

THORNAPPLE TOWNSHIP PLANNING COMMISSION

Regular Meeting, November 25, 2024

1. Call to Order:

- a. The meeting was called to order by Chairperson Tom Kilgore at 7:00 p.m. at the Thornapple Township Hall located at 200 East Main Street Middleville, Michigan 49333.
- b. Present: Bryan Finkbeiner, Elaine Denton, Linda Gasper, Tom Kilgore, Sandy Rairigh, Craig Wandrie and Elizabeth Hansson (7:04 p.m.). Also present: Phil Gensterblum and Brenda Hess.

2. Approval of Agenda:

MOTION by Gasper, **SUPPORT** by Rairigh. **MOTION CARRIED** with 6 yes voice votes.

3. Approval of Minutes:

MOTION by Gasper **SUPPORT** by Finkbeiner to approve the October 28, 2024, meeting minutes with corrections. Corrections include removal of a sentence from item eight letter B, and the renumbering items eight through eleven to coincide with the Agenda. **MOTION CARRIED** with 6 yes voice votes.

4. Citizen Comments: None.

5. Public Hearings: None.

6. New Business: None.

7. Unfinished Business: Discussion/Resolution Plan for Non-Compliance Within Watershed Areas – Discussion centered around the motion by the Planning Commission recommending the Thornapple Township Board of Trustees send a letter to all waterfront property owners regarding the required setback for accessory buildings. Rairigh disseminated copies of Zoning Ordinance Section 14.5 – Overlay District Regulations to the group. Gensterblum reported the request did not reach the Board after it was given to the Township Supervisor. It was noted procedurally that the Board should have received the request and then, if needed, it could be returned to the Planning Commission for further action. The motion from the previous meeting was reviewed. The group consensus was the Supervisor should have given the request to the Board. Gensterblum discussed a letter from legal counsel, Jeff Sluggett, which outlined his recommendations regarding the letter to the property owners in question. It was noted Planning Commission minutes are included in Board packets but might inadvertently be overlooked and members might not have known about the request. After further discussion,

MOTION by Finkbeiner, **SUPPORT** by Wandrie to send the original motion of October 28, 2024 back to the Thornapple Township Board for action. **Roll Call Vote:** Finkbeiner: yes, Denton: yes, Gasper: yes, Hansson: yes, Kilgore: yes, Rairigh: yes, Wandrie: yes. **MOTION CARRIED** with 7 yes votes.

8. Committee Reports:

- a. Ordinance Committee – [Kilgore, Finkbeiner, Rairigh, Gaster (alt)] – None

- b. Site Plan Committee – [Finkbeiner, Denton, Wandrie, Hansson (alt)] – None
 - c. Joint Planning Committee – [Rairigh, Gasper, Denton, Kilgore (alt)] - None
9. Administrator’s Report: Gensterblum reported that it has been quiet in the zoning department since the last meeting with approximately three applications being received. There will be no meeting in December.
- a. Zoning Ordinance Audit: None
 - b. Zoning Report: None
 - c. Code Enforcement Report: None
10. Commissioner Comments: An inquiry was made regarding Special Use #173 and Gensterblum reported there had been no communication.
11. Adjournment:

MOTION by Finkbeiner, **SUPPORT** by Gasper to adjourn the meeting at 7:43 p.m. **MOTION CARRIED** with 7 voice votes.

Sandra Rairigh, Secretary

Brenda Hess, Recording Secretary

Approved _____