policies of the Master Plan where feasible, and (3) to address modern planning and zoning challenges, as well as those unique to the Thornapple Township. Our goal is to develop an approachable, usable, and defensible Zoning Ordinance that will serve the Township for years into the future. To efficiently work toward these objectives, we would recommend that this update be driven primarily by the Ordinance Committee before the final draft is provided to the Planning Commission in a public setting.

The specific tasks involved in each of these steps are outlined in the following pages. This project is planned as a partial update (not full-rewrite) that will include revisions to achieve the objectives listed above. However, we anticipate retaining many of the provisions from the current ordinance that are working effectively. The revised Zoning Ordinance will be reviewed primarily at meetings with the Ordinance Committee, with involvement and direction from the Planning Commission and/or Township Board as needed.

STEP 1 – ORGANIZE

Updating the Zoning Ordinance is an extensive task that involves the cooperation of many different groups. Therefore, it is important to establish and understand the roles, responsibilities, and objectives of the project. This step will establish project goals and define expectations. It is also essential to provide a foundation for the development of the updated Ordinance, which is accomplished through an evaluation of the existing Ordinance, confirming necessary changes, and creating an outline of the proposed content.

Task 1. Technical Review (Audit)

An update to a Zoning Ordinance should begin with a thorough review or "audit" of the existing regulatory framework and language to identify any problematic language, outdated provisions, or provisions in the Ordinance not consistent with the Master Plan. An audit highlights areas of the Ordinance that should be changed or reviewed by the Planning Commission. It critiques existing language, identifies missing definitions, raises policy questions, identifies challenging provisions, and recognizes potential enforcement challenges. More importantly, it discusses potential solutions to issues and recommends an approach for moving forward.

An audit of the current Zoning Ordinance was completed in 2022 and presented to the Ordinance Committee earlier this year. The Ordinance Committee discussed the audit with us and helped to develop an outline for targeted edits. The audit and this conversation established the basis for the process and scope outlined below.

Task 2. Public Input Meetings (Optional)

Citizen engagement is essential for a successful outcome of any community planning initiative. Public input provides important insights into the nuances of the Township while also building a base of constituents committed to the updated code. When the citizen engagement process is successful, it will ensure that valuable and diverse input is translated into a vision that most accurately reflects the desired direction of the Township.

If the Township desires to conduct public input meetings, we propose that an in-person workshop be held where the public can provide feedback on key concepts or components. This public input meeting would be an additional fee of \$2,500.

Task 3. Annotated Outline

The final organizational strategy we propose is an annotated outline to serve as a guide for the subsequent article updates. Our process emphasizes an "upfront" effort to develop recommendations for changes to the Ordinance before we begin drafting the language. This outline serves as a reminder of areas that should receive special attention and allows for a consensus on changes so there are no surprises at the end of the process. The annotated outline will include, but is not limited to:

- Potential new format and organization
- Style guide to determine document standards such as fonts, capitalization, formal titles, etc.
- Style of graphics, tables, and illustrations to be used
- The extent of changes to be made
- Outline concepts for new regulations and standards for additional specific land uses or new provisions, as needed.

STEP 2 – DRAFT

The objective of this step is to translate the information obtained during Step 1 into a workable, readable, usable, and predictable ordinance.

Task 4. Working Meetings and Drafts

We will begin to draft the updated Ordinance based on the direction received during Step 1. The purpose of this task is to provide modified text and a reorganized document for Ordinance Committee review and comment. These initial drafts will consist of edited text and graphics, but final document formatting (determined in task 3 above) may not be included.

We recommend that the Ordinance be reviewed by the Ordinance Committee incrementally, a few articles at a time. Before each meeting, we will provide a draft of the proposed amendments for discussion at the upcoming meeting. The purpose of each review meeting will be to discuss revisions, possible options, and other considerations to be incorporated into the final draft. Changes made to the draft Ordinance should represent a consensus of the Ordinance Committee. We anticipate that 7 review meetings will take place over 7 or so months.

Task 5. Formal Draft

Following the review meetings, we will prepare a complete formal draft Ordinance. This will incorporate all changes receiving a consensus during Ordinance Committee review meetings. The formal draft will also include formatting, graphics, and illustrations proposed for the final document, along with a draft zoning map.

Task 6. Zoning Ordinance Open House (Optional)

If desired, the Township may make the draft Zoning Ordinance available for public review and inspection during a two-hour "open house" event. This event would highlight new key regulations, revisions, formatting, graphics, and other features of the revised ordinance that would be useful to the public. This open house would also provide opportunities for the public to inquire about the updates and discuss concerns with the consultant, staff, or Ordinance Committee members. This open house would be an additional fee of \$2,500.

STEP 3 – COMPLETE

The final step of the update process will involve the formal review, refinement, and approval of the new Ordinance, in accordance with the Michigan Zoning Enabling Act.

Task 7. Planning Commission Review

At one meeting or a series of meetings, the Planning Commission will review the formal draft of the Zoning Ordinance. This may involve other staff or consultants (such as the Township Attorney) if desired. This final review could take place at either a regular or a special meeting, depending on the agenda.

Task 8. Public Hearing

Once the Planning Commission is comfortable with the draft Ordinance, it is highly recommended that the Township Attorney review it. Following this review, the Planning Commission may schedule a public hearing. Following the hearing, the Planning Commission and Township staff should consider any comments received from the public and provide us with their desired changes based on these comments, as applicable. At this meeting, or after a subsequent Planning Commission meeting, the Planning Commission will provide a recommendation to the Township Board.

Task 9. Township Board Meeting

The final Ordinance will be submitted to the Township Board for adoption. If desired, we will attend the Township Board meeting to address any final questions and concerns and assist with the notice of adoption.

BUDGET

We estimate that our fees to complete the Zoning Ordinance update as described in this letter will total \$20,500 excluding the two optional public engagement components. This includes all reimbursable expenses, such as mileage and printing, and it also assumes 10 meetings with the Ordinance Committee. The Township may also opt to make the updated Zoning Ordinance interactive, including the linking of articles, land uses, and other provisions. This would be an additional fee. If the Ordinance Committee is interested, we can discuss and provide examples.

We appreciate the opportunity to continue our work with Thornapple Township. Please feel free to call or email us if you have any questions regarding this estimate or regarding our services.

Sincerely,

Williams & Works

[via email]

Nathan Mehmed, AICP
Senior Planner + Project Manager

c: Andy Moore, AICP



Thornapple Township Agenda Request Form

TO: Thornapple Township Board

FROM: Planning & Zoning Board

DATE: December 4, 2024

SUBJECT: Accessory Building Set-Backs on Waterfront Properties

RECOMMENDATION: Planning & Zoning requests Township Board action on Motion of made October 28, 2024, linked hereto; or in the alternative, return an alternate proposal (also linked) with the approval for P/Z Board to proceed with the Township Board recommendation.

BACKGROUND: Reminder to all waterfront property owners re: Zoning Ordinance of necessary accessory building set-back requirements

FISCAL IMPACT: NTE \$750.00 Cost of mailing to all waterfront property owners

BUDGET LINE: 101-701-960.000

AMOUNT AVAILABLE: \$1409.50

ALTERNATIVES: Do nothing or approve P/Z Motion of 10/28/24

ATTACHMENTS:

- A) [Planning & Zoning Motion of October 28, 2024](#)
- B) [Proposed Alternate Recommendation from Township Board](#)

PLANNING & ZONING MOTION OF OCTOBER 28, 2024:

MOTION by Gasper, SUPPORT by Finkbeiner for the Planning Commission to recommend to the Thornapple Township Board of Trustees that a letter be sent to all waterfront property owners regarding the requirement of a setback of 50 feet for lakes and 100 feet on the Thornapple River for accessory buildings with enforcement of new buildings effective November 11, 2024. MOTION CARRIED with 7 Yes votes.

[DATE]

TO: All Thornapple Township Waterfront Property Owners
FROM: Thornapple Township Zoning Administrator
RE: Zoning Ordinance - Accessory Buildings on Waterfront Properties

Dear Waterfront Property Owner:

Enclosed please find a copy of the applicable Zoning Ordinance regarding accessory buildings on waterfront properties located in Thornapple Township. It has come to our attention that there are several non-compliant buildings.

Even a small shed that doesn't require a building permit still requires a zoning compliance permit to assess for setbacks from lot lines, other structures, etc. The cost of a zoning compliance permit is minimal and could prevent headaches down the road.

We are asking all waterfront property owners to perform a self-audit to determine compliance with said Zoning Ordinance. If you need help in this regard, we will be happy to assist you. If so, please send an email to me at: pjensterblum@thornapple-twp.org. Should you have any questions, please feel free to reach out via this email or calling the office at (269) 795-7202, and ask for the Zoning Department.

We do ask for and appreciate your cooperation in this regard.

Respectfully,

Thornapple Township Zoning Administrator

**ARTICLE XIV --
NATURAL RIVER AND SHORE LANDS
OVERLAY ZONING DISTRICT**

Section 14.5 "NR" Overlay District Regulations

Area regulations in the "NR" Natural River Overlay District shall be the same as required in the underlying zoning district, except for the following: Building Setback - No building or structure shall be located closer than 100 feet from the edge of the Thornapple River nor closer than 50 feet to any other water body and subject to this provision shall not preclude the placement or construction of docks, boat landings, pump houses or similar structures in their usual and customary location. An existing building within the "NR" Overlay Zoning District may not be enlarged within the "NR" but may otherwise continue as a lawful building.

TOWNSHIP OF
THORNAPPLE



Thornapple Township Agenda Request Form

Please have request submitted to Supervisor by E.O.B. on the 1st Monday of the Month.

TO: Thornapple Township Board

FROM: Cindy Ordway, Thornapple Township Clerk

DATE: December 9, 2024

SUBJECT: Deputy Clerk Wage Increase

RECOMMENDATION: \$2 per hour

BACKGROUND: Brenda Hess has done an outstanding job in her new role as Deputy Clerk and I would like to acknowledge that by increasing her current wage by \$2/hr.

FISCAL IMPACT: Approximately \$3,000 annually, which includes salary and payroll taxes to the township.

BUDGET LINE: Clerk's Department "Other Wages": 101-215-702.100

AMOUNT AVAILABLE: With the resignation of the previous Deputy Clerk, this account has more than sufficient funds to support this request.

ALTERNATIVES: Not approve Increase

ATTACHMENTS: None