

THORNAPPLE TOWNSHIP BOARD

Regular Meeting, Monday, May 14, 2018

1. The meeting was called to order by Supervisor Bremer at 7:00 p.m. at the Township Hall, followed by the Invocation and Pledge of Allegiance to the Flag by those present.
2. Present: Mike Bremer, Deb Buckowing, Cindy Willshire, Ross DeMaagd, Jake Jelsema and Sandy Rairigh. Absent: Curt Campbell (excused). Also present: Catherine Getty, Dan Parker, Chief Randy Eaton, Julie Markarawicz, Eric Schaefer and Stephanie Skidmore.
3. **MOTION** by Rairigh, support by Buckowing to approve the Printed Agenda as Amended with Investment Report added to 11.a. and Pest Control added to 15.e. **MOTION APPROVED** with 6 yes voice votes.
4. **MOTION** by Buckowing, support by Willshire to approve the Consent Agenda as Printed. **MOTION APPROVED** with 6 yes voice votes.

First Public Comment

5. None.

County Report

6. Commissioner Parker reported on the activities of the Barry County Commissioners. Parker provided updates on the following: 1) broadband development meeting at Metro Health; 2) D. Kline appointed to the Barry County Parks and Recreation Board; 3) TOST Program disbanded; 4) Barry County is looking for Board volunteers and will provide training on applicable topics including but not limited to Open Meetings Act (OMA); and 5) The Thornapple Manor is hosting a 60 year anniversary party on May 18th at 2:00 p.m. with ice cream and popcorn available for the public.

Reserved Time

7. None.

Discussion/Payment of Current Bills

8. **MOTION** by Buckowing, support by Willshire to pay current bills totaling \$106,156.47. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED**.

Clerk's Report

9. None.

Treasurer's Report

10. Investment Report: Due to the current increase in interest rates on certificates of deposit, Buckowing asked for the Board's direction as to whether the Finance Committee or the Township Board as a whole should be involved in the investment decisions. It was decided that the investment decisions will be made by the Finance Committee and brought to the Board's attention at the next monthly board meeting.

Emergency Services Report

11. **MOTION** by Jelsema, support by Willshire to allow screen and background checks for Joshua Offringa to be hired as a member of the TTES paid-on-call staff. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
12. Eaton stated that National EMS Week is approaching and a celebration is being planned for May 23rd where other neighboring first responders will be invited to TTES for a luncheon.
13. Eaton stated that an apparatus committee was formed to determine TTES's future needs.

Planning and Zoning Report

14. Report contained within the Consent Agenda.

Unfinished Business

15. Strategic Planning: Bremer stated that the Vision and Mission Statement are included on the Agenda but he does not have any other updates.
16. EPS/Riverside Fire Alarm Security: Bremer provided an overview of the two quotes. **MOTION** by Jelsema, support by Buckowing to accept the quote from Riverside Integrated Systems, Inc. for a fire alarm system at the Township Hall. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
17. Property purchase for sewer lagoon expansion: **MOTION** by Jelsema, support by Rairigh to go into **CLOSED SESSION** for the purpose of discussing a property acquisition. **MOTION APPROVED** with 6 yes voice votes. Bremer closed the Board meeting at 7:41 p.m. Bremer opened the Board Meeting at 7:47 p.m. **MOTION** by Jelsema, support by Buckowing to approve the real estate purchase agreement as presented. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
18. Conflict/De-escalation training: Buckowing provided an overview of the training and the rationale behind the need for the training. Specifically, this training would help township staff to identify individuals with issues; how to deescalate the situation and would provide more in-depth training than the normal Active Shooter Trainings. Buckowing indicated that other community partners have expressed interest in attending the course and sharing in the expense of the training. **MOTION** by Buckowing, support by Willshire to hire 2 The Rescue for a four hour block of threat assessment training at a cost of \$800.00. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, abstain; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.** DeMaagd stated that a strategy should be developed to divide the costs among the different entities participating.

New Business

19. Resolution 6-2018 for Public Hearing regarding special assessment for dust control on Moe Road: Bremer provided an overview of the Resolution which will allow the Township to hold a Public Hearing to gather public input regarding a special assessment for dust control on Moe Road. In addition, a letter will go out to 74 residents who will be part of the proposed Moe Road Special Assessment District. The Public Hearing will be held on June 11, 2018 at the Township Hall. **MOTION** by Buckowing, support by Willshire to adopt Resolution 6-2018. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, abstain. **MOTION CARRIED.**
20. Department of Treasury AMAR (audit) results: Bremer stated that the Township received a letter from the Department of Treasury indicating the Township has met all the requirements of the AMAR. Bremer thanked the Assessor for all his hard work in ensuring that the Township met the AMAR requirements.
21. Additional fireproof storage for Assessing Department: Willshire will determine if the clerk's department has a fireproof filing cabinet that the Assessing Department can utilize.
22. Upgrading lighting at the Hall and TTES to LED: **MOTION** by Rairigh, support by Jelsema to approve the quote from Lites Plus as written at a cost of \$5,032.30 to replace LED lighting at TTES and the Township Hall with the stipulation that Chief Eaton will check with the TTES employees to determine whether it is possible to have a paid on call employee install the Township Hall's lights in addition to TTES's. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**
23. Pest Control at TTES and Township Hall: **MOTION** by Willshire, support by Buckowing to approve the Rose Pest Solutions quote to provide pest management services at the Township Hall and TTES building. Roll call vote: Bremer, yes; Willshire, yes; Buckowing, yes; Jelsema, yes; DeMaagd, yes; Campbell, absent; Rairigh, yes. **MOTION CARRIED.**

Committee Reports

24. Administration: None.
25. Cemetery: None.
26. Elections: None.
27. Emergency Services: None.
28. Finance: None.
29. Parks and Recreation Representative: Bremer stated that the baseball season is underway and umpires have been trained. Even with recent vandalism to the ball diamonds, games can be still played. At the beginning of June, TAPRC will host an Appreciation Event for coaches to thank them for their time and service to the community.
30. Personnel – Compensation: None.
31. Property, Public Utilities: Jelsema indicated that the committee will need to discuss with the Officers as to their vision/needs for possible entryway changes.
32. Roads and Highways: None.

SECOND PUBLIC COMMENT PERIOD

None.

POLL OF MEMBERS:

Jake Jelsema, Trustee: Jelsema thanked TTES for looking into a capital improvement plan.

Sandra Rairigh, Trustee: Rairigh provided a brief overview of information that she learned at the MTA Conference in relation to buying cleaning solution for the headstones at the cemetery. Rairigh indicated that the township can pay for repairs to the foundations but cannot pay for the solution to clean the stones. She will provide additional information at the next cemetery committee meeting.

Curt Campbell, Trustee: Absent.

Ross DeMaagd, Trustee: None.

Deb Buckowing, Treasurer: Buckowing discussed the TVC Community Blitz on May 19, 2018 and inquired whether the planting of the flowers around the cemetery pillars was included in this event.

Cindy Willshire, Clerk: None

Mike Bremer, Supervisor: Bremer stated that he will be providing a brief presentation on May 18, 2018 to the Thornapple Kellogg 8th Graders on proper flag placement on the military veteran's graves.

MOTION by Jelsema, support by Buckowing to adjourn meeting. **MOTION APPROVED** with 6 yes voice votes.

Adjournment of meeting by Supervisor at 8:48 p.m.

Supervisor reconvene the meeting at 8:49 p.m. Bremer provided an overview of 12th Annual Charlton Park Day that will occur on May 26, 2018. Bremer adjourned the meeting at 8:50 p.m.

Stephanie L. Skidmore, Recording Secretary

Approved _____