

TOWNSHIP OF THORNAPPLE

Michael Bremer, *Supervisor* / Debra K Buckowing, *Treasurer* / Cindy A. Willshire, *Clerk*
 Curt Campbell, *Trustee* / Ross DeMaagd, *Trustee* / Jake Jelsema, *Trustee* / Sandra Rairigh, *Trustee*



269-795-7202 - Fax 269-795-8812 - thornapple-twp.org
 PO Box 459 - 200 E Main St. - Middleville, MI 49333

MEETING MINUTES of December 9, 2019

1. INVOCATION - Supervisor Bremer
2. PLEDGE OF ALLEGIANCE and TOWNSHIP VISION
3. ROLL CALL

TIME: 7:00 P.M.

ROLL CALL:	Bremer: Buckowing: Campbell: DeMaagd:	Present Present Present Present	Jelsema: Rairigh: Willshire:	Present Present Present
OTHERS PRESENT:	Eric Schaefer, Commissioner Dan Parker, Rod Preselar, Luke Froncheck and Amy Brown			

4. APPROVAL OF PRINTED AGENDA:

MOTION STATED:	Campbell- Motion to approve the printed agenda as amended with Bremer's request to add 11a. Extrication Equipment PM, 12a. Candidate for Planning and Zoning Committee and 13b. TAPP Form
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved with 7 yes voice votes.

5. APPROVAL OF CONSENT AGENDA:

- A. Minutes of the Regular Meeting of November 11, 2019
- B. Minutes of the Special Meeting of November 20, 2019
- C. Revenue and Expenditure Report
- D. Financial Activities and Investments Report
- E. Invoice GL Distribution Report and Approval List totaling: \$65,437.04
- F. Emergency Services Committee Minutes of December 4, 2019
- G. Chief's TTES Run Report
- H. Zoning Administrator's Report
- I. Code Enforcement Report
- J. Correspondence

MOTION STATED:	Campbell- Motion to approve the consent agenda as amended with the following requests. Bremer - Remove item J. Correspondence is sent to board when received throughout the month. Campbell & Rairigh – Make minor corrections to item B.
MOTION SUPPORTED:	Buckowing
MOTION STATUS:	Approved with 7 yes voice votes.

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6. FIRST PUBLIC COMMENT: None

7. COUNTY REPORT:

<p>County Commissioner Dan Parker:</p>	<p>Janice Fitzgerald was appointed to the animal shelter and Jennifer Myer was appointed to the Mental Health Advisory Board. A resolution passed which will combine Charlton Park with Parks and Recreation. A statutory board with 10 members will be created. Members will consist of one representative from the Road Commission (TBD), one representative from the Planning Commission (TBD), one representative from the Drain Commission (TBD), three representatives from the current Parks and Recreation board and three representatives from the current Charlton Park board. One from the Parks and Recreation board will be a member of the Thornapple Trail Association (Rick Moore) and one from the Charlton Park board will be a member of the Gas & Steam Club (Daryl Cheeseman). The remaining seven members are to be determined.</p> <p>Nothing new in regard to the Barry County Jail nor the Commission on Aging proposals.</p>
<p>BOARD RESPONSE:</p>	<p>Willshire – Will the 911 bond proposal be on the March 2020 ballot? Parker replied it was passed but is being finalized.</p>

8. RESERVED TIME: None

9. CLERK’S REPORT: None

10. TREASURER’S REPORT: None

11. EMERGENCY SERVICES REPORT:

A. Expenditure on PM for Extraction Equipment - Chief Eaton provided a quote from “Rescue Resources” and requested approval to spend \$720.00 for PM. Chief reported the equipment has been used for 3 years and is due for maintenance. Many fire departments have maintenance on extraction equipment performed each year. Eaton recommended PM be performed every other year based on how often the equipment is used.

Motion - To approve the cost of preventative maintenance on the Fire Department’s extraction equipment in the amount of \$720.00.

<p>MOTION STATED:</p>	<p>Campbell- Motion to approve the cost of \$720.00 maintenance on extraction equipment as presented.</p>
<p>MOTION SUPPORTED:</p>	<p>Bremer</p>

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MOTION STATUS:	Approved with roll call vote. Seven yes votes and zero no votes.
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ROLL CALL VOTE:	Bremer:	Yes	Jelsema:	Yes
	Campbell:	Yes	Rairigh:	Yes
	DeMaagd:	Yes	Willshire:	Yes

12. PLANNING AND ZONING REPORT:

A. Board Appointment -

Motion – Bremer recommends Elaine Denton be appointed to fill the empty seat on the Planning Commission left by Jim French’s retirement from the board. The appointment term is 4 years. Bremer thanks other four applicants for their willingness to serve the community.

MOTION STATED:	Jelsema- Motion to approve Elaine Denton’s appointment to the Planning Commission.
MOTION SUPPORTED:	Buckowing
MOTION STATUS:	Approved with 7 yes voice votes.

13. UNFINISHED BUSINESS:

A. Results of counsel search – Invitations were sent to three attorneys. Jeff Sluggett has been selected to continue as counsel for the township.

B. TAPP form -

Motion - Bremer requests approval of the revised contract of TAPP membership. Section 4 clarifies that individuals are responsible to make payments to TTES as necessary to meet their deductible requirements in accordance with their insurance programs. Request by Buckowing to await response by Accumed prior to mailing forms out.

MOTION STATED:	Buckowing- Motion to approval TAPP form pending Accumed’s review prior to mailing out the forms.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved with 7 yes voice votes.

14. NEW BUSINESS:

A. MTA Annual Conference - Bremer requests board members notify the board at the January 8, 2020 meeting if they plan to attend so that rooms can be reserved when window opens on January 23, 2020.

B. TAPRC Appointments –

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Motion - Bremer requests the board renew the appointments of Nichols and Bremer to TAPRC. Bremer stated he would like to continue with TAPRC for the remainder of his term as Supervisor which will be until November of 2020.

MOTION STATED:	Jelsema- Motion to renew Nichols' and Bremer's term on TAPRC.
MOTION SUPPORTED:	Rairigh
MOTION STATUS:	Approved with 7 yes voice votes.

15. COMMITTEE REPORTS:

- A. Administration (Bremer, Buckowing, Willshire)
- B. Cemetery (Willshire, DeMaagd, Rairigh)
- C. Elections (Willshire, Buckowing, Bremer)
In 2020 elections will be held in the months of March, May, August and November.
- D. Emergency Services (Demaagd, Bremer, Rairigh)
- E. Finance (Buckowing, Willshire, DeMaagd)
- F. Parks and Recreation Representative (Bremer)
Select baseball team try outs were held and teams are beginning to practice for upcoming season.
Currently collecting gently used sports equipment for a fundraising sale to be held in March in the high school gym.
- G. Personnel – Compensation (Willshire, Campbell, Bremer)
- H. Property and Public Utilities (Jelsema, DeMaagd, Campbell)
Campbell will be in contact with the painter and will connect Denise with them in order to discuss needs in Township offices.
- I. Roads and Highways (Campbell, DeMaagd, Jelsema)
Annual meeting with the Barry County Road Commission is scheduled for Monday, January 6, 2020 at 7:30 a.m. Information packets for meeting have been received and results of the meeting plan to be shared at the next regular board meeting held on January 13, 2020.

16. SECOND PUBLIC COMMENT PERIOD: None

17. POLL OF MEMBERS:

Jake Jelsema (Trustee) – Recommends budgeted savings of \$200,000.00 be increased to \$240,000.00 for road repairs. This would cover the cost of over half of the main road repairs with the matching funds from the Barry County Road Commission. If the township invests a little more now, it would mean less cost in the future to repair those same areas.

Sandy Rairigh (Trustee) – None

Ross DeMaagd (Trustee) – Prefers EMS expenditures first be presented to EMS committee to be reviewed and then EMS committee bring recommendation to the board for approval. Wonders why this process wasn't followed in the case of the cost of the Extraction Equipment. Chief Eaton replied that the quote

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arrived after this month's EMS committee met and the afternoon of the board meeting. Buckowing replied that any expenditure over \$500.00 would come before the board.

Curt Campbell (Trustee) – Next budget meeting scheduled for January 8, 2020.

Deb Buckowing (Treasurer) – Office will be open extended hours on January 30, 2020 from 8 a.m. to 5 p.m. for residents wanting to make a year-end tax payment.

Cindy Willshire (Clerk) – None

Mike Bremer (Supervisor) – Special Budget Meeting is scheduled for January 8, 2020 at 7:30 a.m. Next regular monthly meeting is scheduled for January 13, 2020 at 7 p.m.

18. ADJOURNMENT:

TIME: 8:03 P.M.

MOTION STATED:	Jelsema – Move to adjourn
MOTION SUPPORTED:	Campbell
MOTION STATUS:	Approved with 7 yes voice votes.

Amy Brown, Recording Secretary

Approved_1/13/2020