

THORNAPPLE TOWNSHIP BOARD

Regular Meeting, Monday, January 8, 2018

1. The meeting was called to order by Supervisor Bremer at 7:00 p.m. at the Township Hall, followed by the Invocation and Pledge of Allegiance to the Flag by those present.
2. Present: Mike Bremer, Deb Buckowing, Curt Campbell, Ross DeMaagd, Jake Jelsema, Sandra Rairigh and Cindy Willshire. Also present: Stephanie Skidmore, Chief Randy Eaton, Julie Markarawicz, Catherine Getty, Deputy Chief Rod Preslar, Dan Parker, and Steve Baldry.
3. **MOTION** by Buckowing, support by Rairigh to approve the Printed Agenda as Amended with the addition of 14b. Barry Home Show, 14c. Phone Cases and 15b. Board of Review Appointment. **MOTION APPROVED** with 7 yes voice votes.
4. **MOTION** by Buckowing, support by Willshire to approve the Consent Agenda as Printed. **MOTION APPROVED** with 7 yes voice votes.

First Public Comment

None.

County Report

Commissioner Dan Parker reported on the activities of the Barry County Commissioners, including but not limited to TOST and possibly combining of the Charlton Park Board and Barry County Parks and Recreation Board.

Reserved Time

None.

Discussion/Payment of Current Bills

5. **MOTION** by Buckowing, support by Willshire to pay current bills totaling \$38,307.29. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**

Clerk's Report

6. None.

Treasurer's Report

7. None.

Emergency Services Report

8. Motion to approve the expenditure of up to \$2,700.00 per set for ten (10) new sets of turn-out gear. **MOTION** by Jelsema, support by Buckowing to approve the expenditure of up to

\$2,700.00 per set for ten (10) new sets of turn-out gear. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**

9. Motion to approve signing of a three (3) year service/maintenance agreement with Bridgeway-Cummings regarding our TTES back-up generator at a total cost of \$1,660.91. **MOTION** by Jelsema, support by Buckowing to approve signing of a three (3) year service/maintenance agreement with Bridgeway-Cummings regarding our TTES back-up generator at a total cost of \$1,660.91. Eaton indicated that R. Shilton has agreed to perform a monthly check of the generator as part of his regular duties. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**
10. Motion to approve expenditure to replace five (5) winter coats for full time staff and their daily partners at a cost not to exceed \$1,100.00. **MOTION** by Rairigh, support by Willshire to approve the expenditure to replace five (5) winter coats for full time staff and their daily partners at a cost not to exceed \$1,100.00. Eaton indicated that three coats will be ordered for the full time staff while the remaining two coats will be used by the paid on call staff and be housed at the station. The coats will be paid out of the Ambulance uniform allowance general ledger account. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**
11. 2017 Annual Report: Eaton provided an overview of 1047 runs that TTES performed in 2017.

Planning and Zoning Report

12. Reports contained within the Consent Agenda.

Unfinished Business

13. Strategic Planning: Willshire will provide Campbell with a copy of the Strategic Plan. Bremer will look at assignments and determine if changes need to be made due to staff/trustee turnover.
14. Barry Home Show: Bremer asked for volunteers to staff the Township's booth at the Barry Home Show. Bremer will send an e-mail with detailed dates and times that are available.
15. Phone Cases: **MOTION** by Jelsema, support by Rairigh to approve the expenditure of \$60.00 per phone case for the new Township cellular phones. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**

New Business

16. Township Committee Assignments: Bremer provided an overview of the 2018 Township Committee Assignments.
17. Appointment to Board of Review: **MOTION** by Jelsema, support by Buckowing to appoint Steve Baldry to the Board of Review to fulfill the remainder of the term vacated by Curt Campbell. Roll call vote: Bremer, yes; Campbell, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Rairigh, yes. **MOTION CARRIED.**

Committee Reports

18. Administration: Buckowing indicated an ad will be placed with J-Ad for the open Receptionist position while the job description is currently housed on the website.
19. Cemetery: No updates.

20. Elections: Willshire indicated that there will not be a May 2018 election.
21. Emergency Services: No further updates.
22. Finance: No further updates.
23. Parks and Recreation Representative: Try-outs will be held soon for the new Select Baseball teams through TAPRC.
24. Personnel – Compensation: No further updates.
25. Property, Public Utilities: Getty expressed concern that the Township Hall is not ADA accessible. Committee will look at making the Township Hall ADA accessible and replacing the back entrance to the Hall.
26. Roads and Highways: Meeting with the Barry County Road Commission went well and different road enhancement funding options were discussed. Committee will need to determine the amount needed for road repairs to include in the FY 2018-2019 Budget.

SECOND PUBLIC COMMENT PERIOD

None.

POLL OF MEMBERS:

Jake Jelsema, Trustee: Jelsema congratulated Campbell and Baldry on their new roles with the Township.

Sandra Rairigh, Trustee: Rairigh congratulated Campbell and Baldry on their new roles with the Township.

Ross DeMaagd, Trustee: DeMaagd expressed his desire for the Township Board to provide the Planning Commission with guidance as to a possible Medical Marijuana ordinance, including but not limited to types/number of facilities and locations. Bremer asked DeMaagd if he would be willing to chair an ad-hoc committee to explore this matter to present to the Board for approval prior to providing to the Planning Commission for possible ordinance development. DeMaagd, Rairigh and Getty will serve on this ad-hoc committee with DeMaagd as the chairperson.

Curt Campbell, Trustee: Campbell expressed his gratitude to the board for their assistance during his transition to Trustee and thanked Baldry for serving on the Board of Review.

Deb Buckowing, Treasurer: No updates.

Cindy Willshire, Clerk: No updates.

Mike Bremer, Supervisor: Bremer thanked Steve Baldry for serving on the Board of Review.

MOTION by Jelsema, support by Campbell to adjourn the meeting. **MOTION APPROVED** with 7 yes voice votes. Adjournment of meeting by Supervisor at 8:30 p.m.

Stephanie L. Skidmore, Recording Secretary

Approved 2/12/2018