

TOWNSHIP OF THORNAPPLE

Eric Schaefer, *Supervisor* / Debra K Buckowing, *Treasurer* / Cindy A. Willshire, *Clerk*
 Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Kim Selleck, *Trustee* / Sandra Rairigh, *Trustee*

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 PO Box 459 - 200 E Main St. - Middleville, MI 49333



REGULAR MEETING February 13, 2023

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

TIME: 7:00 P.M.

ROLL CALL:	Buckowing: Campbell: DeMaagd: Rairigh:	Present Present Present Present	Schaefer: Selleck: Willshire:	Present Present Present
OTHERS PRESENT:	Chief Bill Richardson, Commissioner Jon Smelker, Amy Brown, Craig Stolsonburg, Jason Preslar, and Charles Brown.			

4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Willshire – Motion to approve the printed agenda as presented.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 no's.

5. APPROVAL OF CONSENT AGENDA:

MOTION STATED:	Willshire – Motion to approve the consent agenda as amended with the addition of 1/19/23 Special Meeting Minutes, Attachment to the EMS Committee Meeting Minutes, and the Township Clerk's letter of resignation.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no's.

6. FIRST PUBLIC COMMENT:

7. COUNTY REPORT:

County Commissioner Jon Smelker:	The commissioners spent time holding interviews for various boards. They plan to take a final vote on them at tomorrow's meeting. For the Veteran's Affairs, they seek to appoint or re-appoint: Charlie Alexander, Shannon Suzkala, and Shawn Ricketts. For the Commission on Aging, they seek to appoint or re-appoint: Sheryl Lewis Blake, Dr. Douglas Smendik, Terry Dennison, L. Michael Snyder. They are asking Craig Stolsonburg to serve on the Solid Waste Oversight Committee as well.
Board Response:	Schaefer thanked Smelker for his report.

8. RESERVED TIME: Craig Stolsonburg, Middleville Village Manager (Trail Maintenance) Stolsonburg requested the board consider paying for a portion of the cost of maintaining the trails. He stated that Irving

Township is covering the portion of the trail which is in Irving Township and he is asking the same of Thornapple Township. He would like to see Thornapple pay \$1,900 for 2023. If the three entities, the Village of Middleville, Irving and Thornapple Township work together to pay the cost of maintaining the trail in the area, it would help in future applications of grant monies toward replacement. Campbell asked how much of the trail was in Thornapple. Stolsonburg said about half. The cost of that portion was \$8,000 and the total trail cost of maintenance is about \$16,000.

9. EMERGENCY SERVICES REPORT:

A. Chief's Run Report – Included in the packet.

B. Other Business – The new pumper tanker has arrived but needs to be rebranded with the Thornapple emblem. Radios may be installed this week and then Engine 56 would have to use portables until complete. They will be working on new guidelines for when it will be used. Then equipment will be transferred over, hangers will be installed, and staff will be trained on it.

January was the busiest month on record so far. TTES has made an agreement with LIFE and Mercy ambulance to help cover their runs. The Caledonia area is seeing a 30-40 minute response time and TTES will be seeing more calls into the Caledonia area. TTES is asking for a reciprocal response and so LIFE will have an ambulance at the Caledonia station to help cover the Thornapple Township area and Mercy will cover Irving Township and the southern portion of the township. There has been a 20-25 minute response from Mercy, but it should go down to a 10 minute response time to the center of the township.

TTES has received a \$68,000 grant from the State of Michigan to pay for two paramedics' schooling. A grant was received from the Barry County Community Foundation as well. It is paying for three EMTs' schooling. Chief Richardson also applied for two other grants. The first was for 40 dual band pagers and the second was for a new brush truck with equipment.

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

A. Trail Maintenance Agreement – Rairigh asked if the amount would change in the future. DeMaagd asked where in the budget the funding would come from. Selleck suggested a maintenance line item. Buckowing suggested that it come from the next year's budget. Willshire suggested it come from the township building and grounds line for the current fiscal year which had funds still available to cover the cost. Campbell stated that if they were going to have trails then they would need to be maintained. Schaefer said he felt the village had done a lot with trails in the past and that it was important to participate to leverage the likelihood of future grants.

MOTION STATED:	Selleck – Motion to enter into an agreement with the Village of Middleville for the cost of \$1,900.00 for 2023 to maintain a portion of the trail in the township to be paid out of the current fiscal year budget.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing: Yes Campbell: Yes DeMaagd: Yes Rairigh: Yes	Schaefer: Yes Selleck: Yes Willshire: Yes
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B. MRWA Conference – Schaefer explained to the board that Finkbeiner needs further trainings to maintain his licensure and that he works solely for the township at this time. This cost would come from the sewer budget.

MOTION STATED:	Buckowing – Motion to send Bryan Finkbeiner to the annual MRWA conference for an amount NTE \$1,100.00 for the purpose of maintaining his operator’s license and to be paid from the Duncan Lake Sewer O & M account.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing: Yes Campbell: Yes DeMaagd: Yes Rairigh: Yes	Schaefer: Yes Selleck: Yes Willshire: Yes
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C. DLS Wire Tracer – Schaefer said this tool would be used to locate the sewer pipes. Campbell wondered how long it would take to get the tool. Schaefer stated that he had received it on a trial basis and would be able to keep it should the board approve the purchase.

MOTION STATED:	Willshire – Motion to purchase a wire tracer for the Duncan Lake Sewer System for a cost NTE \$3,400.00.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing: Yes Campbell: Yes DeMaagd: Yes Rairigh: Yes	Schaefer: Yes Selleck: Yes Willshire: Yes
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D. Bidding and Procurement Policy – Schaefer requested the board update the policy in response to a request by DeMaagd to address the issue that at times only one source can supply what needs to be purchased.

MOTION STATED:	Buckowing – Motion to adopt Policy # 01-2023 to replace Policy # 01-2021. The new policy allows for “Single Source” items.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing: Yes	Schaefer: Yes
	Campbell: Yes	Selleck: Yes
	DeMaagd: Yes	Willshire: Yes
	Rairigh: Yes	

E. Part-time EMT/Firefighter – Chief Richardson requested the hiring of an EMT/firefighter so that they can have teams of one paramedic and one EMT working together.

MOTION STATED:	Willshire – Motion to hire one part-time EMT/Firefighter.
MOTION SUPPORTED:	Selleck
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing: Yes	Schaefer: Yes
	Campbell: Yes	Selleck: Yes
	DeMaagd: Yes	Willshire: Yes
	Rairigh: Yes	

F. Cost Recovery – Chief Richardson requested Medical Management handle all billing for the Fire Department.

MOTION STATED:	Rairigh – Motion to allow Medical Management to process cost recovery for the Fire Department.
MOTION SUPPORTED:	Buckowing
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing:	Yes	Schaefer:	Yes
	Campbell:	Yes	Selleck:	Yes
	DeMaagd:	Yes	Willshire:	Yes
	Rairigh:	Yes		

G. Truck Bed Replacement – Chief Richardson requested replacement of the brush truck bed and tail gate as it is currently out of commission. Campbell asked if the transmission and engine were in good condition. Chief replied that it was. DeMaagd suggested having it rust proofed after the repair.

MOTION STATED:	Willshire – Motion to replace the brush truck’s bed and tail gate at a cost NTE \$7,200.00.
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved by roll call. 7 ayes and 0 no’s.

ROLL CALL VOTE:	Buckowing:	Yes	Schaefer:	Yes
	Campbell:	Yes	Selleck:	Yes
	DeMaagd:	Yes	Willshire:	Yes
	Rairigh:	Yes		

12. COMMITTEE REPORTS:

A. Administration (Schaefer, Buckowing, Willshire) Nothing new

B. Cemetery (Willshire, DeMaagd, Rairigh) Rairigh requested a meeting soon to begin planning for delivery of the columbarium.

C. Middleville DDA Report (Schaefer) Schaefer has been working on the line up for the Riverbank Music series.

D. Elections (Willshire, Buckowing, Schaefer) There is an election scheduled for May 2, 2023.

E. Emergency Services (DeMaagd, Schaefer, Rairigh) Nothing further.

F. Finance (Buckowing, Willshire, Rairigh) Nothing new.

G. Parks and Recreation Report (Schaefer) There is a new director, Nathan Fischer.

H. Personnel – Compensation (Willshire, Campbell, Schaefer) Nothing new.

I. Property and Public Utilities (Selleck, DeMaagd, Campbell) Campbell stated that he received a letter from the Drain Commissioner stating that they would be begin the drain project in another week and would be completed by the end of June. Schaefer said he had met with the Contractor, Excavator, John Curtis of Lyons Septic and Finkbeiner. They had discussed the project and the locations of the lines of the sewer system near where they would be working. They have an action plan prepared in the event it is needed.

J. Roads and Highways (Campbell, DeMaagd, Selleck) See above statements as it pertains to roads.

K. Duncan Lake Sewer (Campbell, Selleck, Schaefer) See above statements as it pertains to the sewer system.

16. SECOND PUBLIC COMMENT PERIOD: None.

17. POLL OF MEMBERS:

Kim Selleck (Trustee) – Stated he will be working in Lansing on Tuesdays, Wednesdays, and Thursdays so he will not be able to attend the Budget Meeting on Tuesday. Plans to email input to Schaefer ahead of meeting.

Sandy Rairigh (Trustee) – Nothing further.

Ross DeMaagd (Trustee) – Stated that he would like to see a place on the agenda request for where funds would come from.

Curt Campbell (Trustee) – Asked if the DLSA need to meet to work on the budget. Schaefer replied that Finkbeiner and he had taken care of that.

Deb Buckowing (Treasurer) – Handed a letter of resignation to the board members stating that that her last day would be March 31, 2023.

Cindy Willshire (Clerk) – Stated she can only attend the Budget Meeting for 15 minutes as she had to go to work.

Eric Schaefer (Supervisor) – Said it was a very nice pumper tanker and appreciates all the work the committee did on this. Also, that he will miss working with both Willshire and Buckowing.

18. ADJOURNMENT:

TIME: 8:04 P.M.

MOTION STATED:	Buckowing – Motion to adjourn.
MOTION SUPPORTED:	Willshire
MOTION STATUS:	Approved by voice vote. 7 ayes and 0 no's.



Amy Brown, Recording Secretary

Approved 3/13 /2023 _____